

PRESENT:

APOLOGIES:

DISCLOSURE OF INTERESTS

CALENDAR OF EVENTS

Calendar of Events	
September - October	
September	
12	Extraordinary Meeting @ 5.30pm
17	Council @ 6pm
24	Community Safety Precinct Meeting @ 2pm
October	
TBA	Infrastructure & Development Committee Meeting
1-3	LGNSW Conference in Sydney
1	Euston Beautification & Tourism Committee Meeting @ 9am
1	TED
2	Balranald Beautification Committee Meeting @ 7pm
14	Hostel Committee Meeting @5pm

CONFIRMATION OF MINUTES

Recommendation:

That:

“The minutes of the Ordinary Meeting of Council held on Tuesday 20th August 2013 copies having previously been circulated to each Councillor be taken as read and confirmed”.

“The minutes of the Confidential Meeting of Council held on Tuesday 20th August 2013 copies having previously been circulated to each Councillor be taken as read and confirmed”.

“The minutes of the Extraordinary Meeting of Council held on Wednesday 28th August 2013 copies having previously been circulated to each Councillor be taken as read and confirmed”.

“The minutes of the Extraordinary Meeting of Council held on Friday 30th August 2013 copies having previously been circulated to each Councillor be taken as read and confirmed”.

“The minutes of the Extraordinary Meeting of Council held on Monday 9th September 2013 copies having previously been circulated to each Councillor be taken as read and confirmed”.

PRESENTATION/DELEGATIONS

MAYORAL MINUTE/REPORT

COMMITTEE REPORTS FOR ADOPTION

COMMITTEE & OTHER REPORTS FOR INFORMATION

DELEGATES REPORTS

NOTICES OF MOTION/RECISSION

For inclusion in Balranald Shire Council Ordinary Meeting Agenda of 17th September 2013.

416 065

	Info	Reply	Priority	Completed
FM				
DID				
Received 10 SEP 2013				
UAC				
DECD				
LETTER NO. 30982				

MOTION: That the following Agenda Items be dealt with on Tuesday 24th September at 6p.m.

- Agenda :**
- Election of Mayor
 - Election of Deputy Mayor
 - Election of Committees
 - Appointment of Delegates to External Organisations
 - Order of Business
 - Date and Time for Ordinary Council Meeting

Lynda Cooke
Cr. Lynda Cooke
Balranald Shire.
Tuesday 10th September, 2013

Elaine Campbell
Cr. Elaine Campbell
Balranald Shire
Tuesday 10th September, 2013

GENERAL MANAGERS REPORTS (Incorporating all Staff Reports)

Corporate Services Division

Item C-1	STATEMENT OF FUNDS	
Reporting Officer	DCS – Robert Rayner	File 85

Purpose of Report

Funds Report for the Month Ending 31st August 2013

Report

Bank Reconciliation

Balance B/F From Previous Month		80,085.62
ADD Receipts for Month:		
FAGS	412,490.25	
Rates & Water	688,296.49	
Hostel Subsidy	57,557.75	
Block Grant	308,825.00	
Roads to Recovery	28,994.00	
Other Revenue	<u>719,882.16</u>	2,187,051.65
LESS Payments for the Month:		
Contractors Plant Hire	138,739.92	
Visitor Information Centre Construction	112,121.76	
Lease Payments	14,497.63	
Insurance CTP	17,694.38	
Other Payments	<u>619,622.52</u>	902,676.21
Cash Book Balance as at End of Month		1,364,461.06
LESS Outstanding Deposits as at end of Month		26,948.37
ADD Unpresented Cheques as at end of Month		36,217.34
Bank Balance as at End of Month		1,373,730.03

Funds Held

Funds	General	DWM	Water	Sewer	Combined
Bank	441,359.34	61,417.41	165,527.12	226,628.09	894,931.96
Investment	4,100,000.00	-	-	1,400,000.00	5,500,000.00
TOTAL	4,541,359.34	61,417.41	165,527.12	1,626,628.09	6,394,931.96
Restricted	1,503,432.98				1,503,432.98
Working Funds	3,037,926.36	61,417.41	165,527.12	1,626,628.09	4,891,498.98

Balranald Shire Council
Agenda - Ordinary Meeting – 17th September 2013

Investment Held:	Bankwest	\$	1,000,000.00
	Commonwealth	\$	500,000.00
	IMB Ltd	\$	1,000,000.00
	NAB	\$	1,000,000.00
	Suncorp	\$	1,000,000.00
	Westpac	\$	1,000,000.00
		\$	5,500,000.00

All investments shown have been made in accordance with Section 625 of the Local Government Act 1993, the regulations and council's investment policy.

