



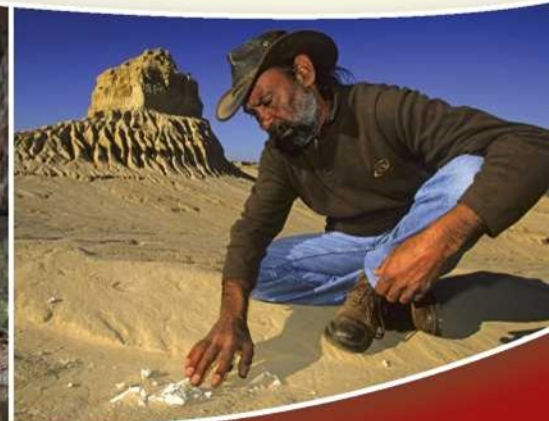
AGENDA

of the

Ordinary Meeting of Council

Held

17th September



PRAYER

ALMIGHTY AND ETERNAL GOD, GIVE US THE
GRACE TO FAITHFULLY FULFIL THE DUTIES OF
OUR OFFICE.

SHED THE LIGHT OF YOUR WISDOM AND
COUNSEL UPON US SO THAT, STRENGTHENED BY
THESE GIFTS, WE WILL, IN THE ADMINISTRATION
OF THE AFFAIRS OF THE COUNCIL, ALWAYS DO
WHAT IS RIGHT AND JUST.

WE ASK THAT OUR DELIBERATIONS WILL BE
BOTH FRUITFUL AND WISE.

AMEN

~~~~~

## THE COUNCIL'S CHARTER

(Chapter 3. Section 8 (1) Local Government Act 1993)

(1) A Council has the following charter:

- To provide directly or on behalf of other levels of government, after due consultation, adequate and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively;
- To exercise community leadership;
- To exercise its functions in a manner that is consistent with and actively promotes the principles of multiculturalism;
- To promote and to provide and plan for the needs of children;
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development;
- To have regard to the long term and cumulative effects of its decisions;
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible;
- To facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government;
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and , when appropriate, by borrowings and grants;
- To keep the local community and the State government (and through it, the wider community) informed about its activities;
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected;
- To be a responsible employer.

(2) A council, in the exercise of its functions, must pursue its charter but nothing in the charter or this section gives rise to, or can be taken into account in, any civil cause of action.

**Balranald Shire Council**  
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**BALRANALD SHIRE COUNCIL**

**AGENDA**

In Case of an emergency, for example a fire, please evacuate the building following the direction of the Mayor. The order to evacuate may be signified by a council officer or myself. Please proceed to the assembly area (in front of police station) or in the car park across the road. An instruction to evacuate to an area should be followed without delay to assist Council in ensuring the Health and Safety of all staff and visitors.

All electronic equipment including mobile telephones of Councillors, Council Officers and visitors shall be switched off during the meeting. Recording of the proceedings is not to be carried out without the prior authority of Council.

**LIVE STREAMING OF COUNCIL MEETINGS PLEASE NOTE:** This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary

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**PRESENT:**

**APOLOGIES:**

**DISCLOSURE OF INTERESTS**

**CALENDAR OF EVENTS**

| Calendar of Events       |                                                         |
|--------------------------|---------------------------------------------------------|
| September – October 2019 |                                                         |
|                          |                                                         |
| 17                       | Council Meeting in Euston @ 3pm                         |
| 25                       | Infrastructure Meeting @ 4pm                            |
| 30                       | Community Safety Precinct Meeting @ 1pm                 |
| October 2019             |                                                         |
| 1                        | Euston Beautification & Tourism Committee Meeting @ 9am |
| 1                        | Balranald Tourism Meeting @ 5pm                         |
| 2                        | Balranald Beautification Committee Meeting @ 5pm        |
| 9                        | Traffic Committee @ 10am                                |
| 9                        | Industry Mixer (Lake Paika Time to be confirmed)        |
| 11-13                    | 5 Rivers Festival in Balranald                          |
| 12                       | Salami Festival in Euston                               |
| 14-16                    | LGNSW Annual Conference                                 |
| 22                       | Council Meeting @ 5pm (Tentative)                       |

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**CONFIRMATION OF MINUTES**

**Recommendation:**

That:

“The minutes of the Ordinary Meeting of Council held on Tuesday 20th August 2019 copies having previously been circulated to each Councillor be taken as read and confirmed.”

“The minutes of the Confidential Meeting of Council held on Tuesday 20th August 2019 copies having previously been circulated to each Councillor be taken as read and confirmed.”

**PRESENTATION/DELEGATIONS**

Mark Forbes

Wendy Newman

**MAYORAL MINUTE/REPORT**

**COMMITTEE REPORTS FOR ADOPTION**

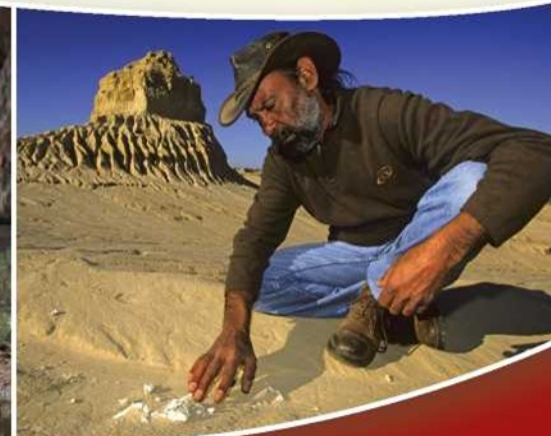
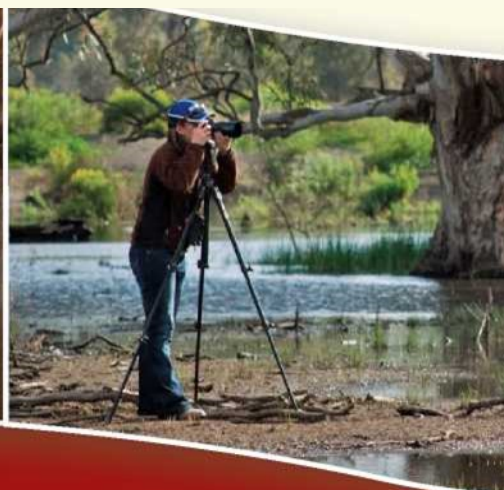


# **Reports of the**

## **Committee Meetings**

**Submitted to Council Ordinary Meeting**

**17 September 2019**





**Balranald Shire Council**  
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**BALRANALD SHIRE COUNCIL EUSTON BEAUTIFICATION & TOURISM  
COMMITTEE MINUTES OF A MEETING HELD AT EUSTON COURTHOUSE  
ON TUESDAY, 3TH SEPTEMBER, 2019, AT 9.00 A.M.**

**Present:** Ken Barnes (Chair), Edna Price, Ian Bolt, Peter Smith, Barry Watts,  
Bev Harbinson; Gavin Helgeland and Ray Davy (BSC).

**Apologies:** Vicki Barnes, Vivienne McEvoy.

**Minutes:** Moved Barry Watts seconded Edna Price:  
That the Minutes of the Meeting held on 6th August, 2019, be accepted as a correct  
record. *Carried.*

**Correspondence:** Nil.

**BUSINESS:**

**Lake Benanee:**

**Storyboard:**

Fraser is progressing with the board design; we will have more next Meeting,  
information will be sent out prior to the Meeting.  
Photo and story of Mitchell is interesting and could be included.

**Fire Pit:**

Not yet installed. This will be done when work on the Poplars is carried out.

**Poplars:**

Removal of Poplars is in hand.

**Fenced area at the Lake:**

Not known if the fenced area is a “sacred site”. To be followed up.

**Soil Erosion:**

No information.

**Other:**

**Regent Parrots:**

Gavin should receive the list of suitable trees from Karen today. Would also be good  
to have pictures of the trees/bushes to see what they look like when fully grown.  
Meeting advised that Council is (informally) supportive of the strategy of using plant  
species that encourage Regent Parrots. Ken thought this had ( moved by Councillor  
Urgarte) already been formally adopted by Council.

**Cobb & Co:**

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Barry tabled a brief history for the Board which will be installed in Medley Park with the cut-out.

The storyboard opposite the Hotel should be moved across the road to be sited outside the Hotel and there should be a new board with the history of the telegraph in its place.

**Dirt Mounds / Entrance Signs Plantings:**

It is not known if plantings have been completed; to be checked. Discussion on the rock gardens in front of Pickerings and Motel. This area (both sides of the road) needs to have proper landscaping plans drawn up and re-planting carried out. Need more colourful plants for the mounds and the rock area.

Ken has two Native Plant reference books to work from.  
The idea of Sturt Desert Peas could be included here.

**Financial Statement:**

Council has a new finance system which should make it easier to provide the Committee with constant updates of our finances.

**Cemetery:**

Work at the Cemetery (toilet, irrigation, trees) has all been approved and will be done. Water supply has been budgeted for. Water supply to be 5m in from boundary so trees can be watered and there is room to slash easily. It will soon be too late to plant. D.I.D assured meeting it will happen this year.

**Street Design:**

This project is in Council's Community Strategic Plan. Barry has a concept idea (nothing on paper); needs help from Gavin. Fraser will be asked to prepare a map of Murray Terrace so Barry can put his ideas down on paper. Agreed that Gavin, Fraser and Barry work on the concept. Gavin and Barry will do a 'walk-through' after today's meeting.

Footpaths. Gavin assured meeting council had an alternating policy and this year was Eustons' turn to have footpath maintenance and extensions.

What are this Committee's Priorities? What is the No. 1 Priority? This Committee has never been asked to list or rate priorities.

Current Projects - Street Design;  
Benanee  
Statue  
Cemetery. How do we prioritise these?

**LED Sign:**

This item will remain on the Agenda.

**Boat Ramp:**

To remain on the Agenda.

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**Photo of Sister:**

We finally have a good photo of Sister Goldsbro. Information (which we have) is to be collated as soon as possible. Grant funding opportunity opens again in February; to be ready before then.

**Tree Remains on Footpath:**

To check – has the tree mess has been cleaned away?

**Lines on Road:**

Area confirmed as the corner of Murray Terrace and Nixon Street. RMS was not enthusiastic about putting lines here the last time but Ray will again take it to the next Traffic Management Meeting.

**Walking Trail Seats:**

Idea is to have “bush seats” – logs. Funding has been secured for work at the Club Car Park, there may be some money to do the seats. We should try and source decent sized logs.

**80k.p.h. Signs:**

RMS does not want to put 80kph signs after Bertram and Taylor Roads exits. The current idea is to reduce Bertram Road to a 50kph zone and move the 80kph sign (from where it is now) to Taylor Road, so the whole area is the same speed zone. Taylor Road speed cannot be reduced.

**Chip-Bark – Courthouse Yard:**

No response re: chip bark (signed off by GM) so Ray, today, authorised Ben to go to Garreffa’s and order a load of chip-bark for the Courthouse yard. Council will have to be ‘phoned for an Purchase Order number and the account will then go to Council.

**Dead Tree (Bertram Road):**

Tree should be removed. Barry will speak to Wayne (Pearce?) to see if he could do this. If he’s not able to cut it down, he may know who could do it. If the wood is okay, perhaps we could use some of it for the “bush seats” along the walking trail.

**Benanee Photos:**

Photos of the Lake from Edna last meeting. These will be scanned to a USB so any can be used for the storyboard.

**Bates Subdivision:**

This needs more investigation but meeting advised that the land is privately owned so it may not be possible to have anything done. Ray Davy will ask Ray Mitchell to look into it.

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**Eucalyptus Iron Vats:**

The idea to use the Vats as a possible tourist attraction is a good one and needs a lot more thought. We should liaise with Vivienne on this. Any artwork would tell the story of the Eucalyptus Factory. A possible location could be outside the Shire Depot; it would improve this area. Edna has photos of the factory.

There was no New Business.

**NEXT MEETING:** of the Euston Beautification & Tourism Committee will be held at **The Euston Courthouse** on **Tuesday, 1st October, 2019**, commencing at 9.00 a.m.

**CLOSE** There was no further business and the Meeting closed at 10.15 a.m.

**Recommendation** That the Minutes of Euston Beautification & Tourism Management Committee be accepted and noted.

## **DELEGATES REPORTS**

## **NOTICES OF MOTION/RESCISSION**

Nil

## **GENERAL MANAGER’S REPORTS** **(Incorporating all Staff Reports)**

### **PART A - ITEMS REQUIRING DECISION**

**Balranald Shire Council**  
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## **General Managers Reports**

**Item G - 1                      2020 COUNCIL ELECTIONS**

**File number: D19.22472**

**Reporting Officer:** Michael Kitzelmann, General Manager

**Operational Plan Objective:** Pillar Six: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

### **Officer Recommendation:**

That the Balranald Shire Council resolves:

1. pursuant to s. 296(2), (3) and (5A) of the *Local Government Act* (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
2. pursuant to s. 296(2), (3) and (5A) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
3. pursuant to s. 296(2), (3) and (5A) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

### **Purpose of Report**

If Council intend to appoint the NSW Electoral Commission to conduct its 2020 ordinary election, Council must pass an appropriate resolution by 1 October 2019.

### **Report**

New South Wales Council elections are scheduled for September 2020. Council has utilised the services of the NSW Electoral Commission in the past to administer the Council elections as has been the case for all RAMROC councils.

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There are two options available to Council:

1. General Manager administers the Council Elections;
2. NSW Electoral Commission appointed to administer the Council Elections.

Council does not have internal resources available to administer Council Elections.

|                                       |                                                     |
|---------------------------------------|-----------------------------------------------------|
| <b><u>Financial Implication</u></b>   | Estimated cost of \$24841.30                        |
| <b><u>Legislative Implication</u></b> | Section 296 of the <i>Local Government Act 1993</i> |
| <b><u>Policy Implication</u></b>      | Nil                                                 |
| <b><u>Attachments</u></b>             | Nil                                                 |

**Balranald Shire Council**  
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**Item G - 2                      UNION PICNIC DAY**

**File number: D19.22291**

**Reporting Officer:** Michael Kitzelmann, General Manager

**Operational Plan Objective:** Pillar Six: Our Leadership

**Officer Recommendation:**

That Council receive & note the report.

**Purpose of Report**

To advise Councillors & staff of Union Picnic Day and extend an invitation to attend.

**Report**

Union Delegate, David Unicomb would like to invite Councillors and office staff to the Union Picnic Day on Monday November 4th 2019.

For this week the outdoor staff rostered day off will be Tuesday 5<sup>th</sup> November 2019 instead of Friday 8th November 2019.

The Council office will be closed on Monday November 4th 2019.

RSVP's and monies due to Carol by 15 October 2019.

|                                       |     |
|---------------------------------------|-----|
| <b><u>Financial Implication</u></b>   | Nil |
| <b><u>Legislative Implication</u></b> | Nil |
| <b><u>Policy Implication</u></b>      | Nil |
| <b><u>Attachments</u></b>             | Nil |



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**Item G - 3                      CHRISTMAS AND NEW YEAR CLOSURE**

**File number: D19.22397**

**Reporting Officer:** Michael Kitzelmann, General Manager

**Operational Plan Objective:** Pillar One: Our People – a community that is proactive, engaged, inclusive and connected

**Officer Recommendation:**

1. That Council approves the closure of its office and operations over the Christmas New Year Period commencing Monday 23rd December 2019 and re-opening on Monday 6th January 2020.
2. The General Manager advertises Council's closure over the Christmas/ New Year period.

**Purpose of Report**

To advise Council of the arrangements of Council's office and depot staff over the Christmas and New Year period.

**Report**

Council's office and depot has traditionally closed down between the Christmas and New Year period, which normally results in closure for three working days. It is proposed this year Council's office and depot close down for seven working days.

The office staff are normally provided leave for three days over the period in lieu of additional hours worked and not remunerated for during the year, the remainder days will be annual leave days.

