PRESENT:

APOLOGIES:

DISCLOSURE OF INTERESTS

CALENDAR OF EVENTS

Calendar of Events November - December	
April	
17	Workshop @ 3pm
17	Council Meeting @ 5pm
20	Youth Week Disco @ 5.30pm
May	
1	Euston Beautification Committee Meeting @ 9am
1	Tourism Committee Meeting @ 5pm
2	Balranald Beautification Committee Meeting @ 7pm
15	Council Meeting @5pm

CONFIRMATION OF MINUTES

Recommendation:
That:

"The minutes of the Ordinary Meeting of Council held on Tuesday 20th March 2018 copies having previously been circulated to each Councillor be taken as read and confirmed."

PRESENTATION/DELEGATIONS

Scott Fullerton – REMO - Emergency Management

MAYORAL MINUTE/REPORT

COMMITTEE REPORTS FOR ADOPTION

DELEGATES REPORTS

NOTICES OF MOTION/RESCISSION

Nil

GENERAL MANAGER'S REPORTS (Incorporating all Staff Reports)

PART A - ITEMS REQUIRING DECISION

General Managers Reports

Item G - 1 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

File Number: 028

Reporting Officer: General Manager – Michael Kitzelmann

Operational Plan Objective: Pillar Six: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

Officer Recommendation:

That the Mayor and General Manager attend the National General Assembly of Local Government.

Purpose of report
To advise Council of the upcoming National General Assembly of Local Government.

Report
The National General Assembly of Local Government is to be held in Canberra from 17th – 20th June 2018. Early Bird Registrations $969 close on 4th May 2018.

Financial Implication	Registration fee is $969 per attendee
Legislative Implication	Nil
Policy Implication	In accordance with Council's Conferences & Seminars attendance Policy
Attachments	Nil

Item G - 2 SPONSORSHIP REQUEST – 2018 MALLEE ALMOND BLOSSOM FESTIVAL

File number: 56

Reporting Officer: General Manager – Michael Kitzelmann

Operational Plan Objective: Pillar 1: Our People – A Community that is proactive, engaged, inclusive and connected

Officer Recommendation:

That Council consider sponsorship of the 2018 Mallee Almond Blossom Festival.

Purpose of Report

To advise Council of requests received seeking sponsorship for the 2018 Mallee Almond Blossom Festival.

Report

Council has received a letter of request for sponsorship of the 2018 Almond Blossom Festival.

The Mallee Almond Blossom Festival is an annual event that showcases the products, people and art of the Mallee Region. The Festival coincides with the blooming of almond trees at the beginning of spring.

This year sees the celebration of the 11th Festival. Over the years the festival has grown bigger with a host of talented musicians, more stalls, more food and more buses and this year's festival promises to be bigger and better than ever.

Council contributed $500 towards 2017 Mallee Almond Blossom Festival.

Financial Implication	To be determined
Legislative Implication	Nil
Policy Implication	Nil
Attachments	Letter from Mallee Almond Blossom Festival Committee.

The largest explosion of Almond Blossom in the Southern Hemisphere

Loyal Sponsor **April 5th, 2018**

We have appreciated your support each year!

The *Eleventh Almond Blossom Festival*

is happening again on August 19th, 2018

To keep this Day in reach of the whole Mallee and particularly Robinvale communities we would like to count on your support again in providing your Sponsorship funding.

I include some words by a new committee person, who with 4 new towns-people have joined the MABF Committee, just when longer serving members were losing enthusiasm and new ideas.

The Day has some real benefit, providing recognition of at least the 6,000,000 blooming almond trees and some who are still producing at 32 years old.

The Mallee Almond Blossom Festival is an annual event that showcases the products, people and art of the Mallee Region. The Festival coincides with the blooming of almond trees at the beginning of spring.

Sunday, August 19th 2018, 10.00 AM – 4.00 PM at the ROBINVALE COMMUNITY CENTRE, McLENNAN DRIVE, ROBINVALE VIC.

There are loads of free activities for children and adults alike, including fair rides, bus tours to the almond farms, with local guides, and a huge variety of displays from local organisations. Arts, crafts, food, wine and music all provide a great atmosphere for a wonderful day out with friends and family on the banks of the Murray River.

It's an exciting chance to see the blossoms on Australia's largest almond orchards up close.

This year sees the celebration of our 11th Festival. Over the years our festival has grown bigger with a host of talented musicians, more stalls, more food and more buses and this year's festival promises to be bigger and better than ever!

We are pleased to announce this year's headline act is our own home-grown talent and much loved local SARA STORER. In January 2017, Sara took out 2 gongs at the Country Music Awards of Australia, including the highly coveted Female Artist of the Year Award, taking her career tally to 21 Golden Guitars.

The Mallee Almond Blossom Festival has been made possible through the support of sponsors and a dedicated team of volunteer committee members and a host of volunteers in support on the Day.

Entry to the Festival is via $5.00 donation for adults only. Please follow the Festival promotions on www.mabf.org.au .

Your sponsorship allows the people of Robinvale and District to enjoy a wonderful and affordable day while celebrating the growth of the almond industry in their midst.

MABF 2018 – SPONSORSHIP BENEFITS – MARKETING AND PROMOTION

As a thank you for your contribution in sponsorship we endeavour to profile and feature sponsors across multiple media and online platforms whenever and wherever possible.

Sponsor Promotions includes - MABF Website, MABF Social Media through Facebook & Instagram: sponsor crosspromotion & profile on each sponsor, imagery, description, tags to promote involvement, sponsor brand and drive awareness of support and involvement with MABF.