Recommendation: For Information.

Item C - 2	LAWN CEMETERIES RESERVATIONS	
Reporting Officer	Director of Corporate Service – Robert Rayner	File 404

Purpose of the Report

To adopt Council's Policy for Reservations for Lawn Cemeteries

Report

The policy was presented to the Council at its August meeting.

The policy was amended as requested by Council and placed on display. Objectives of the policy are to provide clear guidelines to all Council staff and to facilitate the management and operation of the Balranald and Euston Lawn Cemetery.

No submissions have been received.

Attachments: Revised policy under separate cover

Budget Implications: Nil

Recommendation:

That Council adopt the policy as amended by the Council at its August meeting.

Item C - 3	STAFF HOUSING POLICY	
Reporting Officer	Director of Corporate Service – Robert Rayner	File 450

Purpose of Report

To consider a Staff Housing Policy as advised at Council's last meeting in August 2013.

Report

Due to staff movements and changes of residences, it would be an opportune time to implement a staff housing policy.

The objective of the policy is to outline Council's guidelines for staff housing.

A draft policy has been developed and is presented to Council for their consideration.

Budget Implications

Nil

Attachments

Staff Housing Policy under separate cover

Recommendation

That Council place the Draft Staff Housing Policy, on public exhibition for a period of 30 days with any submissions being reported to the October Meeting.

Item C - 4	REVOTE OF EXPENDITURE JUNIOR CRICKET CLUB	
Reporting Officer	Director of Corporate Service – Robert Rayner	File 055

Purpose of Report

To advise Council that a revote of expenditure for the Junior Cricket Club was not allocated in last month's report.

Report

Council resolved at its meeting on the 20th of November 2012 to allocate \$3,500 of funding towards the Junior Cricket Club's cricket net project.

This amount represented 50% of the material cost of the project with other funds coming from fundraising and volunteer labour.

Budget Implications

Nil

Attachments

Nil

Recommendation

That the above project's expenditure be revoted.

Economic & Community Development Reports

Infrastructure & Development Reports

Item I - 1	MAINTENANCE & CONSTRUCTION PROGRAM	
Reporting Officer	Director Infrastructure & Development – John Stevenson	File: 726

Purpose of Report

To provide Council with a progress report on works.

Report

1. **Council Team 1**
Council Team 1 has completed gravel patching on Prungle Mail Rd. he has moved to Box Creek Marma Rd to commence gravel construction works for a further 1 km seal.
2. **Council Team 2**
Council Team 2 has completed Turlee – Leaghur Rd maintenance grade from Turlee 10K east on the Box Creek Marma Rd. This work has ceased due to lack of water availability. The team has moved to Oxley Clare Road to continue storm damage repair work.
3. **Council Team 3**
Council Team 3 has completed Mildura Ivanhoe maintenance grade and commenced formation for gravel construction for a further 2km seal on MR67 at Retreat.
4. **Contractor M Cameron's**
M. Cameron is continuing flood damage restoration work on Tarwong Freshwater Road.
5. **Grid replacements**
Four scheduled grid replacements have been completed on the Oxley Clare Road.
6. **Culvert Crew**
Culverts replacement is completed in the Clare Oxley Rd and the Clare Mossgiel Road. The crew has moved to commence culvert replacement on Hatfield The Vale Road.
7. **Contractor R Potter**
Contractor R Potter is continuing the culvert replacement northerly on MR6, twelve (12) have been installed.
8. **Contractor P Handford**
Contractor Peter Handford has commenced culvert replacement on the Culparlin - Alma Road.

9. Patching Crew

This crew is sealing the culvert crossings on MR67 North in addition to repair works prior to the resealing program

10. Miscellaneous

- a) Exploration by Watsons Drilling is underway for suitable locations on Hatfield - The Vale Road and Marma Box Creek Roads. This will enable road works in these areas to recommence if the pump tests are suitable.
- b) Salt bush slashing on the roadsides of MR 67 is continuing.
- c) NRMA frontage spoon drain has been completed adjacent sealing will be undertaken when the team is available.