The office and depot closure will be from Monday 23 December 2019 to Monday 6 January 2020 exclusive.

The majority of works staff are usually on block annual leave for four weeks over this period and January, however, arrangements will be in place for normal essential services and emergency call outs over this period.

|                                       |     |
|---------------------------------------|-----|
| <b><u>Financial Implication</u></b>   | Nil |
| <b><u>Legislative Implication</u></b> | Nil |
| <b><u>Policy Implication</u></b>      | Nil |
| <b><u>Attachments</u></b>             | Nil |

**Balranald Shire Council**  
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**Item G – 4      CHANGE OF DATE FOR OCTOBER COUNCIL MEETING**

**File Number: D19.22522**

**Reporting Officer:** Michael Kitzelmann, General Manager

**Operational Plan Objective:** Pillar Six: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

**Officer Recommendation:**

That the Standing Orders be changed to allow the October Council meeting to be held on Tuesday 22nd October 2019.

**Purpose of report**

To request a change of date for the October Council Meeting.

**Report**

At the July Council Meeting Council resolved to register Mayor, Deputy Mayor and General Manager to attend the LGNSW Annual Conference. The Conference commences on Monday 14th October 2019, therefore Cr Purtill, Cr Byron and Michael will all be absent for October Ordinary Meeting on 15th October 2019.

It is proposed to change the date of the October Council meeting from 15<sup>th</sup> October 2019 to 22nd October 2019 to allow attendance of LGNSW Annual Conference in Sydney.

|                                       |     |
|---------------------------------------|-----|
| <b><u>Financial Implication</u></b>   | Nil |
| <b><u>Legislative Implication</u></b> | Nil |
| <b><u>Policy Implication</u></b>      | Nil |
| <b><u>Attachments</u></b>             | Nil |

## **Corporate & Community Development Reports**

### **Item C – 1      2018/2019 DRAFT FINANCIAL STATEMENTS**

**File number: D19.22498**

**Reporting Officer:** Director of Corporate & Community Development

**Operational Plan Objective:** Pillar Six: Our Leadership – 6.3.2 Provide good governance, prudent financial management and effective support services for all its activities.

Recommendation:  
That

- i. the Draft 2018-2019 Financial Statements be received.
- ii. the Draft 2018-2019 Financial Statements as tabled be referred to Audit.
- iii. The Council authorise the Mayor, Deputy Mayor, the General Manager and the Responsible Accounting Officer to sign the Statements in accordance with Section 413(2)(c) of the Local Government Act (1993).

### **Purpose of Report**

Balranald Shire Council Audit & Risk Management Committee recommends Council notes and receives the Draft Financial Statements and presents them as a fair statement of 2018/2019 Financial position for audit. To seek Council approval to refer the Draft 2018-2019 Financial Statements to Audit in accordance with Section 413(2)(c) of the *Local Government Act (1993)*.

### **Report**

Two separate financial reports are produced by Council each year to comply with State Government legislative requirements under the Local Government Act 1993 and the Public Finance and Audit Act 1983.

The reports are the:

- General Purpose Financial Report
- Special Purpose Financial Report

The draft reports have been completed and the primary financial statements will be tabled at the Council meeting.

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Section 413(2) of the Local Government Act 1993 and Section 41C of the Public Finance and Audit Act 1983 requires Council to include in the financial reports; a statement as to Council's opinion on each of the reports. The auditor requires these statements to be signed prior to the issue of the audit reports. The prescribed forms of the statements of opinion are tabled and must be signed by the Mayor, at least one other Councillor, the General Manager and the Responsible Accounting Officer of the Council.

Following the audit of these reports, Council's Auditors, the NSW Auditor General, will be making a presentation to Councillors on the audited financial reports at the November 2019 Ordinary Council Meeting. This will provide the opportunity for an in-depth discussion on the financial results and trends.

|                                       |                                    |
|---------------------------------------|------------------------------------|
| <b><u>Financial Implication</u></b>   | Auditors fees as per budget        |
| <b><u>Legislative Implication</u></b> | Sec. 415 Local Government Act 1993 |
| <b><u>Policy Implication</u></b>      | Nil                                |
| <b><u>Attachments</u></b>             | Under Separate Cover               |

## **Infrastructure and Development Reports**

**Item I – 1      DA 09/2020 – PROPOSED SUBDIVISION**

**File number:** DA 09/2020, D19.22436

**Reporting Officer:** Director Infrastructure and Development – Ray Davy

**Operational Plan Objective:** Pillar 5 Our Infrastructure

**DIVISION:**

### **Officer Recommendation:**

Council approve Development Application 09/2020 for the boundary adjustment of Lots 1 & 2 DP 1177329 and Lot 1 DP 1187548, Kilpatrick Rd, Euston, subject to the following conditions:

- 1) No alteration to approved plans and specifications is allowed unless separately approved by Council.
- 2) The subdivision must conform with the sketch plan as submitted.
- 3) Plans prepared by an appropriately qualified surveyor must be submitted to Council prior to the release of the Subdivision Certificate.
- 4) Appropriate official access to the southern portions of Lot 2 must be maintained so not to land lock the portions.
- 5) Access to the proposed lots, or alteration to existing accesses, is to be to the satisfaction of Council or its delegate, and at the applicant's full cost.
- 6) This approval does not constitute consent for the erection of any dwellings or other structures on the subject lands. Separate applications must be made for any buildings in accordance with the Environmental Planning & Assessment Act 1979.

Reasons for the imposition of conditions:

- Statutory compliance
- Ensure appropriate infrastructure is provided for the development
- Ensure impacts on the natural and built environment are minimised

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**Purpose of Report**

To seek Council's consent for a development application from Davoli, Zaffina and the Euston Cooperative to realign boundaries.

**Report**

A Development Application has been lodged by Northern Land Solutions on behalf of Davoli, Zaffina and the Euston Cooperative to undertake a boundary adjustment of Lots 1 & 2 DP 1177329 and Lot 1 DP 1187548, Kilpatrick Rd, Euston. This is to rectify historic encroachments and undertake reallocation of the surplus historic easements held by the Euston Cooperative.

Description of Land: Lots 1 & 2 DP 1177329 and Lot 1 DP 1187548

|       |                 |                    |
|-------|-----------------|--------------------|
| Area: | Proposed Lot 1: | 3662m <sup>2</sup> |
|       | Proposed Lot 2: | 21.59ha            |
|       | Proposed Lot 3: | 1.73ha             |

Zone: Zone RU4 Primary Production Small Lots

The minimum lot size in the RU4 zone is generally 16ha, the existing Davoli allotment is approximately 2000m<sup>2</sup>, and the existing Zaffina allotment is 21.5ha. The area both allotments will be increased by the addition of channel reserve land.

The remanent channel reserve land will not carry a dwelling entitlement due to being under the minimum lot size.

**Planning Considerations:**

The subdivision is consistent with the objectives of the subdivision provisions of the Local Environmental Plan and Rural Lands State Environmental Planning Policy as no undersize allotments are being created for dwelling entitlements and the purpose of the allotments remain unchanged from their current use.

The land is not identified under the sensitive land overlays of the LEP.

There are no matters discernible under Section 79c of the Environmental Planning & Assessment Act 1979 that would prevent Council approving the proposal at this time.

The adjoining property landholders have been notified in accordance with Section 88 of the Environmental Planning and Assessment Regulation 2000, the submission period concluded on the 11/09/2019. No submissions have been received.

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|                                       |                  |
|---------------------------------------|------------------|
| <b><u>Financial Implication</u></b>   | Nil.             |
| <b><u>Legislative Implication</u></b> | Nil.             |
| <b><u>Policy Implication</u></b>      | Nil.             |
| <b><u>Attachments</u></b>             | Plan of Proposal |





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**Item I - 2     BALRANALD SWIMMING POOL**

**File: D19.22615**

**Reporting Officer:** Director of Infrastructure and Development – Ray Davy

**Operational Plan Objective:** Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment

**Officer Recommendation:**

1. That the opening hours for Balranald Swimming Pool for the 2019-20 season be fixed as proposed.
2. That the admission charge for casual entry to Balranald Swimming Pool be abolished for the 2019-20 season
3. That a comprehensive review of operating arrangements, opening hours and charges for the Balranald Swimming Pool be conducted following the 2019-20 season and reported to Council no later than May 2020.
4. That Council approve free usage of the pool by organised groups outside of the proposed hours where they provide their own lifeguard.
5. That Council delegate authority to the General Manager to increase or to vary pool hours during school holidays on an as needs basis.

**Purpose of Report**

To propose that Balranald Swimming Pool be operated for fixed hours with no entry fee for casual admission for the 2019-20 season, and that these arrangements and the operating arrangements for the pool be reviewed thereafter.

**Report**

The current ad hoc weather-dependent arrangement for opening hours of the Balranald Swimming Pool is not considered ideal, as it limits the ability of users, and especially families and any swimmers interested in training, to plan excursions to the pool in advance. There is no particular benefit to Council in this arrangement, and it is recommended for the forthcoming season that the Pool be open for fixed hours.

This matter was considered by Council at the August OCM when it was resolved that a survey be conducted of community preferences in relation to opening hours prior to any final decision being taken.

**Balranald Shire Council**  
**Agenda – Ordinary Meeting – 17 September 2019**

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On online survey presented the following options:

1. Tuesday-Friday 3pm to 8pm; Saturday, Sunday and Public Holidays 11am to 8pm
2. Tuesday-Friday 2.30pm to 6.30pm; Saturday, Sunday and Public Holidays 11am to 6.30pm
3. Tuesday-Friday 2.30pm to 8pm; Saturday, Sunday and Public Holidays 1pm to 7.30pm
4. Retain the status quo

There were 70 responses with the following results:

- 1 - 39 (55.71%) in favour
- 2 – 13 (18.57%) in favour
- 3 – 16 (22.86%) in favour
- 4 – 2 (2.86%) in favour

Accordingly it is recommended that Option 1 be adopted.

In conjunction with this change, it is also recommended that Council abolish the entry charge for casual users, while still retaining a charge for group use. The arguments in favour of this approach include:

- That the swimming pool should be regarded as a “community wellbeing” that assists in the adoption of a healthy lifestyle for residents
- That free entry will encourage more use of the pool by young people who have limited alternative entertainment options
- That free entry for casual use might have a spin-off benefit in encouraging passing travellers to stop in Balranald, however briefly, during the summer months
- That the low revenue currently earned from casual entry fees is most likely consumed by the associated administrative costs while increasing the risk of fraud or theft.

**Balranald Shire Council**  
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There is no reliable estimate of the current revenue from casual users (excluding group users), although it is likely to be less than \$4000 per annum. It is also impossible to determine exactly what the administrative costs are associated with the receipt and handling of these cash receipts, but in all likelihood these probably match or exceed the revenue.

Should Council support these proposals for the 2019-20 season, a comprehensive review of their effectiveness and the overall pool operational arrangements will be conducted at the end of the season and reported to Council in time for consideration in the 2020-21 budget.

|                                |                     |
|--------------------------------|---------------------|
| <b>Financial Implication</b>   | Unknown but minimal |
| <b>Legislative Implication</b> | Nil                 |
| <b>Policy Implication</b>      |                     |
| <b>Attachments</b>             | Nil                 |

**PART B - ITEMS FOR INFORMATION**

**General Manager's Reports**

**ITEM G – 5                      CORRESPONDENCE**

**File Number:**

**Reporting Officer:** General Manager – Michael Kitzelmann

**Operational Plan Objective:** Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected

**Officer Recommendation:**  
For information.

**Purpose of Report**

To advise Council of recent correspondence of interest.

**Report**

1. Letter from Helen Dalton MP, Member for Murray – Response from Minister Energy and Environment.
2. Letter from Helen Dalton MP, Member for Murray – Fixing Country Roads.

**Balranald Shire Council**  
**Agenda – Ordinary Meeting – 17 September 2019**

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**HELEN DALTON** MP  
Member for Murray



21 August 2019

Our Ref: DEN03-190821

Mr Alan Purtill  
Mayor, Balranald Shire Council  
PO Box 120  
Balranald NSW 2715

Dear Alan,

I write to advise that a response has been received from the Minister for Energy and Environment, The Hon. Matt Kean MP, to the representation I made on your behalf.

The Minister advises that Jo Gorman, Manager for Lower Darling Area, NPWS will make contact with Council directly to discuss the ongoing maintenance of the Yanga Woolshed complex.

I have included a copy of the Minister's response for your reference.

Thank you again for bringing this matter to my attention. Should Jo Gorman not make contact with the Council by mid-September, please do not hesitate to contact my office.

Kind regards,

Helen Dalton  
Member for Murray

|                      | Info | Reply | Report | Discuss |
|----------------------|------|-------|--------|---------|
| GM                   |      |       |        | GM      |
| DID                  |      |       |        |         |
| Received 29 AUG 2019 |      |       |        |         |
| File No.             |      |       |        |         |
| LETTER No.           |      |       |        |         |

10.40 am  
  
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**Balranald Shire Council**  
**Agenda – Ordinary Meeting – 17 September 2019**

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**HELEN DALTON MP**

Member for Murray



22 August 2019

Mr Alan Purtil  
Mayor, Balranald Shire Council  
PO Box 120  
Balranald NSW 2715

Sent via email: [apurtil@balranald.nsw.gov.au](mailto:apurtil@balranald.nsw.gov.au)

Our Ref: DEN030-190822

|                      | Info | Reply | Report | Discuss |
|----------------------|------|-------|--------|---------|
| GM                   |      |       |        | GM      |
| DD                   |      |       |        |         |
| Received 29 AUG 2019 |      |       |        |         |
| DEED                 |      |       |        |         |
| File No.             |      |       |        |         |
| LETTER No.           |      |       |        |         |

10.46am lm

Dear Alan,

I am currently working on establishing the full extent of road infrastructure repairs throughout the electorate of Murray and am seeking your input on locations within your local government area that you know are in need of sealing, strengthening and/or widening.

The New South Wales Government have just announced the Fixing Country Roads program is now open for applications. Projects should be aimed at enhancing access for High Productivity Vehicles to access key freight hubs and State Roads through road repairs and strengthening, sealing of unsealed roads, road widening and construction of new roads.

Accordingly, I will be seeking assurances and commitments from the New South Wales Government that they address the many road infrastructure needs throughout the electorate of Murray.

I have enclosed a copy of the program guidelines for your reference. Applications close 10 October 2019, so let's get our fair share.

Should you identify a priority road that continues into a neighbouring council, I would suggest that you make contact with them to see if a joint application is of interest.

I look forward to hearing from you.

Kind regards,

Helen Dalton  
Member for Murray

Cc: Michael Kitzelmann, General Manager

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As a result of a number of factors, the number of people who are able to afford to buy a house in the United Kingdom has fallen significantly in the last few years. This is due to a number of factors, including a rise in the price of houses, a fall in the number of people who can afford to buy a house, and a fall in the number of houses available for sale.

# **Balranald Shire Council** **Agenda – Ordinary Meeting – 17 September 2019**

## **Deputy Premier's Message**

Across regional NSW, our roads and freight corridors are critical to driving our communities and economies connected. Roads carry our food, produce, livestock, goods and the materials that grow, feed and provide for NSW and beyond.

Importantly, our local roads are regional highways that serve us unmet and offer a point of access to regional NSW to maintain our way of life.

Our local roads are critical to our way of life. They are the main artery and a unique quality of life. Ensuring we have safe and reliable roads is essential to maintaining our standard of living and will continue to be a priority for the NSW, State and National.

That is why the NSW Government has announced the highly successful Freight Country Road program, a \$545 million commitment which targets significant regional freight improvement projects.

So far more than 300 projects to upgrade roads, bridges and truck weight limits have been approved through this program. The program will not only significantly reduce costs to business and industry and stimulate local economic growth and improve the lives of people in the region.

Applications to the 2019 program for the upgrade of heavy roads, bridges and truck weight limits can be submitted up until 31 December 2019.