Print media – *Posters & Flyers*: Full logolisting on printed material and ***we need this detail immediately to meet print deadlines.***

On-line Media, TV and MC announcements on the day and other printed collateral will provide Sponsor focus, with brand awareness and our thanks.

We thank you for reading this and we would appreciate an early response by contacting us and we will provide an MABF Invoice for your generous sponsorship amount:

Secretary,
Sharron Jury juryps52@gmail.com

Or

Chairman and Sponsor responsibilities, Chris Greig at chris.greig2011@gmail.com

Infrastructure and Development Reports

Item I – 1 APPLICATION FOR ENROLMENT AS A COMMONER

File number: D18.4931

Reporting Officer: Director Infrastructure and Development – Andre Pretorius

Operational Plan Objective: Pillar 5 Our Infrastructure

Officer Recommendation:
That Council approve the application of C McGufficke to be enrolled as a Commoner on the Balranald Common and a suitable site be negotiated between Council and C McGufficke.

Purpose of Report

To advise Council of an application received from C McGufficke for enrolment as a Commoner in the Balranald Common.

Report

C McGufficke is proposing to use an area of Lot 7309 DP 1140440. However, the specific area is currently in use. A mutually acceptable site would need to be negotiated.

Council is the Common Trust and should process the application in accordance with the established guidelines.

The essential elements of the process are-:

i) The exhibition of the application on the Common;
ii) Dealing with the application after 5 days exhibition and before 2 months from its receipt;
iii) Ensuring the applicant is eligible.

The person must-:

- be a resident in the Land District,
- not hold more than 20 hectares of land,
- not be enrolled in any other Commoners roll.

C McGufficke appears to meet these requirements.

The application was on exhibition at two (2) locations on the common, near the Kingsford Smith marker and the corner of River and McCabe St, and a notice was displayed on Council's street stall noticeboard from 28/03/2018, no submissions have been received.

Financial Implication	Commoner Fees are payable in accordance with Council's Revenue Policy
Legislative Implication	Nil.
Policy Implication	Nil.
Attachment	Application Form

Attachment: Application Form

COMMONS MANAGEMENT ACT 1989

APPLICATION FOR ENROLMENT AS A COMMONER

The Secretary
Common Trustees,
The General Manager
PO Box 120
BALRANALD NSW 2715

	Info	Reply	Report	Discuss
GM				GM
DID				
Received 22 MAR 2018				
DCCD				
File No.				
LETTER No.				

Dear Sir/Madam,

I, Cindy McGufficke [insert name(s)]
of 8 Cally St Balranald, 2715.,[insert address]
being resident within the Commoners Boundaries of the Balranald Common, and possessing the necessary qualifications, make an application for enrolment as a Commoner, on Lot 7309 in D.P 1140440
bounded by Ivanhoe Rd, McCabe Street & River Street,
[insert street details] and request that my name be entered on the Commoners Roll of such Common.

I declare that I am not enrolled as a Commoner of any other Common.

Signed Cindy McGufficke

Dated 22-3-2018.

Item I – 2 DA 35/2018 – PROPOSED BOUNDARY ADJUSTMENT ISLAND ROAD, BALRANALD

File number: DA 35/2018

Reporting Officer: Director Infrastructure and Development – Andre Pretorius

Operational Plan Objective: Pillar 5 Our Infrastructure
5.3 Undertake key infrastructure improvements.

Officer Recommendation:
Council consent to the consolidation and boundary adjustment of Lots 72 & 125 DP 751170 and Lot 19 DP 848352 subject to the following conditions:

1) The Plan of consolidation and boundary adjustment be adjusted to incorporate a road reserve to house the current road alignment and permit extinguishment of the existing unused road reserve.

2) The process of road reserve rectification, including closing, opening and gazettal, be undertaken following receipt of the revised plan.

3) Access to the proposed lots, or alteration to existing access, is to be to the satisfaction of Council or its delegate, and at the applicants full cost.

4) This approval does not constitute consent for the erection of any dwellings or other structures on the subject lands. Separate applications must be made for any buildings in accordance with the Environmental Planning & Assessment Act 1979.

Reasons for the imposition of conditions:

Statutory compliance, ensure appropriate infrastructure is provided for the development and ensure impacts on the natural and built environment are minimised

Purpose of Report

To seek Council's consent for a consolidation and boundary adjustment of Lots 72 & 125 DP 751170 and Lot 19 DP 848352, Island Rd Balranald.

Report

Price Merrett on behalf of the Balranald Shire Council (Council) and the Balranald Local Aboriginal Land Council (BLALC) proposes to carry out a consolidation and boundary adjustment of Lots 72 & 125 DP 751170 and Lot 19 DP 848352, Island Rd Balranald.

The BLALC allotments are currently developed for Aboriginal Cemetery and Council's allotment is land used for multiple functions such as Aerodrome, Motocross Track and School Agriculture Area.

Zoning: RU1

Lots 72 DP 751170: 353m^2
Lots 125 DP 751170: 1562m^2
Lot 19 DP 848352: 225.3Ha

Proposed Lot 1: 4942m^2
Proposed Lot 2: 224.8Ha

The proposal supports the extension of the Aboriginal Cemetery.

The proposal does not increase the number of allotments or provide for additional dwelling entitlements. The area is not subject to flooding in accordance with the Flood Planning maps or shown as bushfire prone on the Bushfire Prone Land map.