Recommendation for the information of Council.

Item I - 2	BURIALS ON PRIVATE LAND POLICY	
Reporting Officer	Director Infrastructure & Development – John Stevenson	File

Purpose of Report

To adopt a Policy for the burial of persons on private land, in accordance with Public Health (Disposal of Bodies) Regulation 2012.

Report

The policy was presented to the Council at its June meeting.

No submissions have been received.

Attachments: Policy to be tabled.

Budget Implications: Nil

Recommendation:

That Council adopt the policy as distributed to the Council at its June meeting.

Item I - 3	CONSTRUCTION CERTIFICATES	
Reporting Officer	Director Infrastructure & Development - John Stevenson	File 600

Purpose of Report:

To advise Council of Certificates issued under delegated authority.

Report:

The following Development Applications, Construction Certificates and/or Complying Development Certificates have been issued since the August 2013 meeting of Council.

DA 02/2013-14	C Cirillo for G&S Zappia – 7 Bates Drive, Euston	New Shed
CC 04/2013-14	A Forster – 72 River Street, Balranald	Verandah
CDC 01/2013-14	H Hillerman – Benongal, Balranald	Swimming Pool

Recommendation: that the report be noted.

General Managers Reports

Item G - 1	ORGANISATIONAL STRUCTURE REVIEW	
Reporting Officer	General Manager - Chris Littlemore	File

Purpose of Report

To report on Organisational Structure review.

Report

Section 333 of the LGA provides that councils are to re determine the organisational structure within 12 months of a general election. While the Act does not direct councils as to what type of corporate structures are acceptable or how many corporate streams a council should have, it requires council to put an active mind to its organisation in order to best achieve its goals.

Council is undertaking a full organisational review and recommendations may stem from that. They can be addressed at any time by Council if it chooses.