Funding under the 2019 program will build on improving connectivity between regional freight points, communities and state roads. Depending on the complexity of the project, we will use a direct construction or two years of management.

Freight Country Road 2019 | Program Guidelines

## **Minister's Message**

I am pleased to announce the 2019 Freight Country Roads program and encourage eligible councils to submit their funding applications.

To date the Freight Country Roads program has delivered more than \$1.6 billion to local councils for the repair and upgrade of local and regional roads and infrastructure. That investment has seen improvements to 10,000 kilometres of roads, 300 bridges and 21 truck weight limit upgrades.

In communities like Greenethorpe, Bourke, Boganora, Latta and Gundah, Freight Country Roads is delivering real benefits to the town.

With the cost of transporting commodities increasing up to 30 per cent at the moment, Freight Country Roads aims to improve and build efficient freight networks.

The program provides funds for projects that better connect local and regional roads to state highways and key freight hubs such as air, seaports, rail yards, distribution centres, industrial parks and ports.

It also provides funding for building new or upgrading existing truck weighpads and efficient disposal projects that improve community, reduce pollution, reduce water and energy usage, and provide economic and productivity benefits to locals.

We want local councils to work closely with local industry and business to identify and coordinate projects for Freight Country Roads that will reduce transport costs from 100,000 to 200,000.

We would also encourage councils to apply for matching funding under Australian Government initiatives such as the Regional Revival Program, Heavy Vehicle Safety

Freight Country Road 2019 | Program Guidelines

Transport for NSW will continue to hold information sessions across the state to explain funding criteria and the application benefits the program has for freight in regional areas.

This program is designed in conjunction with the \$400 million Freight Country Road program, which is evaluating rail in regional NSW and the \$445 million Bridges for the South program, which is making it easier to get product from paddock to ports.

This demonstrates a commitment of over \$1 billion to improving freight efficiency across the state under following bills.

I am thrilled that NSW Government funding, through the Freight Country Roads 2019 program, will continue to deliver an effective and efficient freight road network for regional NSW.



John Barilaro  
 Deputy Premier  
 Minister for Regional New South Wales,  
 Industry and Trade

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and Productivity Program and the Building Better Regions Fund.

Eligible councils can apply for funding for local roads, bridges, truck weighpads, disposal projects, water and sewerage infrastructure, and other infrastructure. Information on eligibility and how projects will be assessed is covered in these guidelines.

Transport for NSW will be conducting information sessions across the state, with an emphasis on demonstrating economic and productivity benefits for freight in regional areas.

This program is complementary to the Freight Country Road program, which is evaluating rail in regional NSW and the \$445 million Bridges for the South program, which is making it easier to get product from paddock to ports.

I am delighted with what we have achieved to date with Freight Country Roads and I encourage councils to apply for funding for their projects. We will continue to support regional freight networks in regional NSW.



Paul Toole  
 Minister for Regional Development and Roads

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# **Balranald Shire Council** **Agenda – Ordinary Meeting – 17 September 2019**

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## **Initiation**

The NSW Government is making allocations for eligible Planning County Roads projects. The guidelines outline the objectives and desired outcomes of the program, eligibility criteria and detail the allocation and assessment process.

Planning County Roads is a key NSW Government program for enhancing the economic, industrial or regional life of the State. The program provides targeted funding for projects in Council managed roads and bridges that provide benefits to the community and complement the Planning County Road program in reducing the need to travel for regional businesses.

Planning County Roads 2019 is expected to provide up to \$50 million for roads, bridges, trails and walk/cycle improvements, and other projects. To date, Planning County Roads has awarded \$14.1 million in funding for 100 projects across Regional NSW.

Planning County Roads involves a joint initiative between the NSW Government and eligible Local Government entities awarded over \$10 million for 20 projects across the State in May 2017 in total, the NSW Government has committed \$54.1 million to the Planning County Roads program over multiple rounds, including \$200 million from the Resourcing NSW State Infrastructure Strategy 2016.

Planning County Roads 2019 is expected to provide support for larger, more regionally significant projects than previous rounds.

## **Key dates**

The key dates for 2019 are shown in the below table. Applicants are encouraged to visit [www.planning.nsw.gov.au](http://www.planning.nsw.gov.au) for any change in dates.

**Applications for funding close 1 January 2019**

**Applications for funding close 31 December 2019**

The allocation process is competitive, with decisions on projects to be funded based on information and supporting documents provided in the application.

All proposals need to demonstrate how they meet the priority purpose of the Planning County Road as well as deliver value for money, value for money is a result of the benefits generated by the project relative to the costs, and the level of contribution from the applicant, industry or other Council.

## **One-step application for ready project**

Planning County Roads 2019 will run as a single call application process without an initial expression of interest phase.

The request for information about the project will need to be provided in the application form, economic appraisal, Benefit Cost Analysis (BCA) model, and other supporting forms. This is because the NSW Government is targeting projects that are ready to go. Projects must start within 12 months of the funding being made available, and there will be a "use it or lose it" clause in the funding offer.

Depending on the size and complexity of the project, delivery should be completed within five years of commencement.

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**Roads and Bridges Construction Stream**



Planning Services - Planning Image

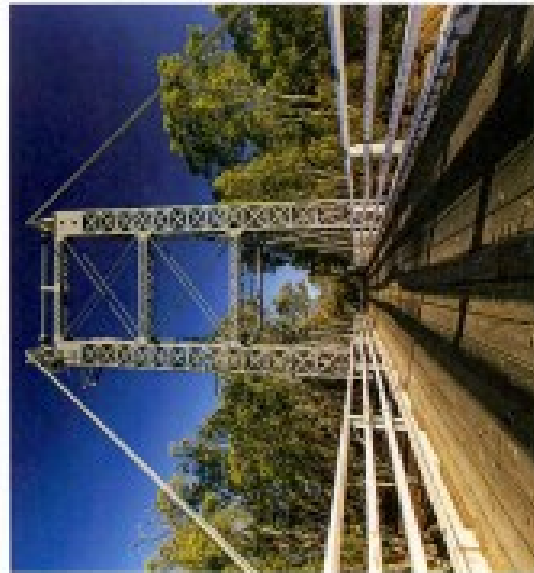


Magistrate of Adair's Creek Bridge, North River Council  
 Planning Services - Planning Image

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**Contact details**

Questions about Epping Council Roads, including enquiries and the application process can be emailed to: [roads@epping.nsw.gov.au](mailto:roads@epping.nsw.gov.au)  
 or by phone to: (02) 9550 1111  
 Relevant questions will be added to the PRC in: <https://www.epping.nsw.gov.au/roads>  
 Any enquiries relating funding, decisions or complaints should be directed to: [infrastructure@epping.nsw.gov.au](mailto:infrastructure@epping.nsw.gov.au)  
 POC: Ben HODGE  
 Email: [ben.hodge@epping.nsw.gov.au](mailto:ben.hodge@epping.nsw.gov.au)  
 Phone: (02) 9550 1111



Construction Services - Planning Image

Planning Services - Planning Image

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# **Balranald Shire Council** **Agenda – Ordinary Meeting – 17 September 2019**

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| <p><b>Eligibility</b></p> <p><b>Who may apply?</b></p> <p>The committee eligible local councils listed at the end of this document are invited to apply as well as the Incorporated (Private and Local) Roads Board.</p> <p>Councils are encouraged to work together to achieve improvements in strategic freight routes that serve multiple Local Government Areas (LGAs).</p> <p>Councils are encouraged to work through their respective Joint Organisations of Councils (JOCs), Regional Organisations of Councils (ROCs), and Regional Development Authorities (RDAs) committees to put forward projects that address regional corridors.</p> <p>Agencies are also encouraged to work with individual firms and industry organisations to develop the case for upgrades.</p> <p>JOCs may submit joint applications for their member councils (if authorised to do so).</p> <p>Although ROCs and RDAs are not eligible to submit applications, they may assist councils in preparing joint applications. However, actual grants will be provided directly to local councils.</p> <p>When submitting a joint application from multiple councils, ROCs or RDAs, or from a consortium that includes industry and other government organisations, all road owners must sign the application form. A single point of contact should also be identified (email address) who will submit a single application on their behalf at the joint session. The lead applicant could be an individual eligible member JOC Executive Officer.</p> <p>Councils and regional organisations are also welcome to contact Transport for NSW via <a href="mailto:transport@balranald.nsw.gov.au">transport@balranald.nsw.gov.au</a> to discuss potential projects and for advice on preparing applications.</p> | <p><b>Eligible projects under the Local Roads and Bridges Construction Projects Scheme</b></p> <p>Planning Country Roads provided funding for bridge and road projects where there is a need to build new roads, as well as for local authority-owned projects on the local and regional road networks. Projects can be all modes as well as new roads.</p> <p><b>What projects are eligible for funding under the scheme?</b></p> <p>Examples of eligible projects are:</p> <ul style="list-style-type: none"> <li>• Road pavement repair and strengthening to allow higher mass limits (HML)</li> <li>• Sealing of an unsealed road</li> <li>• Road widening to allow longer and heavier vehicle combinations</li> <li>• Replacement of a timber bridge with a new structure</li> <li>• Strengthening and widening of an existing bridge</li> <li>• Road and freeways reconstruction to improve access during flood events</li> <li>• Construction of a new road to shorten distances</li> <li>• New roads such as access roads to industrial areas</li> <li>• Culvert replacement</li> <li>• Intersection redesign and upgrades</li> <li>• Construction of a heavy vehicle rest area and interchanges</li> </ul> <p><b>What projects are not eligible for funding under the scheme?</b></p> <p>Planning Country Roads will not provide grant funding for projects:</p> <ul style="list-style-type: none"> <li>• Not related to the movement of freight</li> <li>• Not related to Local Roads (LRs) or local authority-owned roads</li> <li>• Which could potentially be funded under other programs</li> <li>• On the state or federal road network</li> <li>• On private roads, unless there is a need to build a new road following the upgrade</li> </ul> | <p><b>Eligibility checklist</b></p> <p><input type="checkbox"/> Are your local council listed at the end of this document or a Joint Organisation of Councils (JOC) representing an eligible council?</p> <p><input type="checkbox"/> Is the project on the local or regional road network?</p> <p><input type="checkbox"/> Does the project improve the movement of freight?</p> <p><input type="checkbox"/> Can your project be supported by industry or industry organisations?</p> <p><input type="checkbox"/> Can you confirm all costs are not for planning and design documents only?</p> <p><input type="checkbox"/> Do your construction documents within 10 months of funding being made available?</p> <p><b>Assessment of funds</b></p> <p>Projects must start within 12 months of funding being made available and must be completed by the end of the project. Projects must be completed within two years of commencement.</p> <p>Applicants must clearly state the following information:</p> <ul style="list-style-type: none"> <li>• Project location</li> <li>• What type of road does the project involve?</li> <li>• Project outcomes</li> <li>• How can community and industry support be demonstrated in the project?</li> <li>• Scope (how long, how wide?)</li> <li>• Summary of benefits</li> <li>• How the benefits will be generated from the project outcomes?</li> <li>• Some examples</li> <li>• Project location</li> <li>• What type of road does the project involve?</li> <li>• Project outcomes</li> <li>• How can community and industry support be demonstrated in the project?</li> <li>• Scope (how long, how wide?)</li> <li>• Summary of benefits</li> <li>• How the benefits will be generated from the project outcomes?</li> <li>• Some examples</li> <li>• Project location</li> <li>• What type of road does the project involve?</li> <li>• Project outcomes</li> <li>• How can community and industry support be demonstrated in the project?</li> <li>• Scope (how long, how wide?)</li> <li>• Summary of benefits</li> <li>• How the benefits will be generated from the project outcomes?</li> <li>• Some examples</li> </ul> | <p><b>Criteria 1: Access, productivity and safety benefits</b></p> <p>Applicants will need to demonstrate how the project will achieve access safety and productivity benefits in the region, particularly with regard to removing constraints in the safe movement of freight from origin to destination, or access to key freight networks. Safety is integral to efficient freight movements. Cost effective options to enhance and ensure safety outcomes should be demonstrated by all project applications and will be viewed favourably by the Panel.</p> <p>The systems an applicant should consider and address include:</p> <ul style="list-style-type: none"> <li>• Facilitates integration with key freight networks</li> <li>• Increases access for higher mass and productivity vehicles</li> <li>• Where applicable, facilitates improvements to fuel or time freight logistics, or access to key freight networks</li> <li>• Leads to improvements in the "cost of journey" for freight in the overall supply chain</li> <li>• Reduces the safety of heavy vehicle operators, of other road freight modes of transport or of pedestrians</li> </ul> <p>Standards are encouraged to make use of the AS/NZS Freight Network Map (FNM) to provide a clear picture of the freight network and the project fits into the overall freight network. The map contains information on heavy vehicle routes, freight volumes and freight log information. It provides a clear picture of the freight network and the project fits into the overall freight network.</p> <p><a href="http://www.transport.nsw.gov.au/fnm">http://www.transport.nsw.gov.au/fnm</a></p> |
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# **Balranald Shire Council** **Agenda – Ordinary Meeting – 17 September 2019**


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| <p>4</p> <p><b>Bridge and Route Load Assessment Stream</b></p>  <p>Stream bridge per applicants for various uses</p>  <p>Road work used</p> <p style="text-align: right;">Barrington Shire Council 2019 Program Guidelines</p> | <p><b>Eligibility</b></p> <p><b>Who may apply?</b></p> <p>The council provides local councils, listed at the end of this document, are invited to apply. Councils are encouraged to work together to achieve improvement on the strategic freight routes that span multiple Local Government Areas (LGAs).</p> <p>JCC may submit joint applications for their regional corridor of authority to BSC. Although BSC and BGA are not eligible to submit applications, they may assist councils in preparing joint applications. However, local grants will be provided directly to each partner.</p> <p>When submitting a joint application from multiple councils, BSC or BGA, or from a consortium that includes industry and other government organisations, interests should nominate a lead applicant who will submit a single application on their behalf. The lead applicant should be an individual eligible member of JCC.</p> <p>Councils and regional organisations are also welcome to submit a Transport for NSW via freight support application to discuss potential projects and the value in preparing applications.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <p><b>Eligible projects under Bridge and Route Load Assessments Stream</b></p> <p>Barrington Shire Council provides funding for bridge and route load assessments on the local and regional road networks.</p> <p><b>What projects are eligible for funding under the stream?</b></p> <ul style="list-style-type: none"> <li>• Bridge and route assessments that confirm or determine the load rating of the structure assessed. Generally, the assessments should be submitted for load rating up to at least B-Double (40t, 100kN).</li> <li>• Route load assessments that confirm or determine the suitability of pavement for higher mass loads.</li> </ul> | <p style="text-align: right;">Barrington Shire Council 2019 Program Guidelines</p> |
|                                                                                                                                                                                                                                                                                                                                                                                                       | <p>The use of the BGA tool is not required for projects seeking funds for Bridge and Route Load Assessments projects. However, the Bridge and Route Load Assessments outcome sheet is required. Successful applicants will be asked to provide assessment results for filling in additional returns in the Database (used for project coordination).</p> <p><b>What projects are not eligible for funding under the stream?</b></p> <p>Planning Country Roads will not provide grant funding for assessments:</p> <ul style="list-style-type: none"> <li>• That do not carry freight.</li> <li>• On state or federal road networks, as well as on private roads.</li> </ul> <p><b>Eligibility checklist</b></p> <p><input type="checkbox"/> Are you a local council listed at the end of this document or a Joint Organisation of Councils (JCC) representing an eligible council?</p> <p><input type="checkbox"/> Are the assets to be assessed on the local or regional road networks?</p> <p><input type="checkbox"/> Are assets to be assessed on freight routes?</p> <p><input type="checkbox"/> Will the assessments be completed within six (6) months of funding being made available?</p> <p><b>Assessment criteria</b></p> <p>The Bridge and route load assessments must be completed within six months of funding made available.</p> <p>Applicants must complete the following:</p> <ul style="list-style-type: none"> <li>• Decision letter.</li> <li>• What are the current requirements?</li> <li>• Project name.</li> <li>• What type of work does the project involve?</li> <li>• Summary of benefits.</li> <li>• What key benefits will be generated from the project funding?</li> </ul> | <p><b>Eligible projects under Bridge and Route Load Assessments Stream</b></p> <p>Barrington Shire Council provides funding for bridge and route load assessments on the local and regional road networks.</p> <p><b>What projects are eligible for funding under the stream?</b></p> <ul style="list-style-type: none"> <li>• Bridge and route assessments that confirm or determine the load rating of the structure assessed. Generally, the assessments should be submitted for load rating up to at least B-Double (40t, 100kN).</li> <li>• Route load assessments that confirm or determine the suitability of pavement for higher mass loads.</li> </ul> | <p style="text-align: right;">Barrington Shire Council 2019 Program Guidelines</p> |

**Balranald Shire Council**  
**Agenda – Ordinary Meeting – 17 September 2019**


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# **Balranald Shire Council** **Agenda – Ordinary Meeting – 17 September 2019**

| Bridge and Route Local Assessments Projects (various documents)                                                                                                                                                                                                            |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p>Applicants must use the application form applicable to the relevant project stream and Customer Team as developed by Transport for NSW for Planning Country Roads. The following forms are located at the end of the table of additional documents and links below:</p> |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| Documents                                                                                                                                                                                                                                                                  | Requirement | Route                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| Bridge and Route Local Assessment forms                                                                                                                                                                                                                                    | Mandatory   | The application form must be filled and submitted online via the project funding system. The form can be downloaded at <a href="http://www.balranaldshire.nsw.gov.au/transport/roads/roads-council/roads">http://www.balranaldshire.nsw.gov.au/transport/roads/roads-council/roads</a>                                                                                                                                                                                            |  |
| Bridge and Route Local Assessment Materials sheet                                                                                                                                                                                                                          | Mandatory   | Applicant must use the latest database sheet and attach the completed sheet with their online application form. The database sheet can be downloaded from <a href="http://www.balranaldshire.nsw.gov.au/transport/roads/roads-council/roads">http://www.balranaldshire.nsw.gov.au/transport/roads/roads-council/roads</a> . Successful applicants will be asked to provide independent results by attaching an additional column in the database sheet and complete the database. |  |
| Evidence of Authorisation                                                                                                                                                                                                                                                  | Mandatory   | In the case of a grant application, the local council must provide an Authorisation Letter                                                                                                                                                                                                                                                                                                                                                                                        |  |
| Quoted Estimated Breakdown of Costs                                                                                                                                                                                                                                        | Mandatory   | Guidance to support (feasibility and affordability) Criteria                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
|                                                                                                                                                                                        |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| <p>Example: Bridge and Route Local Assessment Materials sheet (see Project Funding)</p>                                                                                                                                                                                    |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |

| Documents                                                                               | Requirement | Route                                                                                                                                                                                                                                                                                                |  |
|-----------------------------------------------------------------------------------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Map showing location of route to be assessed                                            | Optional    | Guidance to support Access, Feasibility and Route and Growth and Economic Benefits criteria                                                                                                                                                                                                          |  |
| Traffic Survey data                                                                     | Optional    | Guidance to support Growth and Economic Benefits criteria, the top 1000 roads, and major infrastructure plans and data                                                                                                                                                                               |  |
| Route measurements                                                                      | Optional    | Guidance to support Growth and Economic Benefits criteria, the top 1000 roads, and major infrastructure plans and data                                                                                                                                                                               |  |
| Weight and transport studies or data                                                    | Optional    | Guidance to support Growth and Economic Benefits and Strategic Alignment criteria, such as the transport or freight plan planning the proposed project                                                                                                                                               |  |
| Letters of support                                                                      | Optional    | Guidance to support Growth and Economic Benefits and Strategic Alignment criteria, such as letters of support from council and including existing transport benefits, any special considerations as well as industry's interest and future freight forecasts, traffic data and vehicle fleet profile |  |
| Other Documents (if stated)                                                             | Optional    | As indicated by the applicant                                                                                                                                                                                                                                                                        |  |
|       |             |                                                                                                                                                                                                                                                                                                      |  |
| <p>Example: Bridge and Route Local Assessment Materials sheet (see Project Funding)</p> |             |                                                                                                                                                                                                                                                                                                      |  |

**Balranald Shire Council**  
**Agenda – Ordinary Meeting – 17 September 2019**

### Truck Washes Stream



University

[illegible]

The election local boards listed at the end of this document are invited to apply. An election board can apply on behalf of a constituency that includes several wards or constituencies that includes several wards or other geographical areas. The board will coordinate an all-party forum to coordinate an all-party forum and to coordinate an all-party forum and to coordinate an all-party forum.