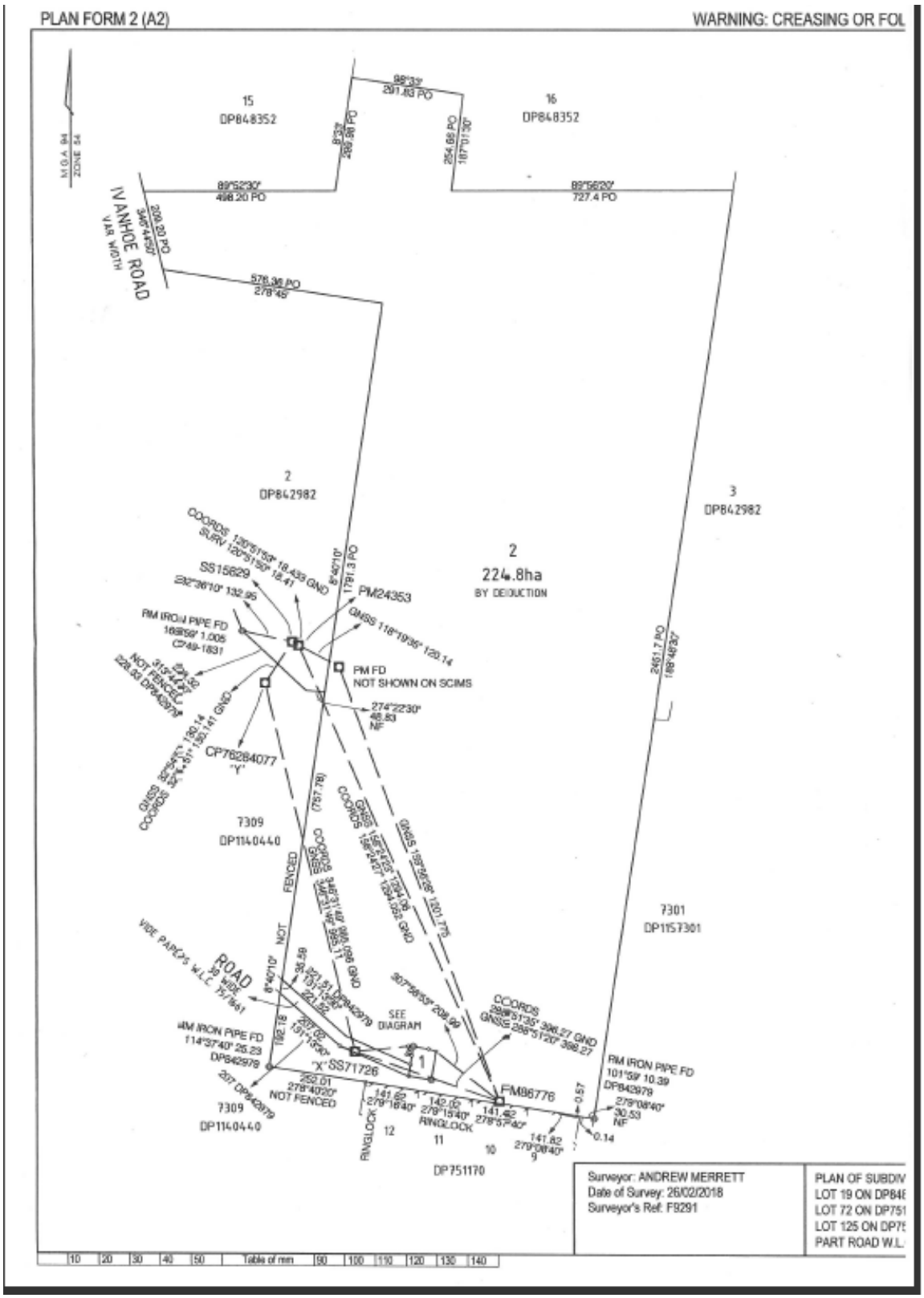
Road access is also currently off Island Road however, Council's resolution from the September 2016 meeting (Minute No. 09.16.3827) required the plan to show a road reserve to house the road formation and enable the extinguishment of the unused road reserve. This is not shown on the plan.

Council has requested that a revised plan compliant with the Sept 2016 resolution be forwarded to Council for the purposes of finalising the application.

The proposal was notified to neighbouring landholders with nil submissions received.

Financial Implication	BLALC has submitted payment for land to Council
Legislative Implication	Rectifies road reserve matter under the Roads Act 1993
Policy Implication	Nil.
Attachments	Plan of Proposal

Attachment: Plan of Proposal



Item I – 3 LAKE BENANEE PUBLIC CONVENIENCE WATER SUPPLY

File number: D18.

Reporting Officer: Director Infrastructure and Development – Andre Pretorius

Operational Plan Objective: Pillar 5 Our Infrastructure

Officer Recommendation:
That Council proceed with undertaking the WaterNSW licencing process.

Purpose of Report

To advise Council discussions in relation to the Lake Benanee facilities.

Report

Historically the facilities at Lake Benanee have been supplied with water obtained via stock and domestic infrastructure located on the adjacent rural landholding. Council was recently requested to seek clarification as to the sustainability of this arrangement

Council staff have had discussions with WaterNSW and have been advised that it is permissible to use the neighbour's infrastructure to supply the Lake Benanee facilities, however, Council is required to have the authority of a licence from WaterNSW.

The initial discussions indicate that this licence arrangement may necessitate water transfers or purchases, however, further discussions due to the public nature and small quantity of use will be undertaken.

Financial Implication	Application fee to Water NSW: $2000
Legislative Implication	Compliance with the Water Management Act 2000
Policy Implication	Nil.
Attachment	Nil

PART B - ITEMS FOR INFORMATION

General Manager's Reports

ITEM G – 3 CORRESPONDENCE

File Number:

Reporting Officer: General Manager – Michael Kitzelmann

Operational Plan Objective: Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected

Officer Recommendation:
For information.