Budget Implications

Nil

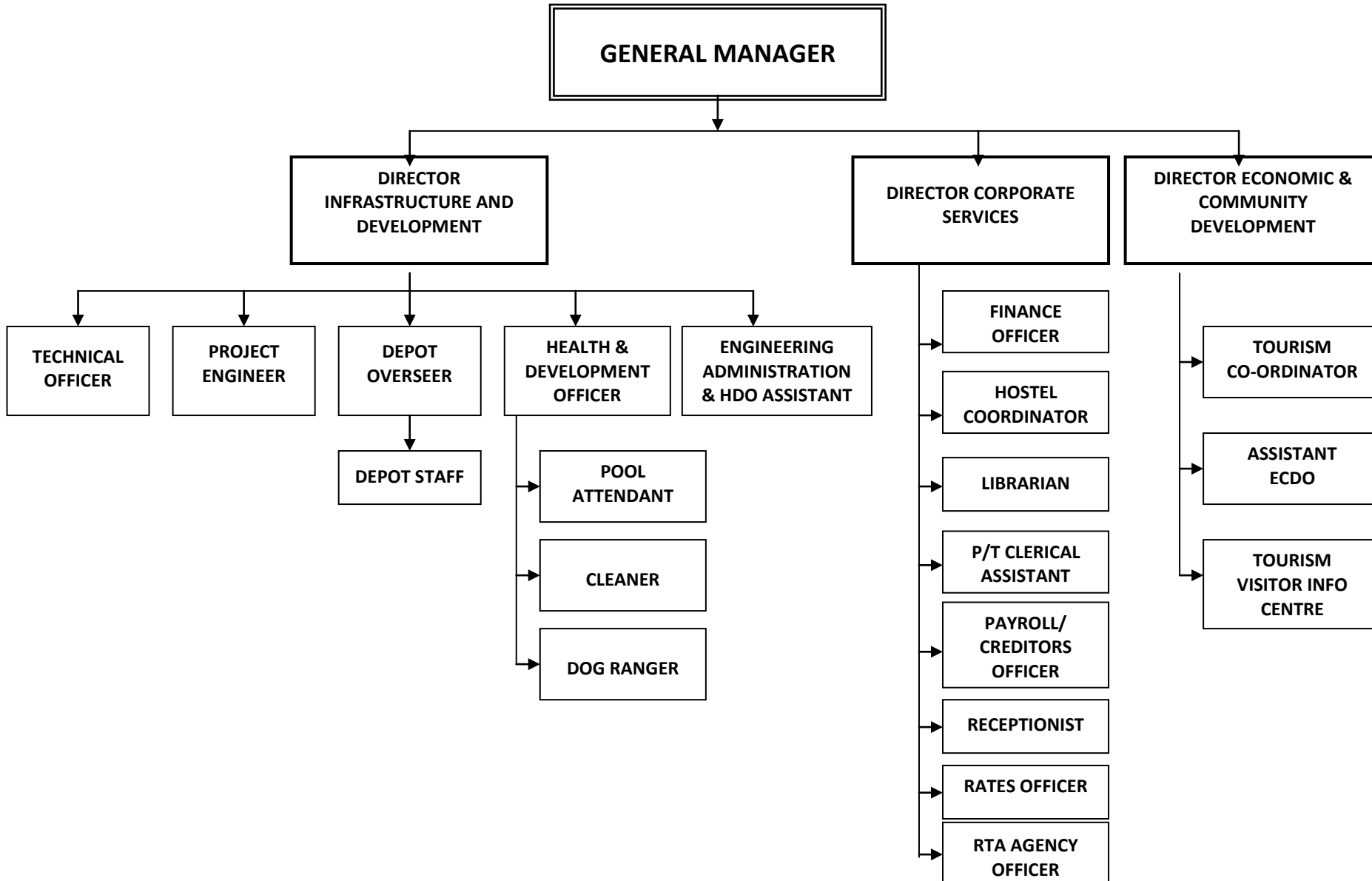
Attachments

Organisational Structure

Recommendation

That the present organisational structure be maintained until the next review.

BALRANALD SHIRE COUNCIL ORGANISATIONAL STRUCTURE



Item G - 2	PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR MAYOR AND COUNCILLORS POLICY	
Reporting Officer	General Manager – Chris Littlemore	File 80

Purpose of Report:

To enable council to consider review of the policy for payment of expenses and provision of facilities for mayor and councillors.

Report:

Councils are required on an annual basis to review and submit their policy to the Director-General of the Department of Local Government within 28 days of adoption by council, even if they propose to adopt an unchanged policy. The current policy is attached for Council consideration.

Attachments: Payment of expenses and provision of facilities for mayor and councillors policy

Budget Implications: Nil.

Recommendation: That the policy be considered for adoption at the October meeting.

POLICY TITLE: PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR MAYOR AND COUNCILLORS

PART 1 INTRODUCTION
COMMENCEMENT OF THE POLICY

This policy will take effect from 16 October 2013

PURPOSE OF THE POLICY

The purpose of the policy is to ensure that there is accountability and transparency in the reimbursement of expenses incurred or to be incurred by Councillors. The policy also ensures that the facilities provided to assist Councillors to carry out their civic duties are reasonable.

OBJECTIVES AND COVERAGE OF THE POLICY

To define, in conformity with the requirements of Section 252 of the Local Government Act 1993, the Council's policy on the payment of expenses and provision of facilities for Mayor and Councillors in discharging the functions of civic office and when attending on Council business.

MAKING, ADOPTION AND REVIEW OF THE POLICY

The policy was considered by Council at its Meeting held in October 09, when it was endorsed for public exhibition. The policy which was advertised and placed on exhibition for 28 days was developed taking into account legislative and other government policy provisions and guidelines. No submissions were received and the policy was adopted by Council in November 2009.

Council is required each year prior to 30 November to review and submit its policy to the Director-General of the Department of Local Government within 28 days of adoption by Council, even if the policy is unchanged.

REPORTING REQUIREMENTS

In accordance with Section 428 of the *Local Government Act 1993* and Clause 217 of the *Local Government (General) Regulation 2005*, Council is required to include in its Annual Report the following information regarding the payment of expenses and provision of facilities to the Mayor and Councillors:

Expenses

- the cost of phone calls including mobiles, home located landlines, facsimile and internet services
- spouse/ partner/ accompanying person expenses
- conference and seminar expenses
- training and skill development expenses
- interstate travel expenses
- overseas travel expenses
- care and other related expenses

Provision of facilities

- the cost of the provision, including rental, of dedicated office equipment allocated to councillors on a personal basis such as laptop computers, mobile phones, telephones and facsimile machines and internet installed in the councillors' homes. This item does not include the costs of using this equipment, such as calls.