Students are encouraged to work with individual firms, and industry organizations such as the Lambda, Beta and Tau Gamma Associations, ICFP, in addition to the local business community. A possible organization for conducting a pilot application, the local assistant on the application must be the eligible owner. Grants and other corporate aid will be welcome to assist. The grant will be awarded to the student who develops a project, applying for and securing assistance.

100

11

- Funding may be provided by both state and federal agencies. Projects that provide economic and social benefits to the community are given priority. Projects that provide employment opportunities for disadvantaged persons are given priority. Projects that provide training opportunities for disadvantaged persons are given priority. Projects that provide housing opportunities for disadvantaged persons are given priority. Projects that provide health care opportunities for disadvantaged persons are given priority. Projects that provide education opportunities for disadvantaged persons are given priority. Projects that provide social services opportunities for disadvantaged persons are given priority. Projects that provide other services opportunities for disadvantaged persons are given priority.

All test subjects are eligible for funding under the following conditions:

that segment is already and has been  
used in different financial points of  
view for funding other things. Clearly  
there is some overlap of these projects.

- Construction of new bypass or upgrading existing bypass to accommodate the largest vehicle load on the route
- Construction of flood channel joint lay
- Water pump upgrade to increase pressure and decrease water time
- Channel upgrade
- Flood channel treatment system
- Upgrade to improve secondary structure
- Installation of relocation system to allow captured sediment to be used at the truck wash
- Lighting upgrade or installation to improve safety and extend operating hour
- Road and power facility upgrades to improve safety and reduce travel time

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Paving Country Roads will provide great handling for potholes that.

- **investing in a female to-male ratio of 10:1 or more than 10:1**
- **invest in facilities that will not be easily accessed**
- **stop not available 24/7**
- **Stock trading for**
  - **Land acquisition**
  - **Good corporate citizenship as a core of the female and foreign governments**
    - **Gender**
    - **Humanitarian**
    - **Corporate social responsibility and integrity**

# **Balranald Shire Council** **Agenda – Ordinary Meeting – 17 September 2019**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        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| <p><b>Eligibility checklist</b></p> <p><input type="checkbox"/> Are you an eligible local council listed at the end of this document?</p> <p><input type="checkbox"/> Do you fit within your council's own or stated to own and operate a truck wash or other facilities (effluent disposal point)?</p> <p><input type="checkbox"/> Is or will your truck wash or facilities effluent disposal point be operating at full capacity?</p> <p><input type="checkbox"/> Can you confirm that this truck wash will not have any access restrictions?</p> <p><input type="checkbox"/> Does or will your truck wash facilities effluent disposal point comply with the relevant flow guidelines and conditions?</p> <p><input type="checkbox"/> Can you confirm all costs for a project aimed at improving a truck wash and/or effluent disposal facility?</p> <p><input type="checkbox"/> Can you confirm the project is not for land acquisition, road works, maintenance and/or company repairs or safety planning and design?</p> <p><input type="checkbox"/> Can the construction within the project, commencing within 12 months of funding being made available (construction includes but not limited to ground works at the project site and/or the installation of major components off site)</p> | <p><b>Assessment criteria</b></p> <p>Projects must start within 12 months of funding made available and be completed within two years of commencement.</p> <p>Applicants must clearly state the following:</p> <ul style="list-style-type: none"> <li>• Project definition</li> <li>• What are the current conditions?</li> <li>• Project scope</li> <li>• What costs of inputs does the project involve?</li> <li>• Project outcomes</li> <li>• What can community and industry expect after the truck wash is in the Project? (Have you been compensated?)</li> <li>• Summary of benefits</li> <li>• What key details will be provided from the Project Outcome?</li> </ul> <p><b>Examples</b></p> <ul style="list-style-type: none"> <li>• Project definition: What day is not long enough to accommodate livestock, no lighting for night time use and low water pressure</li> <li>• Project scope: Construction of 2 (Double lane, driving and water pump) vehicles</li> <li>• Project outcomes: 2 (Double lane) truck wash stations (40% increase safety for night time use, reduce operating costs and water bill by 2, decrease wash and wait time for users)</li> </ul> <p>Applicants will be assessed against the eligibility and the project criteria:</p> <ol style="list-style-type: none"> <li>1. Access, productivity and safety benefits.</li> <li>2. Community benefits.</li> <li>3. Economic and economic benefits.</li> <li>4. Strategic alignment.</li> <li>5. Deliverability and affordability.</li> </ol> | <p><b>Criteria 1: Access, productivity and safety benefits</b></p> <p>Applicants will need to demonstrate how the project will achieve access, productivity and safety benefits for freight in the region. The submission that applicants should consider:</p> <ul style="list-style-type: none"> <li>• How the project leads to improvements in freight productivity for freight in the current supply chain at this facility, required to travel from point A to B instead of A to B to C, as there is now a truck wash at B, reduces previously three vehicles at B, reduces previously three vehicles at B.</li> <li>• How the project improves the safety of heavy vehicle conditions, either any other means to improve road conditions due to lower speed limit and accidents.</li> <li>• What the current or proposed site located on a road covered by a productivity scheme such as the benefits building scheme?</li> <li>• What is the regional significance of the location in terms of freight, which major freighters are within the network and</li> <li>• What the location is related to, or dependent on any other projects made or outside the Ballarat/Lalor Government Area (L). Development of a high-capacity road or opening of new highway</li> <li>• Is available 24/7 and provides open access.</li> </ul> <p>Applicants are encouraged to refer to the Ballarat Freight Hub Map to help illustrate how their project fits into the overall freight network. The main sources of information on heavy vehicle routes, infrastructure and freight key infrastructure, freight network, applicants and freight, and can be accessed at: <a href="http://ballaratfreighthub.com.au/freight-hub">ballaratfreighthub.com.au/freight-hub</a></p> | <p><b>Criteria 2: Access, productivity and safety benefits</b></p> <p>Applicants must quantify the benefits of the project. Applicants must state a clear and measurable outcome for the project. Applicants should consider the following:</p> <ul style="list-style-type: none"> <li>• How the project leads to improvements in freight productivity for freight in the current supply chain at this facility, required to travel from point A to B instead of A to B to C, as there is now a truck wash at B, reduces previously three vehicles at B, reduces previously three vehicles at B.</li> <li>• How the project improves the safety of heavy vehicle conditions, either any other means to improve road conditions due to lower speed limit and accidents.</li> <li>• What the current or proposed site located on a road covered by a productivity scheme such as the benefits building scheme?</li> <li>• What is the regional significance of the location in terms of freight, which major freighters are within the network and</li> <li>• What the location is related to, or dependent on any other projects made or outside the Ballarat/Lalor Government Area (L). 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Applicants should consider the following:</p> <ul style="list-style-type: none"> <li>• How the project leads to improvements in freight productivity for freight in the current supply chain at this facility, required to travel from point A to B instead of A to B to C, as there is now a truck wash at B, reduces previously three vehicles at B, reduces previously three vehicles at B.</li> <li>• How the project improves the safety of heavy vehicle conditions, either any other means to improve road conditions due to lower speed limit and accidents.</li> <li>• What the current or proposed site located on a road covered by a productivity scheme such as the benefits building scheme?</li> <li>• What is the regional significance of the location in terms of freight, which major freighters are within the network and</li> <li>• What the location is related to, or dependent on any other projects made or outside the Ballarat/Lalor Government Area (L). 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Applicants should consider the following:</p> <ul style="list-style-type: none"> <li>• How the project leads to improvements in freight productivity for freight in the current supply chain at this facility, required to travel from point A to B instead of A to B to C, as there is now a truck wash at B, reduces previously three vehicles at B, reduces previously three vehicles at B.</li> <li>• How the project improves the safety of heavy vehicle conditions, either any other means to improve road conditions due to lower speed limit and accidents.</li> <li>• What the current or proposed site located on a road covered by a productivity scheme such as the benefits building scheme?</li> <li>• What is the regional significance of the location in terms of freight, which major freighters are within the network and</li> <li>• What the location is related to, or dependent on any other projects made or outside the Ballarat/Lalor Government Area (L). 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Applicants should consider the following:</p> <ul style="list-style-type: none"> <li>• How the project leads to improvements in freight productivity for freight in the current supply chain at this facility, required to travel from point A to B instead of A to B to C, as there is now a truck wash at B, reduces previously three vehicles at B, reduces previously three vehicles at B.</li> <li>• How the project improves the safety of heavy vehicle conditions, either any other means to improve road conditions due to lower speed limit and accidents.</li> <li>• What the current or proposed site located on a road covered by a productivity scheme such as the benefits building scheme?</li> <li>• What is the regional significance of the location in terms of freight, which major freighters are within the network and</li> <li>• What the location is related to, or dependent on any other projects made or outside the Ballarat/Lalor Government Area (L). 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Applicants should consider the following:</p> <ul style="list-style-type: none"> <li>• How the project leads to improvements in freight productivity for freight in the current supply chain at this facility, required to travel from point A to B instead of A to B to C, as there is now a truck wash at B, reduces previously three vehicles at B, reduces previously three vehicles at B.</li> <li>• How the project improves the safety of heavy vehicle conditions, either any other means to improve road conditions due to lower speed limit and accidents.</li> <li>• What the current or proposed site located on a road covered by a productivity scheme such as the benefits building scheme?</li> <li>• What is the regional significance of the location in terms of freight, which major freighters are within the network and</li> <li>• What the location is related to, or dependent on any other projects made or outside the Ballarat/Lalor Government Area (L). 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Applicants should consider the following:</p> <ul style="list-style-type: none"> <li>• How the project leads to improvements in freight productivity for freight in the current supply chain at this facility, required to travel from point A to B instead of A to B to C, as there is now a truck wash at B, reduces previously three vehicles at B, reduces previously three vehicles at B.</li> <li>• How the project improves the safety of heavy vehicle conditions, either any other means to improve road conditions due to lower speed limit and accidents.</li> <li>• What the current or proposed site located on a road covered by a productivity scheme such as the benefits building scheme?</li> <li>• What is the regional significance of the location in terms of freight, which major freighters are within the network and</li> <li>• What the location is related to, or dependent on any other projects made or outside the Ballarat/Lalor Government Area (L). 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Applicants should consider the following:</p> <ul style="list-style-type: none"> <li>• How the project leads to improvements in freight productivity for freight in the current supply chain at this facility, required to travel from point A to B instead of A to B to C, as there is now a truck wash at B, reduces previously three vehicles at B, reduces previously three vehicles at B.</li> <li>• How the project improves the safety of heavy vehicle conditions, either any other means to improve road conditions due to lower speed limit and accidents.</li> <li>• What the current or proposed site located on a road covered by a productivity scheme such as the benefits building scheme?</li> <li>• What is the regional significance of the location in terms of freight, which major freighters are within the network and</li> <li>• What the location is related to, or dependent on any other projects made or outside the Ballarat/Lalor Government Area (L). 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**Balranald Shire Council**  
**Agenda – Ordinary Meeting – 17 September 2019**

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**The Hon. John Barilaro MP**  
Deputy Premier  
Minister for Regional New South Wales  
Minister for Industry and Trade

Mr Michael Kitzelmann  
General Manager  
Balranald Shire Council  
70 Market St  
BALRANALD NSW 2715

|                       | Info | Reply | Report | Discuss |
|-----------------------|------|-------|--------|---------|
|                       |      |       |        | GM      |
| GM                    |      |       |        |         |
| DID                   |      |       |        |         |
| Received - 9 AUG 2019 |      |       |        |         |
| DCCD                  |      |       |        |         |
| File No.              |      |       |        |         |
| LETTER No.            |      |       |        |         |

Ref: 19/45#53

llm  
2:53pm

Dear Mr Kitzelmann

*Additional NSW Government Support for Murray Region*

It is with great pleasure that I write to formally introduce my colleague Ms Steph Cooke MP, who has been appointed to the role of *Parliamentary Secretary to the Deputy Premier*.