Purpose of Report

To advise Council of recent correspondence of interest.

Report

1. Invitation to Rural Fire Service opening of Benanee Brigade Station Extension
2. Thankyou from BDESM Anglers Club

BENANEE & BALRANALD HQ BRIGADES

NSW RURAL FIRE SERVICE

Invites

Mayor & Councillors of Balranald Shire Council

to

The official opening of the Benanee Brigade Station Extension

&

The official handover of Balranald HQ Category 1 Tanker

Date:	Friday 11th May 2018
Time:	16:00hrs to 17:30hrs
Location:	Benanee Brigade Station Sturt Highway Euston NSW 2737
Dress:	Neat Casual
RSVP:	16th April 2018 **P:** 03 5027 4422 **E:** sarah.casey@rfs.nsw.gov.au

BDESM Anglers Club
PO Box 221
Balranald NSW 2715

General Manager
Balranald Shire Council
PO Box 120
Balranald NSW 2715

Dear Mr Kitzelmann,

re: Native Fish Restocking Contribution

The Anglers Club would again like to thank Council for the ongoing commitment to support the native fish restocking of our local rivers and we acknowledge the receipt of Council's $1000 contribution for the 2018 release.

We have again applied for Dollar-for-Dollar funding from DPI for the 2018-2019 fish stocking season. Murray Cod fingerlings have been ordered from our Hatchery and we look forward to the next release over summer.

Please be assured that our Club is very appreciative of Balranald Shire Council's continued support of our fishing and restocking activities.

yours sincerely,

Bill Harben
Secretary

16th March 2018

ITEM G - 4 ACTION SHEET

Reporting Officer: General Manager – Michael Kitzelmann

File Number: 120

Officer Recommendation:
That Council receive and note the report.

Purpose of Report

To bring forward for Councillors information the Action Report with actions taken on previous council resolutions.

BALRANALD SHIRE COUNCIL
ACTION SHEET

MARCH 2018

MIINUTE	DIRECTOR / FILE NO	SUBJECT	DATE COMPLETED	COMMENTS CURRENT STATUS
02.17.3931	ADID	Close part of McGinty Road and do all necessary documentation.		Crown Land has provided *approval in principle* to the proposal, Solicitor has been advised to verify Plan of Road Closure and Administration Sheet are current and proceed with registration.
08.17.4038	DCCD	Cultural Committee – measurements for replacement Curtain @ theatre		In Progress – quotes are being sought.
08.17.4039	GM	**Euston Beautification** – Investigate possibilities of construction of boat ramp below Lock/Weir with unspent grant monies.		In Progress
09.17.4080	DID	Discuss options with John & Robyn Hoyle-Holdsworth regarding water supply at Lake Benanee		In progress, John & Robyn do not have a water licence
09.17.4094	DID	Commit to the rework of pavement and reseal of Kilpatrick Road		In Progress
11.17.4146	DCCD	Arrange for a workshop to discuss Discovery Centre Finances		Next Workshop
11.17.4147	GM	Invite Iluka and Crystal to Council Meeting to discuss progress of mines.		In Progress
12.17.4180	DCCD	Send invoice with the reduced fees ($340) to Balranald Cricket Club		Original invoice cancelled and new invoice raised.
12.17.4181	DCCD	Display Discovery Centre Master Plan. Consider $50,000 in 2018/19 budget		Included in Draft Budget
12.17.4186	DID	Approve DA 27.2018 Proposed Irrigation Pump station Upgrade and Pipeline		Partial Complete

02.18.4207	GM	Adopt Updated LTFP, Asset Management Plan, Revised Delivery Program, Application to IPART	12.020.2018	Application Submitted
02.18.4217	GM	Notify Adult Day Centre of donation of $145 for half day hire Notify Euston Community of request for financial help being deferred.		Completed and Function held
02.18.4220	DCCD	Adjust budget to reflect carry forward works.		Budget variations in QBR
0218.4220	DID	Works on Euston Water Treatment Plant Granular Carbon Filtration pressure Vessels		Ongoing
02.18.4221	DID	Notify applicant that council objects to name change of Chalmers Lagoon		Completed
02.18.4222	GM	Note outcomes of strategic workshop and Incorporate into operational responses,		Ongoing
02.18.4225	DCCD	Release FAGS held in reserves for operational purposes		FAGS grant released from Reserve.
02.18.4234	DCCD	Restrict $750,000 in reserve for future asset and organisational development projects Adjust Councils budget to reflect Caltex Sale		$750,000 transferred to Reserve.
02.18.4238	DID/DCCD	Waive $720 connection fee for Lot 1 DP 208736, Cary Street, Euston – changing from larger to smaller raw water service		Access fee adjusted to reflect 20ml pipe.
02.18.4245	DID	Adjust the Caravan Park Lease as per recommendation and advertise		In progress

03.18.4251	GM/DCCD	Include in Budget consideration Balranald Early Learning Centre - $3140 & Hire of Hall – BCS Year 12 Formal		Council provides building free of charge - estimated annual donation of $15,600. Council pays rates and insurance of approx.. $8,000 pa, and does major repairs. Suggest Early Learning Centre do some fund raising for the balance of the fence. Hire of Theatre for Year 12 Formal can be part of donations for 2018/19 – Cost of approx. $700.
03.18.4251	GM	Notify BCS and Early Learning Centre of resolution		
03.18.4252	GM	Write letter to Minister regarding JO.	26.03.2018	Letter Sent
03.18.4253	DID	Advise DPI of council's reappointment as Manager of Common Trust.		Completed
03.18.4255	GM	1. Respond to BREED 2. Write to Vicki Burke 3. Respond to Bill Hargrave	11.04.2018	Letters Sent
03.18.4261	DCCD	Note the Budget Workshop timetable		Budget workshops were set but changed due to Councillor unavailability. Timetable will be set asap.