LEGISLATIVE AND OTHER GOVERNMENT POLICY PROVISIONS

The policy was developed and will operate in accordance with Sections 252, 253, 254 & 428 of the *Local Government Act 1993*, Clause 217 of the *Local Government (General) Regulation 2005*, Model Code of Conduct, relevant Department of Local Government Circulars, Guidelines and ICAC publications.

APPROVAL ARRANGEMENTS FOR COUNCIL BUSINESS

Council will only meet travel, accommodation and other expenses for approved Council business as follows:

Council Business	Required Approval
Council Meetings	Attendance at meeting
Council Committee Meetings	Attendance by Committee Member
Workshops, briefings or inspections	Authorised by Council, or jointly by Mayor and General Manager
Conferences, seminars or training	Authorised by Council, or jointly by the Mayor and General Manager if it is a matter of urgency or when it may be appropriate to take advantage of early bird registration discounts. Any approval by Mayor and General Manager to be advised to Council at next Meeting.
Meetings of other organisations	Attendance by Council's appointed delegate
Meetings or functions attended by the Mayor, or the Mayor's nominee	Attendance by Mayor or the Mayor's nominee and reported to or endorsed by Council via Mayoral Minute or General Manager's report.

PART 2 PAYMENT OF EXPENSES

TRAVEL EXPENSES

Within Council's Area

Where Councillors are required to use their own vehicle for travel to and from home on authorised Council business, reimbursement will be in accordance with the kilometre rate as prescribed in the Local Government (State) Award and will be paid monthly in arrears.

Outside Council's Area

The Mayor and General Manager be authorised to determine the appropriate mode of travel having regard to economy, time and safety factors. Travel by air within Australia to be economy class, unless otherwise specified by Council.

When travelling by vehicle, a suitable Council vehicle will be provided. If a Council vehicle is not available or it is not feasible to use a Council vehicle, Councillors will be paid the prescribed kilometre rate for using their own vehicle.

Should a Councillor decide to use their own vehicle, when a Council provided vehicle is available, they will be reimbursed on the basis of fuel and lubricant costs only.

When travelling in private or Council vehicles on Council business, the driver is personally responsible for all traffic or parking fines.

OTHER EXPENSES

Expenses such as conference registration fees, accommodation costs, reasonable meal and out-of-pocket costs incurred in attendance on authorised Council business, shall be paid by Council or reimbursed to Councillors on production of receipts. Receipts will not be required for items less than \$20 such as tolls, parking refreshments, taxi fares, internet fees, laundry, newspapers but the claimant will be required to itemise and certify the expenditure. The following rates have been determined by reference to the Crown Employees Award available at www.dpc.nsw.gov.au/coe2009/ .

Limits for expenses shall be as follows

Meal expenses

Breakfast \$23.10

Lunch \$25.90

Dinner \$44.50

Incidentals \$20

Travelling allowances overnight (per night away)

Canberra \$255

Sydney \$294

Melbourne \$284

Adelaide \$268

Brisbane \$312

High cost country centres

\$240

Tier 2 country centres

\$209

SPOUSE AND PARTNER EXPENSES

Council will meet the reasonable costs of spouses and partners for attendance at official Council functions that are of a formal and ceremonial nature, when accompanying Councillors within Council's area.

Council will also meet the reasonable meal costs of spouses or partners when accompanying Councillors at conferences and seminars, not exceeding the one day journey limits. Any registration fees, reception costs, official dinner costs, additional travel, additional accommodation and conference tour costs associated with a spouse or partners attendance at conferences, seminars, etc will be the personal responsibility of individual councillors.

TELEPHONE COSTS AND EXPENSES

Council will reimburse costs of telephone, fax and mobile phone calls on Council business to a maximum of \$600 per annum. Councillors will need to maintain a record of calls for claim purposes.

LIABILITY INSURANCE

Council shall take out Public Liability and Professional Indemnity insurance cover which shall extend to actions taken against Councillors in relation to the exercise of their duties as Councillors.

PERSONAL ACCIDENT INSURANCE

Council shall take out Personal Accident insurance for Councillors whilst engaged in activities connected with the Council business including travelling directly to and from such business.