In her role as Parliamentary Secretary, Ms Cooke will have a particular focus on supporting communities in the Murray region. Ms Cooke will be an additional resource to both myself and the newly appointed and dedicated Minister for Western NSW, The Hon. Adam Marshall MP.

I am acutely aware of the pressures being placed on Murray communities by what is proving to be the worst drought in recorded history. It is absolutely critical that families, farmers and business owners in the Murray region are able to voice their concerns to Government, and that is why Steph will be undertaking this very important role. I want to ensure your communities continue to have direct and effective contact with the NSW Government.

As you are no doubt aware, Steph is hard-working, passionate and really understands the needs of regional communities. I am sure you will find her a very useful contact and encourage you to reach out to her on matters of importance. You can contact Ms Cooke's office on (02) 6382 2399 or at [cootamundra@parliament.nsw.gov.au](mailto:cootamundra@parliament.nsw.gov.au).

Yours sincerely

**The Hon. John Barilaro MP**  
Deputy Premier  
Minister for Regional New South Wales  
Minister for Industry and Trade

CC: Ms Steph Cooke MP, Parliamentary Secretary to the Deputy Premier  
The Hon. Adam Marshall MP, Minister for Western NSW

**Balranald Shire Council**  
**Agenda – Ordinary Meeting – 17 September 2019**

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**ITEM G - 6      ACTION SHEET**

**Reporting Officer:** General Manager – Michael Kitzelmann

**File Number:** 120

**Officer Recommendation:**  
That Council receive and note the report.

**Purpose of Report**

To bring forward for Councillors information the Action Report with actions taken on previous council resolutions.



**BALRANALD SHIRE COUNCIL  
ACTION SHEET**

**AUGUST 2019**

| MIINUTE    | DIRECTOR/<br>FILE NO | SUBJECT                                                                                                                                                                          | DATE<br>COMPLETED | COMMENTS<br>CURRENT<br>STATUS                                         |
|------------|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------------------------------------------------------------|
| 05.19.4568 | GM/Phil              | Arrange the in-house training for Councillors                                                                                                                                    |                   | In Progress                                                           |
| 05.19.4572 | DID                  | Enter into public consultation for 30 days and report back to July Meeting regarding Balranald Field & Game                                                                      | 29.05.2019        | Partially Completed – Advertised Presented to October Council Meeting |
| 06.19.4588 | GM                   | Offer CWA Building for Balranald Women's Shed and negotiate hiring fee & report back to council                                                                                  |                   | In Progress                                                           |
| 07.19.4611 | GM                   | Register Councillors for Conferences as per report<br>LGNSW Water – Cr Jolliffe<br>LGNSW Annual – Cr Purtill & Byron<br>MDA – Cr O'Halloran<br>Roads & Transport – Cr O'Halloran |                   | In Progress- partially completed                                      |
| 07.19.4615 | DID                  | Advise LEMC of Memberships                                                                                                                                                       |                   | Next LEMC Meeting 12.9.19 - Completed                                 |
| 07.19.4616 | DID                  | Write letter to Deputy Regarding CMRTF letter in correspondence                                                                                                                  |                   | Complete                                                              |
| 07.19.4618 | Finance Manager      | Advise Councillors what component of FAGS is the road component                                                                                                                  |                   | Reported in Agenda                                                    |
| 07.19.4625 | DCCS                 | Purchase of Golf Club – Crown Land Reserve                                                                                                                                       |                   | In Progress                                                           |

**Balranald Shire Council**  
**Agenda – Ordinary Meeting – 17 September 2019**

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|            |        |                                                                                                                                                                                                                                                                                                              |            |             |
|------------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|
| 08.19.4629 | GM     | Arrange donation requests for;<br>Outback Theatre for Young People<br>Balranald Swimming & Triathlon Club<br>Balranald Combined Churches<br>Balranald CanAssist<br>Balranald Lodge No 214<br>Balranald Community Arts & Crafts<br>Balranald Central School<br>Motorcycle Club<br>Balranald 5 Rivers Festival |            | Complete    |
| 08.19.4632 | GM     | Advertise Lawn Cemetery Policy                                                                                                                                                                                                                                                                               | 28.08.2019 | Completed   |
| 08.19.4633 | GM     | Advertise Change of Venue & Time for<br>September Council Meeting                                                                                                                                                                                                                                            |            | Completed   |
| 08.19.4636 | DCCS   | Advertise Draft Procurement Policy                                                                                                                                                                                                                                                                           | 28.08.2019 | Completed   |
| 08.19.4637 | DCCS   | Advertise Draft Workplace Surveillance<br>Policy                                                                                                                                                                                                                                                             | 28.08.2019 | Completed   |
| 08.19.4638 | DID    | DA 32.2019 - Workers Accommodation                                                                                                                                                                                                                                                                           |            | Completed   |
| 08.19.4639 | DID    | Proposed Subdivision DA 02.2020                                                                                                                                                                                                                                                                              |            |             |
| 08.19.4640 | DID/GM | Liaise with IGA re use of Theatre                                                                                                                                                                                                                                                                            |            | In Progress |
| 08.19.4643 | DID/GM | Advertise Swimming Pool seeking<br>community feedback                                                                                                                                                                                                                                                        |            | Completed   |
| 08.19.4652 | DID    | Advertise Cat Trap Fee                                                                                                                                                                                                                                                                                       | 28.08.2019 | Completed   |
| 08.19.4653 | DID    | Advertise proposed fee for installation<br>of reduced capacity raw water supply                                                                                                                                                                                                                              | 28.08.2019 | Completed   |



**Balranald Shire Council**  
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**Corporate and Community Development Division**

**Item C - 2**                      **STATEMENT OF FUNDS: 31 August 2019**

**File number:**                **D19.22488**

**Reporting Officer** Director of Corporate and Community Development

**Operational Plan Objective:** Pillar Six: Our Leadership – a community that values and fosters leadership, lifelong learning, innovation and good governance

**Officer Recommendation:**

That Council receive and note the Statement of Funds for the period ending 31 August 2019.

**Purpose of Report**

The purpose of this report is to:

1. To advise Council of the balance of funds and investments held for the month ending 31 August 2019;
2. Certify that Council's investments have been made in accordance with the *Local Government Act 1993 (Section 625)*, the Local Government (General) Regulation 2005 (Section 212) and Council's Investment Policy, which was adopted by Council on the 17 October 2017.

**Background**

Council's total investments including cash as at 31 August 2019 is \$11,718,842. This is an increase of \$1,723,698 on the previous month's total of \$9,995,144.

The increase above has been the result of monthly movement in Council's cash and at call accounts. These accounts are used for the purpose of day to day operations of Council. Some of the large receipts received by Council during August 2019 include:

|         |                                |           |
|---------|--------------------------------|-----------|
| Receipt | Rates payment                  | \$550,061 |
| Receipt | OLG financial assistance grant | \$529,478 |
| Receipt | RMS regional roads funding     | \$408,588 |
| Receipt | Other grant funding            | \$244,824 |

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Term Deposit investments total increased by \$1,000,000, to \$6,000,000, when compared to the previous month of July. Note that the following movements in investments occurred during the month:

| Institution | Council Ref | Date       | Amount      | Movement                                  |
|-------------|-------------|------------|-------------|-------------------------------------------|
| Bankwest    | 3/2019      | 13/08/2019 | (\$500,000) | Term deposit matured. Returned to Council |
| Westpac     | 15/2019     | 27/08/2019 | \$750,000   | New term deposit                          |
| Westpac     | 16/2019     | 27/08/2019 | \$750,000   | New term deposit                          |

A summary of Council's investment and cash balances as at 31 August 2019:

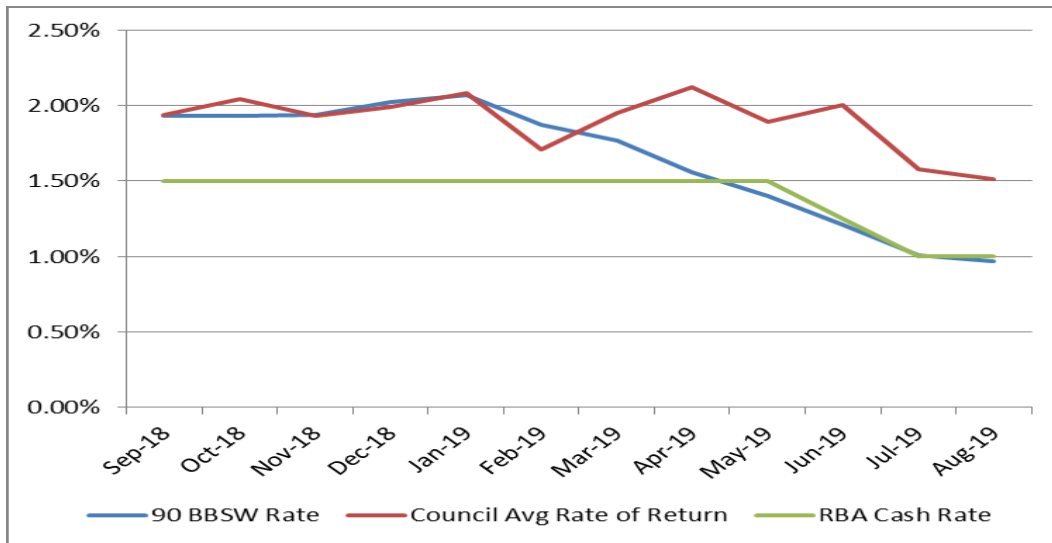
|                                                   | Reference | S&P Rating | Term (Days) | Start Date | Maturity Date | Interest Rate/ Rate of Return | Investment Value  |
|---------------------------------------------------|-----------|------------|-------------|------------|---------------|-------------------------------|-------------------|
| <b>Term Deposits</b>                              |           |            |             |            |               |                               |                   |
| AMP Bank                                          | 10/2019   | A2         | 185         | 29/03/2019 | 30/09/2019    | 2.75%                         | 500,000           |
| AMP Bank                                          | 11/2019   | A2         | 186         | 26/04/2019 | 29/10/2019    | 2.70%                         | 1,000,000         |
| Westpac Bank                                      | 12/2019   | A-1+       | 97          | 29/05/2019 | 3/09/2019     | 2.28%                         | 1,000,000         |
| Westpac Bank                                      | 13/2019   | A-1+       | 152         | 27/06/2019 | 26/11/2019    | 2.02%                         | 1,000,000         |
| Westpac Bank                                      | 14/2019   | A-1+       | 187         | 27/06/2019 | 31/12/2019    | 1.97%                         | 1,000,000         |
| Westpac Bank                                      | 15/2019   | A-1+       | 154         | 27/08/2019 | 28/01/2020    | 1.76%                         | 750,000           |
| Westpac Bank                                      | 16/2019   | A-1+       | 189         | 27/08/2019 | 3/03/2020     | 1.74%                         | 750,000           |
| <b>Total term deposits</b>                        |           |            |             |            | Average rate  | <b>2.17%</b>                  | <b>6,000,000</b>  |
| <b>At Call Accounts</b>                           |           |            |             |            |               |                               |                   |
| Westpac Cash Reserves                             |           |            |             |            | AT CALL       | 0.79%                         | 601,158           |
| BankWest                                          |           |            |             |            | AT CALL       | 1.50%                         | 1,001,744         |
| TCorp                                             |           |            |             |            | AT CALL       | 2.16%                         | 1,259,352         |
| <b>Cash Accounts</b>                              |           |            |             |            |               |                               |                   |
| Westpac Bank                                      |           |            |             |            | CASH AT BANK  | 0.01%                         | 2,856,588         |
| <b>TOTAL BANK</b>                                 |           |            |             |            |               |                               | <b>5,718,842</b>  |
| <b>TOTAL INVESTMENTS PORTFOLIO INCLUDING CASH</b> |           |            |             |            |               |                               | <b>11,718,842</b> |

Council's weighted average return for all investments and cash accounts for the month is 1.58%, which is above the required 90 bank bill swap reference rate of 0.98% as at 31 August 2019. Note that the cash rate remained at 1.00% during the month of August. The weighted average return rate is the rate which considers the size of the investment as well as the interest rate of the investment. The graph below shows Council's performance for the past 12 months against the 90 bank bill swap reference rate.

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Month End Return on Investments for Past 12 Months



Month End Return on Investments Percentages for Past 12 Months

|        | 90 BBSW Rate | Council WAIR | RBA Cash Rate |
|--------|--------------|--------------|---------------|
| Sep-18 | 1.93%        | 1.94%        | 1.50%         |
| Oct-18 | 1.93%        | 2.04%        | 1.50%         |
| Nov-18 | 1.94%        | 1.93%        | 1.50%         |
| Dec-18 | 2.02%        | 1.99%        | 1.50%         |
| Jan-19 | 2.07%        | 2.08%        | 1.50%         |
| Feb-19 | 1.87%        | 1.71%        | 1.50%         |
| Mar-19 | 1.77%        | 1.95%        | 1.50%         |
| Apr-19 | 1.56%        | 2.12%        | 1.50%         |
| May-19 | 1.40%        | 1.89%        | 1.50%         |
| Jun-19 | 1.21%        | 2.00%        | 1.25%         |
| Jul-19 | 1.01%        | 1.58%        | 1.00%         |
| Aug-19 | 0.97%        | 1.51%        | 1.00%         |

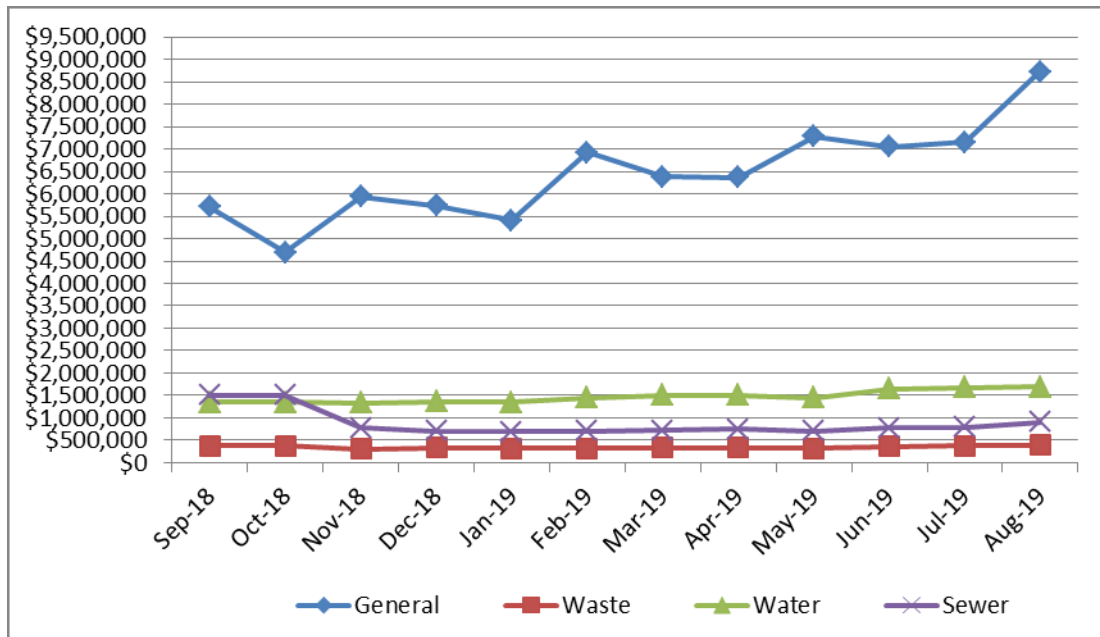
Council's total investment and cash accounts balance of \$11,718,842 is split across the funds as listed below:

| FUNDS HELD                | Investment       | Bank             | Combined          | Restricted       | Unrestricted     |
|---------------------------|------------------|------------------|-------------------|------------------|------------------|
| General Fund              | 4,900,000        | 3,826,376        | 8,726,376         | 4,637,182        | 4,089,194        |
| Domestic Waste Management | 0                | 390,079          | 390,079           | 390,079          | 0                |
| Water Supplies            | 600,000          | 1,091,240        | 1,691,240         | 1,691,240        | 0                |
| Sewerage Service          | 500,000          | 411,147          | 911,147           | 911,147          | 0                |
| <b>TOTAL FUNDS HELD</b>   | <b>6,000,000</b> | <b>5,718,842</b> | <b>11,718,842</b> | <b>7,629,648</b> | <b>4,089,194</b> |

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Balances by Fund for Past 12 Months



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The table below shows the individual make-up of the restricted amounts that combine to a total of \$7,629,648 at end of month. Please note that the balances are subject to change as the 2018/19 financial statements audit has not yet been conducted.