Corporate and Community Development Division

Item C – 1 **STATEMENT OF FUNDS: 31 March 2018**
File number: **085**

Reporting Officer Director of Corporate and Community Development – Terri Bilske

Operational Plan Objective: Pillar Six: Our Leadership – a community that values and fosters leadership, lifelong learning, innovation and good governance

Officer Recommendation:

That the Officers report be received and noted.

Purpose of Report
To advise Council of Funds and Investment held for the month ending 31 March 2018.

	TERM	START DATE	MATURITY DATE	INTEREST RATE	INVESTMENT VALUE
Term Deposits					
BANKWEST	122	1/12/2017	2/04/2018	2.45%	1,500,000
BANKWEST	180	7/12/2017	5/06/2018	2.50%	1,000,000
BANKWEST	153	10/01/2018	12/06/2018	2.55%	500,000
BANKWEST	151	18/01/2018	18/06/2018	2.55%	500,000
NAB	210	5/12/2017	3/07/2018	2.50%	1,000,000
BENDIGO BANK	243	7/12/2017	7/08/2018	2.50%	500,000
NAB	150	8/03/2018	5/08/2018	2.58%	500,000
Total term deposits			Average rate	**2.52%**	**5,500,000**
At Call Accounts					
Westpac Cash Reserves			AT CALL	0.60%	846,707
TCorp			AT CALL		1,200,000
Cash Accounts					
Westpac Bank			CASH AT BANK		72,037
TOTAL BANK					**2,118,745**
TOTAL INVESTMENTS PORTFOLIO INCLUDING CASH					**7,618,745**

RESTRICTED FUNDS	EXTERNAL	INTERNAL	June 17 TOTAL	QBR1 Transfers	QBR2 Transfers	QBR3 Transfers	Council Decisions	March 18 Total
Specific Purpose Unexpended Grants	553,320		553,320					553,320
Domestic Waste Management	144,009		144,009		-33,000			111,009
Water Supplies	610,947		610,947	-10,000				600,947
Sewerage Service	1,295,916		1,295,916	-326,000				969,916
Caltex		750,000	750,000					750,000
Plant & Vehicle Replacement		559,196	559,196					559,196
Infrastructure Replacement		214,000	214,000					214,000
Employee Leave Entitlements		269,000	269,000					269,000
Deposits, Retentions & Bonds		106,000	106,000					106,000
Carry Over Works		730,077	730,077	-730,077				0
Caravan Park		168,353	168,353					168,353
Euston Cemetery		38,000	38,000					38,000
Health Reserve		6,000	6,000					6,000
Hostel Bonds		110,960	110,960		100,000			210,960
Hostel Reserve		0	0					0
Market Street Improvements		20,000	20,000					20,000
Town Clock		3,000	3,000					3,000
Theatre Royal Improvements		4,669	4,669					4,669
Gravel Pit Rehabilitation		245,085	245,085					245,085
Lake Benanee Capital Improvements		1,126	1,126					1,126
Other Assets Replacement		286,000	286,000	14,000				300,000
Other (Unexpended Cont. Euston)	50,000		50,000					50,000
TOTAL RESTRICTED FUNDS	**2,654,192**	**3,511,466**	**6,165,658**	**-1,052,077**	**67,000**	**0**	**0**	**5,180,581**

FUNDS HELD	Investment	Bank	Combined	Restricted	March 18 Total
General Fund	3,650,000	1,251,506	4,901,506	3,498,709	1,402,797
Domestic Waste Management	0	163,387	163,387	111,009	52,378
Water Supplies	600,000	532,101	1,132,101	600,947	531,154
Sewerage Service	1,250,000	171,751	1,421,751	969,916	451,835
TOTAL FUNDS HELD	**5,500,000**	**2,118,745**	**7,618,745**	**5,180,581**	**2,438,164**

Cashbook Summary	
Opening cashbook Balance	805,322
Plus Receipts	967,144
Less Payments	1,700,428
Cashbook Balance at 28 February 2018	**72,037**
Statement Summary	
Opening Statement Balance	804,427
Plus Receipts	963,503
Less Payments	1,700,110
Bank Statement Balance at 28 February 2018	**67,821**
Plus Unpresented Receipts	16,186
Less Unpresented Payments	11,969
Reconciliation Balance at 28 February 2018	**72,037**

Certification by the Responsible Accounting Officer:

In accordance with paragraph 212(1)(b) of the Local Government (General) Regulation, the investments listed in this report have been made in accordance with:

(i) The Local Government Act,1993
(ii) The Regulations, and
(iii) Councils Investment Policy

Terri Bilske
Responsible Accounting Officer
12 April 2018

Item C - 2 BIDGEE HAVEN HOSTEL FINANCIAL REPORT

File number: 370

Reporting Officer Director of Corporate and Community Development – Terri Bilske

Operational Plan Objective: Pillar Six: Our Leadership – a community that values and fosters leadership, lifelong learning, innovation and good governance

Officer Recommendation:

That Council
That the Officers report be received and noted.

Purpose of Report

To provide Council with an update regarding the financial operations of the Bidgee Haven Hostel (the Hostel) as at 31 March 2018.

Report

The 2018 March Financial Report on the Bidgee Haven Hostel shows an operating surplus before depreciation of $189,336.

Council is currently reviewing all subsidies and processing claims through Medicare, and invoicing individual residents for any anomalies identified in this process. This has resulted in additional revenue received.