LEGAL EXPENSES AND OBLIGATIONS

Council will determine by resolution the reimbursement of reasonable legal expenses of:

- a) A Councillor defending an action arising from the performance, in good faith, of a function under the Local Government Act; or
- b) A Councillor defending an action in defamation provided the statements complained of were made in good faith while exercising a function under the Act; or
- c) A Councillor for proceedings before the Local Government Pecuniary Interest Tribunal, or an investigation body, provided the subject of the proceedings arises from the performance in good faith of a function under the Act, and the Tribunal or investigation body makes a finding favourable to the Councillor.

Legal expenses incurred in relation to proceedings arising out of the performance by a Councillor of his or her function under the Act are distinguished from expenses incurred in relation to proceedings arising merely from something that a Councillor has done during his or her term of office.

REIMBURSEMENT AND RECONCILIATION OF EXPENSES

Reimbursement of costs and expenses to Councillors will only be made upon the production of appropriate receipts and tax invoices, and the completion of the required claim forms. Expenses and costs incurred must be in accordance with the requirements of this policy.

Claims for costs and expenses must be submitted within three (3) months of incurring the cost or expense.

DISPUTE RESOLUTION

In the event of any disputes that arise about the provision of expenses and facilities, the matter shall be resolved by Corporate Service Committee recommendation to Council.

PART 3 PROVISION OF FACILITIES

The following facilities will be provided to allow the Mayor and Councillors to discharge the functions of civic office

Councillors

Council will provide Councillors with the following facilities:-

- a) Secretarial and basic photocopy facilities in upon request.
- b) Where appropriate, prior to, during or following Council and Committee meetings, a light meal, supper and refreshments.
- c) Where Council resolves to approve the electronic form of delivery of Council agendas and business papers, Council will provide for the issue of a laptop/notebook computer with email capacity and other support equipment such as printers.

d) Council will pay for the cost of providing and connecting equipment and the operating costs and costs associated with any of the disposable items related to the use of any of the equipment. Council provided equipment will remain the property of the Council and is to be used for Council purposes only and is to be returned to Council offices at the time the Councillor ceases to hold office.

Mayor

In addition to facilities provided for Councillors, Council will provide the Mayor with the following additional facilities:-

- a) An Executive standard motor vehicle for official and private use. Where the vehicle is used privately the fuel cost will be the personal responsibility of the Mayor. Receipts for such fuel will be submitted with the monthly reimbursement claim.
- b) An office in the Council's administration building.
- c) Secretarial support as required.
- d) A mobile phone including up to \$200 per month call and rental charges. Any Charges in excess of this amount to be reimbursed to the council.

No General Expenses

Council will not meet any general expenses.

RETURN OF FACILITIES AND EQUIPMENT

Any facilities and equipment provided to the Mayor and Councillors will be returned to Council immediately following the completion of their term of office, extended leave of absence or at the cessation of their civic duties.

*Adopted by Council –
Refer Minute No*

Item G – 3	COUNCIL INSURANCE RISK	
Reporting Officer	General Manager – Chris Littlemore	File

Purpose of Report

To remind Council not to disclose information that may affect Council's insurance risk in open Council meetings

Report

A number of matters have been raised in open Council meetings that may affect Council's risk management and insurance liability.

If Councillors become aware of potential risk management issues, these matters need to be raised with the General Manager or the relevant Director at the time of discovery if the risk is high, or within a reasonable time if the risk is moderate or low.

It is inappropriate to raise these matters in an open Council meeting as the press may report on the issue(s) and if there is an accident and Council has not acted appropriately, our insurer may refuse the claim and this potentially leaves Council open to liability. If the accident is serious enough this may run into millions of dollars.

If Councillors also believe that Council is not conforming to regulations or an Act, bring the matter to Council's attention via the General Manager or the relevant Director for an explanation. There may be a valid reason or an exemption. Raising the matter before the press may open Council up to potential fines, investigation and litigation.

Budget Implications

Only a potential risk may be evident

Attachments

Nil

Recommendation

For the information of Council

Item G - 4	KILFERA FIELD DAY		
Reporting Officer	General Manager - Chris Littlemore	File	56

Purpose of Report:

Council's invitation to the Kilfera Field Day, and donation to the Royal Flying Doctor Service.