| <b>RESTRICTED FUNDS</b>                            | <b>External</b>  | <b>Internal</b>  | <b>August 2019 Total</b> |
|----------------------------------------------------|------------------|------------------|--------------------------|
| Specific Purpose Unexpended Grants                 | 1,410,586        |                  | 1,410,586                |
| Domestic Waste Management                          | 390,079          |                  | 390,079                  |
| Water Supplies                                     | 1,691,240        |                  | 1,691,240                |
| Sewerage Service                                   | 911,147          |                  | 911,147                  |
| Other (Unexpended Cont. Euston)                    | 50,000           |                  | 50,000                   |
| Future Development Reserve                         |                  | 750,000          | 750,000                  |
| Plant & Vehicle Replacement                        |                  | 523,861          | 523,861                  |
| Infrastructure Replacement                         |                  | 214,000          | 214,000                  |
| Employee Leave Entitlements                        |                  | 269,000          | 269,000                  |
| Deposits, Retentions & Bonds                       |                  | 106,000          | 106,000                  |
| Caravan Park                                       |                  | 291,762          | 291,762                  |
| Euston Cemetery                                    |                  | 38,000           | 38,000                   |
| Health Reserve                                     |                  | 6,000            | 6,000                    |
| Hostel Bonds                                       |                  | 431,782          | 431,782                  |
| Market Street Improvements                         |                  | 20,000           | 20,000                   |
| Town Clock                                         |                  | 3,000            | 3,000                    |
| Gravel Pit Rehabilitation                          |                  | 234,065          | 234,065                  |
| Lake Benanee Capital Improvements                  |                  | 1,126            | 1,126                    |
| Other Assets Replacement                           |                  | 286,000          | 286,000                  |
| Financial Assistance Funding                       |                  | 0                | 0                        |
| Berrett Park Revitalisation (Council Contribution) |                  | 2,000            | 2,000                    |
| <b>TOTAL RESTRICTED FUNDS</b>                      | <b>4,453,052</b> | <b>3,176,596</b> | <b>7,629,648</b>         |

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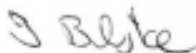
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The bank reconciliation on the Westpac cash account, or operating account, has been reconciled as at 31 August 2019 and is shown below:

|                                                 |                  |
|-------------------------------------------------|------------------|
| <b>Cashbook Summary</b>                         |                  |
| Opening Cashbook Balance                        | 2,635,190        |
| Plus Receipts                                   | 3,758,733        |
| Less Payments                                   | (3,537,335)      |
| <b>Cashbook Balance at 31 August 2019</b>       | <b>2,856,588</b> |
|                                                 |                  |
| <b>Statement Summary</b>                        |                  |
| Opening Statement Balance                       | 2,642,387        |
| Plus Receipts                                   | 3,715,157        |
| Less Payments                                   | (3,525,618)      |
| <b>Bank Statement Balance at 31 August 2019</b> | <b>2,831,926</b> |
| Plus Unpresented Receipts                       | 47,344           |
| Less Unpresented Payments                       | (22,682)         |
| <b>Reconciliation Balance at 31 August 2019</b> | <b>2,856,588</b> |

**Certification by the Responsible Accounting Officer:**

I hereby certify that the investments listed within this report were made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.



Terri Bilske  
Responsible Accounting Officer  
6 September 2019

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**Item C - 3 TOURISM REPORT – September 2019**

**File number:** D19.22484

**Reporting Officer:** Director of Corporate & Community Services

**Operational Plan Objective:** Pillar 3: Our Economy – 3.2.1 Tourism

**Officer Recommendation:**

**That Council accept the August 2019 Tourism report for information.**

**Purpose of Report**

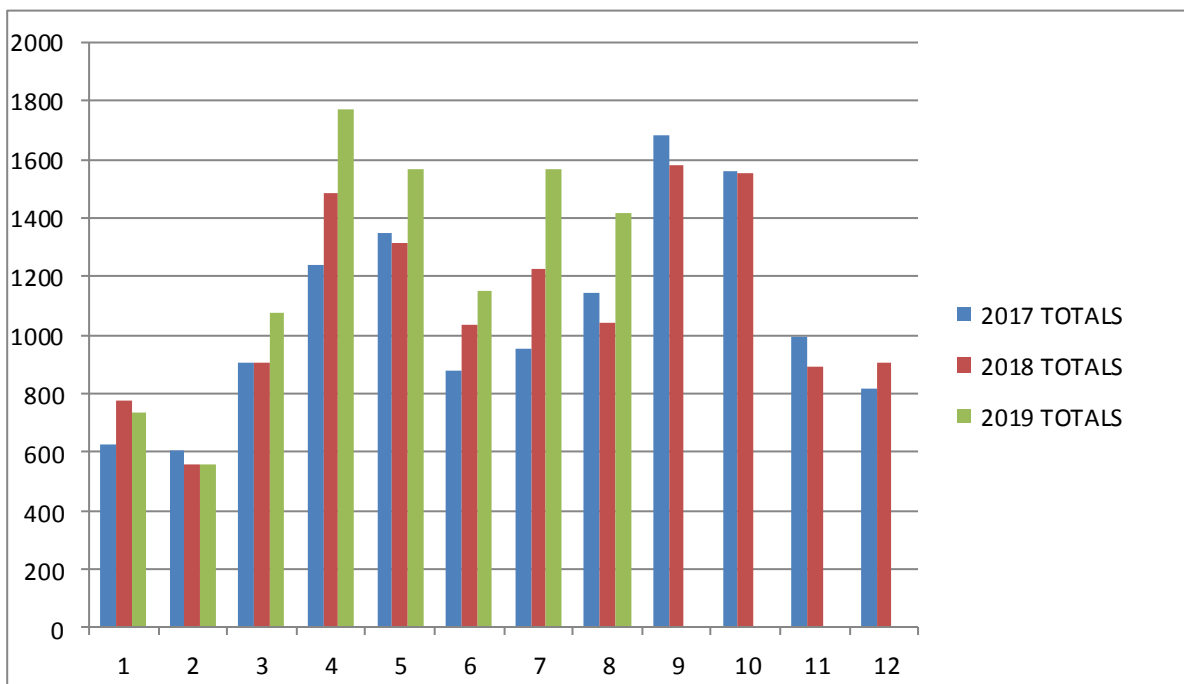
To provide Council with a progress report on Tourism activities.

**Report**

Attached to this report is the Tourism Monthly Statistics Reporting for the month of August 2019.

As per table below, Visitor numbers to the Discovery Centre continue to increase compared to previous years, dating back to 2017. This is an indication of the services provided in the region and the coverage that is being shared through social media.

*Balranald Discovery Centre Visitation 2017, 2018 & 2019*



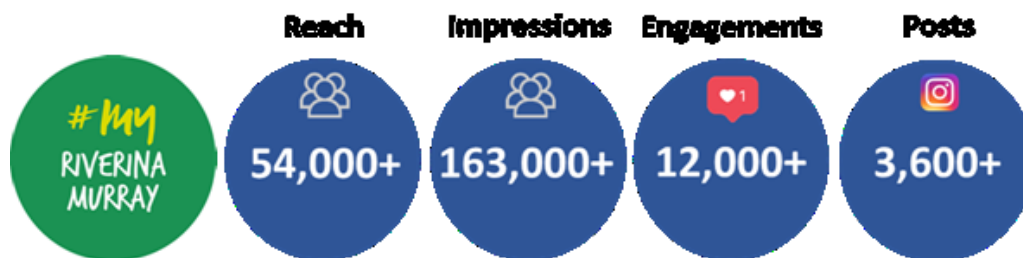
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**Promotion of Discover Balranald & Surrounds**

In early August, we were approached to sponsor Phase 2 of the #MyRiverinaMurray Instagram Competition, which roles out on Sunday 1<sup>st</sup> September. Our Platinum sponsorship of \$400 includes accommodation and tours at Mungo National Park Shearers Quarters, a Mungo Discovery Tour, Yanga Homestead Tour and accommodation at Lake Paika, all kindly donated by Lake Paika Accommodation and National Parks NSW.

We hope to mirror Phase 1, which was carried out during November 2018 to January 2019 and had the following reach:



Discover Balranald and Surrounds prize package is valid for week 7 (14-20 October).

**Regent Parrot - Euston**

After contact with Western Local Land Services, we have approached Eggpicnic for the Regent Parrot artwork with the outlook to pick up on the use of the design for merchandising opportunities for Euston.

**OEH – Sustainable Councils & Community Program**

The program is now at the stage where the Department is Requesting Quotes for the Supply of Energy Audits for selected Balranald Council Facilities, report on audits and options for energy efficiency facilities upgrades and is being managed by the Department of Planning, Industry & Environment.

The video is stored on Google drive available for download with this link:

<https://drive.google.com/drive/folders/1I4MG4u4EQv-2FtNPh5S-YHT1wuC55Zgf?usp=sharing>



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We received positive feedback from Simon Wallace-Pannell, Senior Team Leader, Sustainable Councils and Communities Program below:

*“From our point of view, this was a pilot project. We like the idea of a town, starting to tell their own story, and the role of energy in it. We think it’s beautiful and hard to fault. No-one tells a story about Balranald, better than people who actually live there.*

*This year, we need to sit down and take stock of our budget and priorities for Year 2 of the SCC program. I’m really hopeful we can find the funds (and time) to do something a bit like this video story. We don’t have the resources to do this kind of thing for all 19 of our client Councils – but we need to figure out the next best thing. Ideally, I’d like a chance to come back to Balranald, in a year or so. Maybe there’s a second part to the story? Thanks again Vivienne. Thanks for the huge amount of time you and Michael put in for the filming, and the great connections you made for us with Maoneng etc. The short time I had with you and Gavin, the solar build and the merino farm, was probably the highlight of 19/20 for me. I am looking forward to getting down to delivering some projects with BSC this financial year.”*

|                                       |                                                                        |
|---------------------------------------|------------------------------------------------------------------------|
| <b><u>Financial Implication</u></b>   | Nil                                                                    |
| <b><u>Legislative Implication</u></b> | Nil                                                                    |
| <b><u>Policy Implication</u></b>      | Nil                                                                    |
| <b><u>Attachments</u></b>             | Euston Beautification & Tourism Minutes 3 <sup>rd</sup> September 2019 |

**Balranald Shire Council**  
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| <b>Balranald Visitor Centre - Monthly Report - August 2019</b> |               |                |          |                                |     |
|----------------------------------------------------------------|---------------|----------------|----------|--------------------------------|-----|
| <b>Visitors in Centre &amp; Interpretive Pavilion</b>          |               |                |          | <b>Top Merchandise Sales</b>   |     |
|                                                                | Current Month | Previous Month | Change % | Item                           | No. |
| Visitor Information Centre                                     | 1306          | 1436           | -9.95%   | Frog Figurines                 | 105 |
| Interpretive Pavilion                                          | 471           | 473            | -0.42%   | Postcards                      | 56  |
| Gaol                                                           | 66            | 94             | -42.42%  | Koala Hill (Notepads etc)      | 48  |
| Museum                                                         | 131           | 168            | -28.24%  | Magnets                        | 43  |
|                                                                |               |                |          | Souvenirs Aust (Frog pens etc) | 41  |

|                                          |            |            |        |
|------------------------------------------|------------|------------|--------|
| <b>Monthly Merchandise Sales Figures</b> | \$6,813.00 | \$5,633.00 | 20.95% |
|------------------------------------------|------------|------------|--------|

| <b>Social Media and Website Visitation</b> |  |                         |                                  |                         |
|--------------------------------------------|--|-------------------------|----------------------------------|-------------------------|
| <b>Facebook</b>                            |  | <b>Total Page Likes</b> | <b>Total Reach Current Month</b> | <b>Total Engagement</b> |
|                                            |  | 10,359                  | 8,948                            | 591                     |

| <b>Website (Since Aug 2016)</b> |  | <b>Total Number of Visitors</b> | <b>Total Page Views</b> |
|---------------------------------|--|---------------------------------|-------------------------|
|                                 |  | 53,441                          | 98,307                  |
| <b>This Period</b>              |  | 1,599                           | 2,576                   |

| <b>murrayriver.com.au Website</b> |                             | <b>No. of times Ad displayed</b> | <b>Direct leads to website</b> | <b>More Information Page Views</b> | <b>Total national bookings &amp; enquiries</b> |
|-----------------------------------|-----------------------------|----------------------------------|--------------------------------|------------------------------------|------------------------------------------------|
|                                   | <b>Current Month (June)</b> | 203                              | 38                             | 331                                | 93                                             |
|                                   | <b>Since Listed</b>         | 21,935                           | 2,918                          | 24,500                             | 75,381                                         |

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**Item C - 4      AUGUST 2019 FINANCIAL REPORT - CARAVAN PARK**

**File number:**            **D19.22491**

**Reporting Officer:** Director of Corporate and Community Development

**Operational Plan Objective:** Pillar 6: Our Leadership 6.3.2 – Provide good governance, prudent financial management and effective support services for all its activities.

**Officer Recommendation:**

That Council receive and note the 31 August 2019 financial report for the caravan park.

**Purpose of Report**

The purpose of the Financial Review report is to provide Council with accurate and timely reporting of revenue and expenditure against the adopted Operational and Capital Works budget in relation to the Caravan Park.

**Executive Summary**

Council's Income, Operating Expenditure and Capital Expenditure for the caravan park is reviewed on a quarterly basis. Financial information to 31 August 2019 is presented to Council for information.

Quarterly Budget review variations will be incorporated into this report after adoption by Council. The actual income and expenses have been measured against the original adopted budget, as adopted by Council on the 27 June 2019.

24.28% of the revenue budget has been received, and 21.46% of the operational expenditure budget has been expensed as reported to 31 August 2019. The Reserve balance (the amount of funds restricted for the Caravan Park) is a total of \$291,762 as at 31 August 2019.