Salaries are currently under budget due to an Administration role currently not filled. This position will be advertised in the near future together with additional casual carer positions.

The Hostel is currently fully occupied with fourteen residents and an additional bed held for Respite care.

The turnaround of the Bidgee Haven Hostel to the desired result of either breaking even or generating a small profit can be attributed to the efforts of the Hostel management and staff.

Profit and loss statement as at 31 March 2018

BIDGEE HAVEN RETIREMENT HOSTEL PROFIT AND LOSS AS AT 31 MARCH 2018						
	BUDGET 2017-18	*AMENDED BUDGET DEC 17*	*YTD BUDGET*	*YTD ACTUAL*	*VARIANCE*	*PROPOSED BUDGET 2018/19*
Income:						
Care Subsidies	$620,000	$883,392	$662,544	$705,184	106%	$850,000
Resident Care Fees	$240,000	$211,608	$158,706	$250,050	158%	$230,000
Respite Care Fees		$5,000	$3,750	$3,401	91%	$5,000
Bond Retention		$100,000	$75,000	$100,000	133%	
Fundraising donations	$1,000	$1,000	$750	$0	0%	$1,000
	$861,000	$1,201,000	$900,750	$1,058,635	118%	$1,085,000
Expenditure						
Salaries	$880,983	$716,000	$537,000	$511,554	95%	$725,000
Contract Staff		$64,500	$64,334	$64,334	100%	
Training	$5,000	$3,000	$2,250	$1,317	59%	$5,000
Pharmaceutical Supplies	$10,800	$4,000	$3,000	$6,526	218%	$7,500
Hostel -Medical Expenses	$3,000	$6,000	$4,500	$988	22%	$6,000
Doctors Visits Hostel		$2,000	$1,500	$1,391	93%	$2,500
Food Supplies	$45,000	$35,000	$26,250	$23,228	88%	$35,000
Linen Replacements	$500	$500	$375	$0	0%	$500
Electricity - Operational	$30,000	$15,000	$11,250	$7,541	67%	$25,000
General Expenses	$600	$1,000	$750	$1,066	142%	$1,200
Consultancy		$6,000	$4,500	$3,300	73%	$10,000
Laundry Expenses	$3,200	$7,500	$5,625	$6,444	115%	$8,000
Cleaning Materials	$7,000	$1,000	$750	$0	0%	$0
Printing and Stationery	$3,500	$3,000	$2,250	$2,623	117%	$3,000
Rates & Charges on Council Property	$10,113	$10,000	$7,500	$7,790	104%	$10,000
Subscriptions & Memberships	$5,200	$5,200	$3,900	$2,879	74%	$5,200
Licence Fees		$300	$225	$258	115%	$300
Advertising	$1,000	$1,000	$750	$60	8%	$1,000
Administration fees	$102,500	$102,500	$76,875	$76,875	100%	$50,000
Insurance	$15,100	$14,500	$10,875	$14,470	133%	$14,900
Telephone	$3,000	$2,000	$1,500	$1,412	94%	$1,500
Repairs & Maintenance	$50,000	$50,000	$37,500	$35,243	94%	$52,000
Bond Transfer to Reserve		$100,000	$100,000	$100,000	100%	
	$1,176,496	$1,150,000	$903,459	$869,299	96%	$963,600
Net profit (Loss)	-$315,496	$51,000	-$2,709	$189,336		$121,400
Capita Expenditure	$20,000	$20,000	$0	$0		$20,000

Financial Implication	Impact on Council's Operational Budget
Legislative Implication	Nil
Policy Implication	Nil
Attachments	Nil

Item C - 3 TOURISM REPORT – FEBRUARY 2018

File number: 771B

Reporting Officer: Director of Corporate & Community Development – Terri Bilske

Operational Plan Objective: Pillar 3: Our Economy – 3.2.1 Tourism

Officer Recommendation:
That the Officers report be received and noted.

Purpose of Report

To provide Council with a progress report on Tourism activities and upcoming events.

Report

March has continued the trend of visitors coming to our Shire to experience the many attractions on offer. Marketing activities through social media and the website continue to produce an increased awareness of Balranald and surrounds, contributing to the number of visitors we see around the shire.

A summary of these results provided in the attached dashboard report which provides insights to Council on the top reasons for visitors stopping in Balranald and how visitors are hearing about Balranald.

Financial Implication	Nil
Legislative Implication	Nil
Policy Implication	Nil
Attachments	Tourism Monthly Reporting Dashboard

TOURISM MONTHLY REPORTING DASHBOARD: FOR THE MONTHS OF: MARCH 2018

VISITOR WALK-INS @ THE DISCOVERY CENTRE

Walk-in Figures

Date	Numbers	%Change
Visitor Information Centre Current Month (March2018	**1004**	
Same time Last Year		
Interpretive Pavilion Current Month	**1651**	

Visitor Breakdown Figures @ Visitor Info

From Where	Breakdown	% of Total
Intra-State	Within NSW	48%
Interstate	1. VIC 4. WA 2. QLD 5. TAS 3. SA 6. NT	46%
International	1. France 3 China 2. Germany 4 Sweden 5 New Zealand 6. USA	4%
No Address		2%
Enquiries generated by phone, website, promotions & posts	68	Same period last year

Top Attractions for this period	1. Interpretive Pavilion 2. Looking Around 3. Souvenirs 4. Museum 5.MungoNP 6. Yanga NP 7. Old Gaol 8. RV Free Camp 9. Talked in to staying another Night. 10. Outback Geo Adventures 11. Swing Bridge & Nature Walk 12. Southern Cross 13.other-Frog Trail,Gallery, Military Trail.