Report:

Mayor, Councillors and the General Manager have been invited to the 24th Annual Kilfera Field Day on 25th September 2013

Copies of the invitation and flyer have been circulated to Council.

Council have made donations in the past to the Kilfera Field Day appeal on behalf of the Royal Flying Doctor Service with last years donation being \$250.

Attachments

1. Invitation.

Recommendation

That Council again donate \$250 to the Kilfera Field Day Appeal for the RFDS.



Qst	Info	Reply	Report	Discuss
	✓			GM
Received 22 AUG 2013				
ENTER No.				

“Kilfera”

Ivanhoe
NSW
2878

Dear *Mayor, General manager, Councillors & Staff*

With our great success for many years raising money for the Royal Flying Doctor Service and the Ivanhoe Hospital, we invite you to join us this year as an exhibitor or a visitor to the

24th ANNUAL “KILFERA” FIELD DAY

IVANHOE, NSW

On

Wednesday 25th September, 2013

With the presentation and demonstrations of the supplier's products, the field day will still follow the same lines as previous years.

The auction as usual is in favour of the Royal Flying Doctor at the Ivanhoe Hospital will be conducted at the end of the day with all suppliers asked to donate an item from their product range.

Full catering facilities and refreshments will be available on the day.

We look forward to catching up with you.

RSVP: 20th September, 2013

Regards,

Jay Linnett

Clive, Fay & Peter Linnett



PHONE

CLIVE & FAY: 0269 951315

MOBILE: 0428 951315

PETER: 0269 951442

FAX: 0269 951224

EMAIL: Kilfera1@bigpond.com

Item G – 5	CORRESPONDENCE	
Reporting Officer	General Manager - Chris Littlemore	File

Purpose of Report:

To advise Council of recent correspondence of interest.

Report:

- 1) Letter from The Hon Katrina Hodgkinson MP
- 2) Letter from SES

Budget Implications:

Nil

Attachments:

Copies of correspondence as listed above.

Recommendation

That the correspondence be noted and the appointment of SES Controller be confirmed.



The Hon Katrina Hodgkinson MP

Minister for Primary Industries
Minister for Small Business

IM13/12325

Mr Chris Littlemore
General Manager
Balranald Shire Council
PO Box 120
BALRANALD NSW 2715

file 250

	Info	Reply	Report	Discuss
GM	<input checked="" type="checkbox"/>			
DD				
Received 02 SEP 2013				
DCS				
DECU				
LETTER No.	<i>30356</i>			

28 AUG 2013

Dear Mr Littlemore *Chris*

Thank you for your letter of 18 March 2013 concerning Balranald Weir.

I acknowledge the importance of Balranald Weir to the Balranald community. Specifically, I understand the weir has significant recreation value and that it is used by the Council for town water supply purposes.

The State Water Corporation informs me that Balranald Weir is surplus to its regulated water delivery operations. In addition, the Murrumbidgee Customer Service Committee, which represents bulk water customers, has indicated that customers do not wish to continue funding ongoing maintenance or operation of the structure.

On this basis, and given the significant value of the structure to Balranald Shire Council, an option exists to transfer ownership of the weir to Council.

I have requested that Mr Dan Berry, General Manager Strategic Assets, State Water Corporation, be available to discuss this matter further with you. Mr Berry may be contacted on 02 6841 2026.

Yours sincerely

Katrina Hodgkinson MP
Minister for Primary Industries

Balranald Shire Council
Agenda - Ordinary Meeting – 17th September 2013



20 August 2013

Balranald Shire Council
Mr Chris Littlemore
PO Box 120
Balranald NSW 2715

File 2013

	Info	Reply	Report	Discussion
GM	<input checked="" type="checkbox"/>			GM
DID				
Received 22 AUG 2013				
DCS				
DECD				
LETTER No. <i>20095</i>				

Dear Chris

REAPPOINTMENT OF VOLUNTEER CONTROLLER

The State Emergency Service Act 1989 (as amended) requires the appointment of all Volunteer Unit and Local Controllers across New South Wales to be renewed every two years with 1 August 2013 being the date for the next review. All SES Controllers are appointed by the Commissioner of the NSW State Emergency Service upon the recommendation of the relevant Council and Region Controller.