**Balranald Shire Council**  
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| Balranald Shire Council<br>Caravan Report<br>As at 31 August 2019 |                            |                              |                          |                     |               |
|-------------------------------------------------------------------|----------------------------|------------------------------|--------------------------|---------------------|---------------|
|                                                                   | Original Budget<br>Adopted | Amended Budget<br>Qtr Review | Actual<br>Incl Committed | Budget<br>Remaining | Budget        |
|                                                                   | \$                         | \$                           | \$                       | \$                  | %             |
| <b>Operating Revenue</b>                                          |                            |                              |                          |                     |               |
| Park Fees                                                         | 483,960                    | 483,960                      | 118,962                  | 364,998             | 24.58%        |
| Washing Machine Fees                                              | 3,000                      | 3,000                        | 273                      | 2,727               | 9.09%         |
| Caravan Rentals                                                   | 8,500                      | 8,500                        | 1,280                    | 7,220               | 15.06%        |
| Reimbursements                                                    | 1,500                      | 1,500                        | 134                      | 1,366               | 8.95%         |
| <b>Total Operating Revenue</b>                                    | <b>496,960</b>             | <b>496,960</b>               | <b>120,649</b>           | <b>376,311</b>      | <b>24.28%</b> |
| <b>Operating Expenditure</b>                                      |                            |                              |                          |                     |               |
| Administration Fee                                                | 36,000                     | 36,000                       | 6,000                    | 30,000              | 16.67%        |
| Bank Charges                                                      | 3,250                      | 3,250                        | 642                      | 2,608               | 19.76%        |
| Depreciation                                                      | 50,500                     | 50,500                       | 8,578                    | 41,922              | 16.99%        |
| Insurance                                                         | 6,420                      | 6,420                        | 7,643                    | (1,223)             | 119.05%       |
| Legal Expenses                                                    | 0                          | 0                            | 2,429                    | (2,429)             | 0.00%         |
| Park Management Fees                                              | 282,900                    | 282,900                      | 48,107                   | 234,793             | 17.00%        |
| Rates and Charges                                                 | 30,000                     | 30,000                       | 12,655                   | 17,345              | 42.18%        |
| Repairs and Maintenance                                           | 11,500                     | 11,500                       | 5,034                    | 6,466               | 43.77%        |
| Software Support                                                  | 3,500                      | 3,500                        | 0                        | 3,500               | 0.00%         |
| Telephone                                                         | 1,500                      | 1,500                        | 248                      | 1,252               | 16.56%        |
| <b>Total Operating Expenditure</b>                                | <b>425,570</b>             | <b>425,570</b>               | <b>91,336</b>            | <b>334,234</b>      | <b>21.46%</b> |
| <b>Net Result</b>                                                 | <b>71,390</b>              | <b>71,390</b>                | <b>29,313</b>            | <b>42,077</b>       |               |
| <b>Reserve Result</b>                                             |                            |                              |                          |                     |               |
| Opening Balance at 1 August 2019                                  | 253,871                    |                              |                          |                     |               |
| Add/ (Less) Movement to report end of month                       | 29,313                     |                              |                          |                     |               |
| Add Back Depreciation                                             | 8,578                      |                              |                          |                     |               |
| <b>Closing Balance as at report end of month</b>                  | <b>291,762</b>             |                              |                          |                     |               |

|                                |                                                        |
|--------------------------------|--------------------------------------------------------|
| <b>Financial Implication</b>   | Budgets reviewed as part of each quarter budget review |
| <b>Legislative Implication</b> | <i>Local Government Act 1993</i>                       |
| <b>Policy Implication</b>      | Nil                                                    |
| <b>Attachments</b>             | Nil                                                    |

**Balranald Shire Council**  
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**Item C - 5      2019/20 FINANCIAL ASSISTANCES GRANT**

**File number: D19.22490**

**Reporting Officer:** Director of Corporate and Community Development

**Operational Plan Objective:** Pillar 6: Our Leadership 6.3.2 – Provide good governance, prudent financial management and effective support services for all its activities.

**Officer Recommendation:**

That Council receive and note the report on Council's 2019/20 Financial Assistances Grant.

**Purpose of Report**

The purpose of the report is to provide Council with information on Council's Financial Assistances Grant for the 2019/20 financial year.

**Executive Summary**

Each year, Council receives financial support from the Commonwealth Government in the form of the Financial Assistance Grant. The grant is provided under the Local Government (Financial Assistance) Act 1995.

The Financial Assistance Grant program consists of two components:

- a general purpose component which is distributed between the states and territories according to population (i.e. on a per capita basis), and
- an identified local road component which is distributed between the states and territories according to fixed historical shares.

Both components of the grant are un-tied in the hands of Council, allowing council to spend the grants according to local priorities.

Council's financial assistance grant allocation for the 2019/20 year, as well as the previous two years is as follows:

| Component    | 2017/18 Yr<br>Actual | 2018/19 Yr<br>Actual | 2019/20 Yr<br>Estimated | Net % Change<br>on 2018/19 Yr |
|--------------|----------------------|----------------------|-------------------------|-------------------------------|
| General      | \$2,506,878          | \$2,640,122          | \$2,877,838             | 9.00%                         |
| Roads        | \$1,274,667          | \$1,309,795          | \$1,361,565             | 3.95%                         |
| <b>Total</b> | <b>\$3,781,545</b>   | <b>\$3,949,917</b>   | <b>\$4,239,403</b>      | <b>7.33%</b>                  |

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On the 17 June 2019, Council received \$2,092,135 as an advanced payment of the 2019/20 financial assistance grant. The advanced payment was provided to all councils. Of the \$2,092,135, \$1,408,363 was the general component and \$683,772 was the roads component.

For the 2019/20 budget, a total of \$3,873,240 was budgeted as financial assistance grant funding. This has resulted in additional \$366,163 budget revenue. This will be accounted for in the September 2019 quarterly budget review.

|                                |                                                |
|--------------------------------|------------------------------------------------|
| <b>Financial Implication</b>   | Additional 2019-20 budget revenue of \$366,163 |
| <b>Legislative Implication</b> | <i>Local Government Act 1993</i>               |
| <b>Policy Implication</b>      | Nil                                            |
| <b>Attachments</b>             | Nil                                            |

**Balranald Shire Council**  
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**Item C - 6                      FINANCIAL REVIEW – AUGUST 2019**

**File number:**                **D19.22491**

**Reporting Officer:** Director of Corporate & Community Development

**Delivery Program and Long Term Financial Plan Objective:** Pillar 6: Our Leadership 6.3.2 – Provide good governance, prudent financial management and effective support services for all its activities.

**Officer Recommendation:**

That the report on the Financial Review against Council's Operational Plan to 31 August 2019 be received and noted.

**Purpose of Report**

The purpose of the Financial Review report is to provide Council with accurate and timely reporting of income and expenditure against the adopted 2019-20 Operational and Capital Works budget.

**Executive Summary**

The monthly financial report of Council provides a "snapshot" of Council's financial performance. Council's Income, Operating Expenditure and Capital Expenditure is reviewed on a monthly basis. Financial information to 31 August 2019 is presented to Council for information.

This financial review report includes the following:

1. Statement of Comprehensive Income – This shows what is expected to happen during the financial year in terms of income, expenses and other adjustments;
2. Analysis of Council's income, operating expenditure and capital expenditure in terms of how it is tracking year to date against budget expectations;
3. Statement of Comprehensive Income (By Function) – Another way of presenting the income, expenses and adjustments based on Council's Functions/ Activities;
4. Financial performance indicators.

**Statement of Comprehensive Income**

This section of the Financial Review report provides a budgeted versus actual in relation to Council's income, operating expenditure and other adjustments for the period 1 July 2019 to 31 August 2019.

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26.14% of the income budget has been received or invoiced, and 14.30% of the budgeted operating expenditure has been expensed as at the report date of 31 August 2019.

5.35% of the Capital Works program has been spent for the same period. It should be noted that during the month of July a large amount of expenditure paid by Council relates to the June 2019 month or earlier and as a result is accrued back into the previous financial year.

| CONSOLIDATED COUNCIL                                                      |                      |                      |                                  |
|---------------------------------------------------------------------------|----------------------|----------------------|----------------------------------|
| Balranald Shire Council - Long Term Financial Plan - Income Statement     |                      |                      |                                  |
|                                                                           | 2019/20 Yr<br>Budget | 2019/20 Yr<br>Actual | Percentage<br>Actual over Budget |
| <b>Income from Continuing Operations</b>                                  |                      |                      |                                  |
| Rates and Annual Charges                                                  | 3,812,184            | 4,010,060            | 105.19%                          |
| User Charges and Fees                                                     | 3,098,080            | 400,899              | 12.94%                           |
| Interest and Investment Revenue                                           | 106,435              | 27,208               | 25.56%                           |
| Other Revenues                                                            | 429,001              | 131,998              | 30.77%                           |
| Grants & Contributions for Operational Purposes                           | 6,432,795            | 684,358              | 10.64%                           |
| Grants and Contributions for Capital Purposes                             | 10,335,600           | 1,075,091            | 10.40%                           |
| <b>Total Income from Continuing Operations</b>                            | <b>24,214,095</b>    | <b>6,329,612</b>     | <b>26.14%</b>                    |
| <b>Expenses from Continuing Operations</b>                                |                      |                      |                                  |
| Employee Benefits and On-costs                                            | (5,891,190)          | (655,417)            | 11.13%                           |
| Borrowing Costs                                                           | (143,600)            | -                    | 0.00%                            |
| Materials and Contracts                                                   | (3,429,375)          | (390,390)            | 11.38%                           |
| Depreciation and Amortisation                                             | (5,028,492)          | (794,780)            | 15.81%                           |
| Other Expenses                                                            | (1,873,075)          | (499,544)            | 26.67%                           |
| <b>Total Expenses from Continuing Operations</b>                          | <b>(16,365,732)</b>  | <b>(2,340,132)</b>   | <b>14.30%</b>                    |
| <b>NET OPERATING RESULT FROM CONTINUING OPERATIONS SURPLUS/ (DEFICIT)</b> | <b>7,848,363</b>     | <b>3,989,481</b>     | <b>50.83%</b>                    |
| <b>NET OPERATING RESULT BEFORE CAPITAL ITEMS SURPLUS/ (DEFICIT)</b>       | <b>(2,487,237)</b>   | <b>2,914,390</b>     | <b>(126.49)%</b>                 |
| <b>Other Funding Movements</b>                                            |                      |                      |                                  |
| Total Capital Expenditure                                                 | (13,436,375)         | (719,266)            | 5.35%                            |
| Total Transfers From/ (To) Reserves                                       | 824,595              | 2,902,135            | 351.95%                          |
| Total Loan Movements                                                      | (265,075)            | -                    | 0.00%                            |
| Depreciation Contra Income                                                | 5,028,492            | 794,780              | 15.81%                           |
| <b>TOTAL OTHER FUNDING MOVEMENTS SURPLUS/ (DEFICIT)</b>                   | <b>(7,848,363)</b>   | <b>2,977,649</b>     | <b>(39.65)%</b>                  |
| <b>TOTAL BUDGET SURPLUS/ (DEFICIT)</b>                                    | <b>0</b>             | <b>6,967,130</b>     |                                  |

For 2019/20 financial year, Council has budgeted for a balanced budget. Council's budgeted result as at 31 August 2019 is a total budget surplus of \$6,967,130. It should be noted that this surplus includes the full income from the July 2019 rates notice run. Over the remaining 10 months through to June 2020, expenses will increase and this surplus will reduce.



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Council needs to ensure it has balanced or surplus budgets in future years, as operating deficits will impact on Council's future financial sustainability.

**Analysis of Council's Income for the Period**

Rates and Annual Charges (Represents 16% of Council's total budgeted income)

Council has issued 2019/20 annual rates notices during the period. The 1<sup>st</sup> instalment was due on 31<sup>st</sup> August 2019, but Council recognises the total rate income at the time it is rated, or levied. When setting the budget for rates and annual charges, conservative estimates and the rate review has contributed to variances and will be highlighted in the September 2019 quarterly budget review.

User Charges and Fees (Represents 13% of Council's total budgeted income)

Each year Council is required to adopt by resolution the Fees and Charges for the services it provides. There are two types of fees that can be charged: regulatory and those set by Council for its own services.

Regulatory fees are set by regulation or legislation, with the fee been set. Council cannot charge above the prescribed amount for the relevant Regulation or Act. Fees that are not regulated are set by Council on a cost recovery basis, where possible.

Interest and Investment Revenue (Represents 1% of Council's total budgeted income)

Council invests surplus funds to achieve a better return on investment. The interest rate, or rate of return, will vary depending on various factors, including type of investment and market rates. Council is required to investment surplus funds in accordance with Council's Investment Policy.

Income from this stream is expected to be within 2019/20 budget expectations, but will be lower when compared to previous year's actuals due to the cash rate cut to 1.00% at the time of preparing this report.

Council's investment balances and return are reported in a separate report to Council each month.

Other Revenues (Represents 2% of Council's total budgeted income)

This includes income streams from rental properties, tourism sales, rebates and agency agreements.

Grants and Contributions for Operating Purposes (Represents 27% of Council's total budgeted income)

This covers grant funding received from various State and Federal Government department and includes the Financial Assistance Grant. The majority of grant funding received by council is tied to specific use. For example, Roads to Recovery funding can only be spent on the nominated roads and not on general operations.

Other grants are untied, such as, the Financial Assistance Grant made up of two components: the General Purpose and the Roads Component. This funding is not restricted and can be spent by Council on any function/ activity of Council.

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Grants and Contributions for Capital Purposes (Represents 41% of Council's total budgeted income)

This covers grant funding received from various State and Federal Government departments and are that is capital by nature; generally used to renew or construct new assets which provide the Council with long-term benefits.

A good example of a capital grant is the grant funding for the addition of dementia wing to the Bidgee Haven hostel facility. There is over \$3 million budgeted for the 2019/20 financial year, with the balance budgeted in 2020/21.

**Analysis of Council's Operating Expenditure for the Period**

Employee Benefits and On-costs (Represents 36% of Council's total budgeted operating expense)

This category covers all labour related expenses, including salaries, leave entitlements, superannuation, training and works compensation. Council is required to pay employees as per the Local Government NSW Award (2017), which prescribes the rates of pay as well as increases for the next 3 years.

The average fortnight payroll for Council is \$180,150.

Borrowing Costs (Represents 0.88% of Council's total budgeted operating expense)

Council has borrowed funds in the past to undertake infrastructure and plant replacement projects. Over time, these loans are repaid and incur interest cost as a result. Council remaining loan balance at 30 June 2019 is \$2.56 million.

Materials and Services (Represents 21% of Council's total budgeted operating expense)

This covers operational expenditure relating to contractors, materials and other expenditure incurred in providing services to the Council shire area. Services include, but not limited to, road maintenance, parks maintenance, water services, sewerage services and waste services. A large portion of the overall Materials and Contracts expenditure relates to infrastructure maintenance, including roads.

Depreciation (Represents 31% of Council's total budgeted operating expense)

Depreciation is an accounting measure which records the consumption of the Council's assets due to wear and tear. It is vital that Council employs a well-funded capital works program for renewing infrastructure as insufficient funding of infrastructure replacement will lead to asset degradation and higher maintenance costs.

Note that Depreciation is a non-cash item and has no effect on Council's cash flow.

Other Expenses

This category includes all other expenses not covered in one of the categories above, for example, and not limited to, insurances, administration expenses, donations, contributions to emergency services and councillor expenses.

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**Analysis of Council's Capital Expenditure for the Period**

To the end of the reported period, \$719,266 from a total capital works budget of \$13.44 million has been spent. It should be pointed out that expenses for July generally relate to capital works completed in June and are accrued back to the previous year.

A breakdown of capital expenditure for the reporting period, based on Function, is as per below:

| <b>Capital Works Program by Status</b>                        | <b>Amount (\$)</b> |                | <b>As a %</b>  |
|---------------------------------------------------------------|--------------------|----------------|----------------|
| New Capital Works                                             | 6,457,330          | 473,481        | 48.06%         |
| Renewal Capital Works                                         | 6,979,045          | 245,785        | 51.94%         |
|                                                               | <b>13,436,375</b>  | <b>719,266</b> | <b>100.00%</b> |
|                                                               |                    |                |                |
|                                                               |                    |                |                |
| <b>Capital Works Program by Function of Council - Summary</b> | <b>Amount (\$)</b> |                | <b>As a %</b>  |
| Governance                                                    | 300,845            | 586            | 2.24%          |
| Administration                                                | 557,400            | 49,923         | 4.15%          |
| Community Services & Education                                | 3,170,000          | -              | 23.59%         |
| Housing & Community Amenities                                 | 370,000            | -              | 2.75%          |
| Water Services                                                | 1,332,000          | 40,911         | 9.91%          |
| Sewerage Services                                             | 447,000            | -              | 3.33%          |
| Recreation & Culture                                          | 2,546,980          | 82,516         | 18.96%         |
| Transport & Communication                                     | 3,447,150          | 526,353        | 25.66%         |
| Economic Affairs                                              | 1,025,000          | 406            | 7.63%          |
| Environment                                                   | 240,000            | -              | 1.79%          |
| Public Order and Safety                                       | -                  | 18,572         | 0.00%          |
| <b>Total</b>                                                  | <b>13,436,375</b>  | <b>719,266</b> | <b>100.00%</b> |

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**Statement of Comprehensive Income (By Function)**

Another way to view the budget result is by Function/ Activity. This type of reporting is part of Council's financial statements, as Note 2a.