How did visitors hear of Balranald & Surrounds and/or reason for visit?	1. Passing Through and stopped 2. Discovery Centre 3. Print Media 4. Facebook/Web 5 Visiting Family/Friends 6. . Word of Mouth 7. Wiki Camps 8. Live in Area 9. Return visit 10. Trip Advisor 11. TV/Radio

SALES

Sales Figures

Date	Sales
Current Period March 2018	**$4,850.00**
Donation Box amount:	**$522.00**

Merchandise – Top Sellers

Top 5	Products
1	Robinvale Estates
2	Frog Figurines
3	Post Cards
4	Pistachios
5	Magnets

TOURISM FACEBOOK PROMOTIONAL ACTIVITIES

TOTAL PAGE LIKES		**Number of Promotional Posts:**	**0**
Total Audience Reach for this period	**1561**	**Total Engagement** (likes, comments, shares, clicks)	**237**

TOURISM MONTHLY REPORTING DASHBOARD: FOR THE MONTHS OF: MARCH 2018

TOURISM WEBSITE (Discover Balranald & Surrounds)

Total Number of Visitors to the website (to date – Statistics commenced Aug 2016)	**37,258**	**Total page views**	**96,294**
This Period	**3202**		
Percentage New Visitors **Percentage Return Visitors**	⊃ 88% ⊃ 12%	**Average Duration**	⊃ 4 minutes
Top 10 Pages (out of 61) for the reporting period	1. Home/Visitor Guide 2. The 5 Rivers (fishing trail) 3. See & Do 4. Balranald Discovery Centre 5. Free Camping/RV 6. Road Conditions 7. Top stays 8. Top Eats 9. Pubs & Clubs 10. Balranald	**Audience – Top 6 Cities for the period** **Audience – Top 6 Countries for the period** **DEMOGRAPHICS** **SOURCE OF TRAFFIC**	

OTHER MARKETING ACTIVITIES

Marketing and promotion of the following areas were promoted via social media, print media & radio:

***Updates on Upcoming Events**

*** Road Conditions to Mungo N.P.**

Item C - 4 FINANCIAL REVIEW – MARCH 2018

File number:

Reporting Officer: Director of Corporate & Community Development

Delivery Program and Long Term Financial Plan Objective: Pillar 6: Our Leadership 6.3.2 – Provide good governance, prudent financial management and effective support services for all its activities.

Officer Recommendation:

That the report on the Financial Review against Council' Operational Plan be received and noted.

Purpose of Report

The purpose of the Financial Review report is to provide Council with accurate and timely reporting of revenue and expenditure against the adopted Operational budget and Capital Works budget.

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EXECUTIVE SUMMARY

A full review of Council's Income, Operating Expenditure and Capital Expenditure has been made and presented to Council for information to 31 March 2018.

The actual income and expenses have been measured against the revised December Quarterly Budget Review.

The Financial information has been reported against Council's Functions/Activities at summary level and indicates that Council is on track as budgeted in both revenue and expenses

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Purpose of Report

The Budget Summary is provided for your information identifying the Adopted Budget, revised December Review budget and Year to Date Actual Revenue and Actual Expenditure to 31 March 2018.

Report

A full review of Council's Income, Operating Expenditure and Capital Expenditure has been made. The revised budget to December 2018 was adopted at the February 2018 meeting of Council through the Quarterly Budget Review process. Variations are required to be made against the original budget due to unforeseen circumstances, changes in response to Council's requirements and Council's Policies and decisions. Council's revenue and expenditure will be reviewed on a monthly basis to identify any areas of concern.

Please note that the revenue is inflated this financial year due to the Caltex Service Station sale and includes $1.9 million in revenue.

An average of 65.62% of the budget revenue has been received and 69.44% of expenses has been utilised as reported to the 31 March 2018.

Revenue and Expenses in this report are listed against the functional areas in the same format for Note 2 in the Annual Financial Statement as follows:-

CORPORATE GOVERNANCE

This area includes Mayoral, Members and General Manager revenue and expenses associated with governance duties.

ADMINISTRATION & CORPORATE SERVICES

Administrative and Corporate Services includes Finance, Governance, Records Management and Information Technology.

ENGINEERING ADMINISTRATION

Operation administration includes Operations Management, Occupational Health and Safety, the Works Depots, Plant, the Workshop and the Store.

HEALTH SERVICES

Health Service area includes health inspections, food control, inspection & vermin control, Noxious plants and health related activities.

PUBLIC ORDER & SAFETY

This area includes the Rural Fire Service, SES and Animal Control.

COMMUNITY SERVICES & EDUCATION

This area includes the community service activities, Youth support, schools, preschools and Aged Care.

HOUSING & COMMUNITY AMENITIES

This area includes Town Planning, Domestic and Commercial Waste, Drainage, Stormwater management, Cemeteries, Public Conveniences, Heritage, Council Buildings and Environmental Health.

RECREATION AND CULTURE

This area includes Parks & Gardens, Halls, Swimming Pools, Libraries, Arts, Community Centres and Ovals.

BUILDING CONTROL

This area includes development and management of resources through provision of regulatory service for building and construction projects.

TRANSPORT & COMMUNICATIONS

This area includes roads, bridges, airports and associated infrastructure.

BUSINESS UNDERTAKINGS

This area includes Tourism, Economic Development, Private Works, Caravan Park and Retirement Hostel and any other business related areas.

WATER & SEWER

Includes all Water and Sewer service.

The following table is a summary of Council Revenue and Expenditure to 31 March 2018.

The table provides a snapshot of where Council's finances are at under each functional area.