I have recently conducted a 'Volunteer Controller Performance Review' on Paul Murphy, the current Local Controller for Balranald Shire, and have found that he is carrying out his duties in managing Balranald Shire in a very satisfactory manner.

As the NSW State Emergency Service works closely with Local Government we value highly the support and views of Balranald Shire Council in this important process. I therefore intend to recommend, with the support of Council, his reappointment to the Commissioner of the NSW State Emergency Service for a further period of two years commencing on 1st August 2013.

I would appreciate a letter confirming the support of Balranald Shire Council for the above appointment by Friday, 13th September 2013.

Please feel free to contact me should you have any questions.

Yours sincerely

Bernard Kates

REGION CONTROLLER



MURRAY REGION
25 Catherine Crescent, Lavington, NSW 2641
PO Box 523, Lavington, NSW 2641
P (02) 6058 5300
F (02) 6058 5320
E myr_admin@ses.nsw.gov.au
www.ses.nsw.gov.au

Item G - 6	ACTION REPORT AUGUST 2013 - COUNCIL MEETING	
Reporting Officer	General Manager – Chris Littlemore	File 120

Purpose of Report: to bring forward for Councillors information the Action Report with actions taken on previous council resolutions.



BALRANALD SHIRE COUNCIL
ACTION SHEET

AUGUST 2013

MINUTE	DIRECTOR/ FILE NO	<u>SUBJECT</u>	<u>DATE</u> INITIATED	<u>COMMENTS</u> CURRENT STATUS
08.13.3625	DECD	Quotes for Caravan Park	27.08.2013	Quote received in line with Council's Purchasing Policy
08.13.3626	GM	Investigate Solar electricity for Caravan Park		In Progress
08.13.3630	DECD/GM	Review Lake Benanee petition	28.08.2013	Reviewed and provided to Cr Barnes
08.13.3637	DID	Insert \$50 administration fee for reservations of Lawn Cemetery plots		Inserted and Displayed
08.13.3638	DID	Place policy on public display	21.08.2013	Displayed
08.13.3644	DECD	Report on Riverina Redgum project breakdown of Item B & C in August Report		In progress
08.13.3650	DECD	Advertise suggestions for name of new Interpretive Centre	28.08.2013	Advertised in Newsletter
08.13.3651	DECD	Order appropriate signage for Bidgee Nature Trail (Swing Bridge)	06.09.2013	Sign Ordered
08.13.3652	DECD	Advise Murray Shire that Council will not be making representation regarding boxing day trading	28.08.2013	Completed
08.13.3656	DID	Release NOD to N Dalton subject to no submissions being received.	23.08.2013	Completed
08.13.3567	DID	Endorse Stage A of the Military Trail.	20.08.2013	Completed
08.13.3659	DID	Adopt the Swimming Pool Inspection Policy Ver1.1	20.08.2013	Completed
08.13.3661	GM	Report Annual & Long Service Leave to September meeting		With Consultative Committee
08.13.3662	GM	Arrange accommodation and travel for Mayor to attend MDA Conference		Arranged
08.13.3663	GM	Note Cr Jolliffe as Project Advisory Committee representative		Awaiting correspondence from Department
08.13.366	GM	Arrange an in-house training for Councillors		Date to be determined
08.13.3887	GM	Advise RMS that council will participate in the GHMS Scheme		So advised

Recommendation: For the information of Council.

Item G - 7	QUESTIONS WITHOUT NOTICE	
Reporting Officer	General Manager - Chris Littlemore	File 030
Cr Cooke	Can “Councillors inspect staff housing regularly” be added to housing policy?	Operational matter
	Does DECD know about the conference in Coffs Harbour?	yes
Cr Jolliffe	Vegetation on Burke & Wills Rd and Ivanhoe Road	Inspection been done and Council staff working on this.
	Dry Weather Only signage have they been erected.	Council staff have erected.
	Where are the gardeners as lots of grasses in town need mowing	Staff been away and busy, commenced mowing now.
	Lights blown on bridge, can they be replaced?	Essential energy advised
Cr Byron	Do we have a housing inspection annual program	Added to the policy
Cr Barnes	Can we have a street light at Kyalite along in front of houses?	Look at all options.

CLOSED MEETING - CONFIDENTIAL MATTERS