

	DONATIONS, SUBSIDIES & FINANCIAL ASSISTANCE	Doc No	
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GENERAL MANAGER	Council 21st February 2017 Minute No: 02.17.3924	February 2019	

POLICY OBJECTIVE

To provide clear procedural guidelines for determining Council's annual donations assistance to individuals or organisations in the Balranald Shire Local Government Area.

BACKGROUND

Council receives an increasing number of requests from schools, organisations, events and individuals requesting financial assistance, subsidies and sponsorship for various activities.

Council has a relatively small budget and its donations vote is limited, so it is desirable that Council has guidelines in place that allows for an equitable and consistent approach to the distribution of such funds.

POLICY STATEMENT

Council will consider requests for financial assistance to local schools, groups, organisations or individuals for educational, cultural, sporting and welfare where the request demonstrates a community need or benefit.

A limit of one (1) donation application per annum will apply, up to a maximum of \$500.00

In assessing a request, the following guidelines will apply:

- Organisations must be incorporated and formally structured to service the residents in the Balranald Shire Council area and be based in the Balranald Shire or alternatively have a regional focus that will benefit the residents within the Shire.
- Organisations must be non-profit groups involved in cultural, tourism, sporting, educational, health or community affairs.
- Requests for donations to charities/organisations registered outside the Balranald Shire area will not be considered.
- Council will consider one off contributions to other areas as a result of natural disaster.

- Organisations are required to complete Council's donations application form to have their request considered.

Council will consider applications for donations twice per annum, in August and February, with applications closing on 31st July & 31st January.

Requests for Assistance for Major Events

Requests for assistance of \$500 and above for major events are to be made in writing by March 31 of the preceding financial year for consideration. Any requests received after this time may not be considered for the upcoming financial year.

The funding pool for major events is limited to an amount set annually by Council.

To allow for a more equitable distribution of funds, Council will not guarantee funding the same event on an annual basis.

Approval Limits

- ***School and Sporting Groups***
Competing at State or regional events at venues over 350km distance from their location within the Shire - \$150 per competitor up to a maximum of \$1,000 for the group.
- ***Individuals***
Competing at State or regional events at venues over 350km distance from their location within the Shire \$150
- ***NSW/Australian Representation - Individuals***

NSW -	\$250
Interstate -	\$250
Overseas -	\$500
- ***Organisations***
A maximum of \$500.00 per annum applies

PROCEDURES

Donations and contributions for organisations listed in the adopted Management Plan to be approved by the General Manager.

Individual applications up to \$150 that meets above guidelines to be approved by Mayor and General Manager.

All other requests and applications to be submitted to Council for approval under this Policy.