The Operating Cash surplus is revenue received less cash payments of operational expenses – not Capital.

The estimated Operating Surplus to the 30 June 2018 including Depreciation expense is expected to be approximately $2,039,011 before Capital expenditure.

The December revised budget for Capital Works totals $5,618,684 inclusive of $256,566 for Capital Loan repayments.

This has been an exceptional year due to the injection of funds from the sale of the Caltex Service Station and Council needs to ensure that a balanced cash budget is set for future years.

Financial Implication	Financial risk implications if not managed
Legislative Implication	*Local Government Act 1993*
Policy Implication	Nil
Attachments	Nil

BALRANALD SHIRE COUNCIL

ADOPTED OPERATIONAL BUDGET 2018/2019

MARCH 2018 REPORT

	Adopted Budget 2017/2018	Revised Buget Dec-17	Actual Mar-18	% Variance
REVENUE				
Corporate Governance	$21,727	$21,727	$32,698	150.49%
Admin & Corporate Services	$5,306,349	$5,306,349	$2,909,369	54.83%
Engineering Admin.	$123,398	$123,398	$27,489	22.28%
Health Services	$40,520	$40,520	$10,605	26.17%
Public Order & Safety	$262,863	$262,863	$193,039	73.44%
Community Services & Education.	$2,000	$2,000	$2,850	142.50%
Housing & Community Amenities	$482,051	$482,051	$434,096	90.05%
Recreation & Culture	$44,800	$44,800	$61,999	138.39%
Building Control	$5,000	$5,000	$0	0.00%
Roads, Bridges & Airport	$3,833,265	$3,833,265	$1,792,490	46.76%
Business Undertakings	$3,317,677	$3,657,677	$3,427,707	93.71%
Water Services	$1,287,678	$1,287,678	$911,207	70.76%
Sewer Services	$451,258	$451,258	$380,056	84.22%
TOTAL REVENUE	**$15,178,586**	**$15,518,586**	**$10,183,605**	65.62%
EXPENSES				
Corporate Governance	$897,732	$1,203,732	$850,785	70.68%
Admin & Corporate Services	$1,275,616	$1,330,616	$966,003	72.60%
Engineering Admin.	$641,737	$731,737	$582,670	79.63%
Health Services	$82,577	$82,577	$27,878	33.76%
Public Order & Safety	$406,291	$406,291	$287,846	70.85%
Community Services & Education.	$85,306	$125,306	$97,095	77.49%
Housing & Community Amenities	$641,510	$641,510	$452,183	70.49%
Recreation & Culture	$619,864	$619,864	$437,901	70.64%
Building Control	$57,044	$57,044	$45,063	79.00%
Roads, Bridges & Airport	$1,590,908	$1,590,908	$1,254,339	78.84%
Business Undertakings	$2,428,563	$2,412,067	$1,627,960	67.49%
Water Services	$781,482	$781,482	$375,769	48.08%
Sewer Services	$279,679	$279,679	$120,804	43.19%
TOTAL EXPENSES	**$9,788,309**	**$10,262,813**	**$7,126,296**	69.44%
TOTAL OPERATING CASH SURPLUS	**$5,390,277**	**$5,255,773**	**$3,057,309**	**65.83%**
Add FUNDED DEPRECIATION	**$342,246**	**$342,246**	**$256,685**	**66.67%**
TOTAL OPERATING CASH SURPLUS (Excl. Fund	**$5,732,523**	**$5,598,019**	**$3,313,994**	**65.88%**
DEPRECIATION	**$3,559,008**	**$3,559,008**	**$2,588,228**	**66.67%**
TOTAL OPERATING DEFICIT/SURPLUS (Inc. Dep	**$2,173,515**	**$2,039,011**	**$725,766**	**64.51%**
TOTAL CAPITAL PROJECTS	**$5,069,801**	**$5,618,684**	**$3,320,777**	53.39%
Capital Projects	$4,813,235	$5,362,118	$3,157,670	53.04%
Capital Loan Payments				
- General	$176,898	$176,898	$123,823	65.70%
- Water	$79,668	$79,668	$39,284	49.31%
- Sewer	$0	$0	$0	
Total Capital including Capital Loan Payments	**$5,069,801**	**$5,618,684**	**$3,320,777**	53.39%
CASH POSITION				
AVAILABLE CASH	**$5,732,523**	**$5,598,019**	**$3,313,994**	65.88%
LESS PROPOSED CAPITAL	**$5,069,801**	**$5,618,684**	**$3,320,777**	53.39%
AVAILABLE CASH	**$662,722**	**-$20,665**	**-$6,783**	

Infrastructure and Development Reports

Item I - 4 PLANNING ADMINISTRATION

File: D18.4875

Reporting Officer: Director Infrastructure and Development – Andre Pretorius

Operational Plan Objective: Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment

Officer Recommendation:
That the Officers report be received and noted.

Purpose of Report

To advise Council of activities in the Planning area.

Report

The following Construction Certificates, Complying Development Certificates, Section 68 Certificates and / or Notices of Determination have been issued under delegated authority since the March 2018 meeting of Council.

Application	Owner/Applicant	Locality	Description
DA 38/2018	Murphy Builders for Mrs S.L. Giansiracusa	98 Ballandella Street, Balranald	Veranda

The following numbers of other certificates have been issued.

149(2)	149(5)	121ZP	735A	Drainage Diagram	Noxious Weeds
8	2	0	0	3	0

Financial Implication	Nil.
Legislative Implication	The approvals process.
Policy Implication	Nil.
Attachments	Nil.

QUESTIONS ON NOTICE

CLOSED MEETING - CONFIDENTIAL MATTERS