| <b>Function</b>                   | <b>Examples</b>                             |
|-----------------------------------|---------------------------------------------|
| Governance                        | Mayor, councillors, General Manager office  |
| Administration                    | Corporate, finance, governance, engineering |
| Public Order & Safety             | Inspections, food control, noxious weeds    |
| Health                            | NSW Rural Fire Service, SES, animal control |
| Environment                       | Waste services, street cleaning, drainage   |
| Community Services & Education    | Youth, pre-schools, aged care               |
| Housing & Community Amenities     | Town planning, street lighting, cemeteries  |
| Water Supplies                    | Water supplies                              |
| Sewerage Services                 | Sewerage services                           |
| Recreation & Culture              | Library, pool, halls, sporting facilities   |
| Mining, Manufacturing & Construct | Building control                            |
| Transport & Communications        | Roads, bridges, footpaths, kerb, aerodromes |
| Economic Affairs                  | Caravan parks, other economic affairs       |
| General Purpose Income            | Untied funds shared across functions above  |

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| FUNCTION OF COUNCIL                                                             |                 |                  |                       |                |                 |                                |                               |                 |                   |                      |                                      |                           |                  |                        |                    |
|---------------------------------------------------------------------------------|-----------------|------------------|-----------------------|----------------|-----------------|--------------------------------|-------------------------------|-----------------|-------------------|----------------------|--------------------------------------|---------------------------|------------------|------------------------|--------------------|
| Balranald Shire Council - Long Term Financial Plan - By Function - 2019/20 Year |                 |                  |                       |                |                 |                                |                               |                 |                   |                      |                                      |                           |                  |                        |                    |
|                                                                                 | Governance      | Administration   | Public Order & Safety | Health         | Environment     | Community Services & Education | Housing & Community Amenities | Water Supplies  | Sewerage Services | Recreation & Culture | Mining, Manufacturing & Construction | Transport & Communication | Economic Affairs | General Purpose Income | Total              |
| <b>Income from Continuing Operations</b>                                        |                 |                  |                       |                |                 |                                |                               |                 |                   |                      |                                      |                           |                  |                        |                    |
| Rates and Annual Charges                                                        | -               | 2,207,936        | -                     | -              | -               | -                              | 369,766                       | 844,860         | 586,333           | 1,164                | -                                    | -                         | -                | -                      | 4,010,060          |
| User Charges and Fees                                                           | -               | 153,666          | 503                   | -              | -               | 55,556                         | 10,953                        | 41,900          | 2,339             | -                    | 1,488                                | 15,260                    | 119,235          | -                      | 400,899            |
| Interest and Investment Revenue                                                 | -               | -                | -                     | -              | -               | -                              | -                             | -               | -                 | 610                  | -                                    | -                         | -                | 26,598                 | 27,208             |
| Other Revenues                                                                  | 3,920           | 89,276           | -                     | -              | -               | 2,036                          | 13,846                        | 7,246           | -                 | 384                  | 45                                   | 1,291                     | 13,952           | -                      | 131,998            |
| Grants & Contributions for Operational Purposes                                 | -               | 529,478          | -                     | -              | -               | 135,163                        | -                             | -               | -                 | -                    | -                                    | 92,977                    | (17,456)         | (55,804)               | 684,358            |
| Grants and Contributions for Capital Purposes                                   | -               | 121,958          | 18,527                | -              | -               | -                              | -                             | 46              | -                 | 120,949              | -                                    | 813,611                   | -                | -                      | 1,075,091          |
| <b>Total Income from Continuing Operations</b>                                  | <b>3,920</b>    | <b>3,102,315</b> | <b>19,030</b>         | <b>-</b>       | <b>-</b>        | <b>192,756</b>                 | <b>394,565</b>                | <b>894,052</b>  | <b>588,672</b>    | <b>123,107</b>       | <b>1,533</b>                         | <b>923,139</b>            | <b>115,730</b>   | <b>(29,206)</b>        | <b>6,329,612</b>   |
| <b>Expenses from Continuing Operations</b>                                      |                 |                  |                       |                |                 |                                |                               |                 |                   |                      |                                      |                           |                  |                        |                    |
| Employee Benefits and On-costs                                                  | (56,302)        | (276,265)        | -                     | (5,507)        | (10,202)        | (101,863)                      | (5,191)                       | (23,009)        | (7,149)           | (16,274)             | (9,712)                              | (114,078)                 | (29,865)         | -                      | (655,417)          |
| Borrowing Costs                                                                 | -               | -                | -                     | -              | -               | -                              | -                             | -               | -                 | -                    | -                                    | -                         | -                | -                      | -                  |
| Materials and Contracts                                                         | (6,246)         | (96,794)         | 16,008                | (128)          | (5,010)         | (20,877)                       | (33,326)                      | (9,339)         | (5,128)           | (6,711)              | -                                    | (168,900)                 | (53,940)         | -                      | (390,390)          |
| Depreciation and Amortisation                                                   | -               | (64,630)         | (1,806)               | -              | (9,465)         | (13,104)                       | (4,970)                       | (16,552)        | (9,387)           | (70,985)             | -                                    | (593,689)                 | (10,192)         | -                      | (794,780)          |
| Other Expenses                                                                  | (31,428)        | (305,836)        | (18,039)              | -              | (2,180)         | (26,653)                       | (11,773)                      | (15,833)        | (1,476)           | (61,651)             | (1,319)                              | (1,585)                   | (21,770)         | -                      | (499,544)          |
| <b>Total Expenses from Continuing Operations</b>                                | <b>(93,976)</b> | <b>(743,525)</b> | <b>(3,836)</b>        | <b>(5,636)</b> | <b>(26,857)</b> | <b>(162,496)</b>               | <b>(55,261)</b>               | <b>(64,734)</b> | <b>(23,141)</b>   | <b>(155,620)</b>     | <b>(11,031)</b>                      | <b>(878,253)</b>          | <b>(115,767)</b> | <b>-</b>               | <b>(2,340,132)</b> |
| <b>NET OPERATING RESULT FROM CONTINUING OPERATIONS SURPLUS/ (DEFICIT)</b>       | <b>(90,055)</b> | <b>2,358,790</b> | <b>15,194</b>         | <b>(5,636)</b> | <b>(26,857)</b> | <b>30,260</b>                  | <b>339,304</b>                | <b>829,318</b>  | <b>565,531</b>    | <b>(32,513)</b>      | <b>(9,498)</b>                       | <b>44,886</b>             | <b>(36)</b>      | <b>(29,206)</b>        | <b>3,989,481</b>   |
| <b>NET OPERATING RESULT BEFORE CAPITAL ITEMS SURPLUS/ (DEFICIT)</b>             | <b>(90,055)</b> | <b>2,236,832</b> | <b>(3,333)</b>        | <b>(5,636)</b> | <b>(26,857)</b> | <b>30,260</b>                  | <b>339,304</b>                | <b>829,272</b>  | <b>565,531</b>    | <b>(153,462)</b>     | <b>(9,498)</b>                       | <b>(768,725)</b>          | <b>(36)</b>      | <b>(29,206)</b>        | <b>2,914,390</b>   |
| <b>Other Funding Movements</b>                                                  |                 |                  |                       |                |                 |                                |                               |                 |                   |                      |                                      |                           |                  |                        |                    |
| Total Capital Expenditure                                                       | (2,379)         | (42,409)         | (18,572)              | -              | -               | -                              | -                             | (47,356)        | -                 | (82,197)             | -                                    | (526,353)                 | -                | -                      | (719,266)          |
| Total Transfers From/ (To) Reserves                                             | -               | -                | -                     | -              | -               | -                              | -                             | -               | -                 | -                    | -                                    | -                         | -                | 2,902,135              | 2,902,135          |
| Total Loan Repayments                                                           | -               | -                | -                     | -              | -               | -                              | -                             | -               | -                 | -                    | -                                    | -                         | -                | -                      | -                  |
| Depreciation Contra Income                                                      | -               | 64,630           | 1,806                 | -              | 9,465           | 13,104                         | 4,970                         | 16,552          | 9,387             | 70,985               | -                                    | 593,689                   | 10,192           | -                      | 794,780            |
| <b>TOTAL OTHER FUNDING MOVEMENTS SURPLUS/ (DEFICIT)</b>                         | <b>(2,379)</b>  | <b>22,220</b>    | <b>(16,767)</b>       | <b>-</b>       | <b>9,465</b>    | <b>13,104</b>                  | <b>4,970</b>                  | <b>(30,803)</b> | <b>9,387</b>      | <b>(11,212)</b>      | <b>-</b>                             | <b>67,337</b>             | <b>10,192</b>    | <b>2,902,135</b>       | <b>2,977,649</b>   |
| <b>TOTAL BUDGET SURPLUS/ (DEFICIT)</b>                                          | <b>(92,434)</b> | <b>2,381,010</b> | <b>(1,572)</b>        | <b>(5,636)</b> | <b>(17,392)</b> | <b>43,364</b>                  | <b>344,274</b>                | <b>798,514</b>  | <b>574,918</b>    | <b>(43,725)</b>      | <b>(9,498)</b>                       | <b>112,222</b>            | <b>10,156</b>    | <b>2,872,929</b>       | <b>6,967,130</b>   |

***This is Page 69 of the Business Paper of the Ordinary Monthly Meeting of Balranald Shire, held in Euston Club, Nixon Street, Euston on 17 September 2019.***

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**Financial Sustainability Indicators**

*Operating performance ratio* - This ratio measures Council's achievement of containing operating expenditure within operating revenue;

*Own source revenue ratio* - the measurement of a local government's ability to cover its costs through its own revenue efforts, namely rates, annual charges and fees and charges;

*Rates and annual charges outstanding ratio* - To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

|                                            | Benchmark | 2019/20<br>Budgeted<br>June 2020 | 2019/20<br>Actual<br>August 2019 |
|--------------------------------------------|-----------|----------------------------------|----------------------------------|
| Operating performance ratio                | >0.00%    | (17.92)%                         | 55.46%                           |
| Own source revenue ratio                   | >60.00%   | 30.76%                           | 83.01%                           |
| Rates and annual charges outstanding ratio | <5.00%    | 5.13%                            | 9.11% *                          |

\* Note that rates and annual charges outstanding ratio includes the 1<sup>st</sup> instalment of 2019/20 rates owed as at 31 August 2019. If we remove the effect of the 2019/20 1<sup>st</sup> instalment balance owing, the rates and annual charges outstanding ratio is 3.35%.

|                                       |                                                                                                  |
|---------------------------------------|--------------------------------------------------------------------------------------------------|
| <b><u>Financial Implication</u></b>   | No implications. Any budget variations will be considered in the quarterly budget review process |
| <b><u>Legislative Implication</u></b> | <i>Local Government Act 1993</i>                                                                 |
| <b><u>Policy Implication</u></b>      | Nil                                                                                              |
| <b><u>Attachments</u></b>             | Nil                                                                                              |

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**Item C - 7**

**BIDGEE HAVEN HOSTEL – AUGUST 2019**

**File number: D19.22614**

**Reporting Officer** Director of Corporate and Community Development

**Operational Plan Objective:** Pillar Six: Our Leadership – a community that values and fosters leadership, lifelong learning, innovation and good governance

**Officer Recommendation:**

**That Council**

Note the Interim August 2019 Financial Report.

**Purpose of Report**

To note the financial operations of the Bidgee Haven Hostel (the Hostel) as at 31 August 2019 and to note the findings of the Food Audit carried out on 3 September 2019.

**Report**

August Financial Report

As at 31 August 2019, the Hostel shows an operating profit of \$5,301 against an adopted year to date budgeted profit of \$6,400. Revenue, including Resident Care Fees, Care Subsidies, Accommodation fees and Daily Fees totalled \$249,943 with a corresponding expense total of \$244,642.

It should be noted that the Bidgee Haven Hostel has three vacant rooms and is in the process of securing three new permanent residents. This will impact on the expected revenue for this financial year.

Please note that Revenue and Expenditure as presented is a “snapshot” of the finances of the Bidgee Haven Retirement Hostel as at the end of August 2019.

Food Audit

The Department of Primary Industries Food Authority conducted an audit of the Hostel on 3 September 2019. The Audit level was classified as ‘A’ with 3 minor adjustments to be made. The Report is attached for your information.

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The following profit and loss statement as at 31 July 2019 is provided for your information.

| BIDGEE HAVEN RETIREMENT HOSTEL<br>PROFIT AND LOSS AS AT 31 AUGUST 2019 |                                                                                |                   |                       |                 |
|------------------------------------------------------------------------|--------------------------------------------------------------------------------|-------------------|-----------------------|-----------------|
|                                                                        | <i>ADOPTED<br/>BUDGET<br/>2018/19</i>                                          | <i>YTD BUDGET</i> | <i>YTD<br/>ACTUAL</i> | <i>VARIANCE</i> |
| <b>Income:</b>                                                         |                                                                                |                   |                       |                 |
| <b>Capital Income</b>                                                  |                                                                                |                   |                       |                 |
| Hostel Extention Grant                                                 | \$3,150,000                                                                    | \$0               | \$0                   |                 |
|                                                                        | \$3,150,000                                                                    |                   | \$0                   |                 |
| Care Subsidies                                                         | \$800,000                                                                      | \$198,000         | \$197,367             | 100%            |
| Resident Care Fees                                                     | \$390,000                                                                      | \$53,000          | \$52,576              | 99%             |
| Respite Care Fees                                                      | \$5,000                                                                        |                   |                       |                 |
| Training Subsidy                                                       |                                                                                |                   |                       |                 |
| Bond Retention Interest                                                | \$6,000                                                                        |                   |                       |                 |
| Bond Retention Income                                                  | \$10,000                                                                       |                   |                       |                 |
|                                                                        | \$1,211,000                                                                    | \$251,000         | \$249,943             | 100%            |
| <b>Expenditure</b>                                                     |                                                                                |                   |                       |                 |
| Salaries                                                               | \$911,520                                                                      | \$175,200         | \$175,134             | 100%            |
| Hostel -Medical Expenses                                               | \$5,000                                                                        | \$1,140           | \$1,138               | 100%            |
| Doctors Visits Hostel                                                  | \$2,500                                                                        | \$810             | \$810                 | 100%            |
| Training                                                               | \$15,000                                                                       | \$3,790           | \$3,785               | 100%            |
| Audit Fees                                                             | \$4,000                                                                        | \$330             | \$330                 | 100%            |
| Advertising                                                            | \$1,000                                                                        | \$300             | \$302                 | 101%            |
| Electricity - Operational                                              | \$30,000                                                                       | \$5,500           | \$5,500               | 100%            |
| Consultancy                                                            | \$10,000                                                                       | \$240             | \$240                 | 100%            |
| General Expenses                                                       | \$3,000                                                                        | \$800             | \$775                 | 97%             |
| Linen Replacements                                                     |                                                                                |                   | \$634                 |                 |
| Laundry Expenses                                                       | \$16,000                                                                       | \$1,700           | \$1,128               | 66%             |
| Cleaning Materials                                                     | \$0                                                                            |                   |                       |                 |
| Pharmaceutical Supplies                                                | \$7,500                                                                        | \$3,900           | \$3,864               | 99%             |
| Food Supplies                                                          | \$40,000                                                                       | \$4,490           | \$4,487               | 100%            |
| Insurance                                                              | \$13,600                                                                       | \$10,020          | \$10,019              | 100%            |
| Administration fees                                                    | \$60,000                                                                       | \$10,000          | \$10,000              | 100%            |
| Printing and Stationery                                                | \$5,000                                                                        | \$500             | \$477                 | 95%             |
| Rates & Charges on Council Property                                    | \$8,500                                                                        | \$5,640           | \$5,637               | 100%            |
| R & M Office Equipment                                                 | \$1,000                                                                        | \$50              | \$49                  | 98%             |
| R & M Motor Vehicle                                                    | \$3,000                                                                        | \$50              | \$38                  | 76%             |
| R & M Furniture & Fittings                                             | \$2,000                                                                        | \$8,200           | \$8,177               | 100%            |
| R & M Buildings                                                        | \$20,000                                                                       | \$7,640           | \$7,640               | 100%            |
| R & M Grounds                                                          | \$26,300                                                                       | \$500             | \$467                 | 93%             |
| R & M Plant & Equipment                                                | \$700                                                                          | \$700             | \$698                 | 100%            |
| Subscriptions & Memberships                                            | \$3,000                                                                        | \$2,600           | \$2,595               | 100%            |
| Licence Fees                                                           |                                                                                | \$0               | \$292                 |                 |
| Telephone                                                              | \$2,000                                                                        | \$500             | \$426                 | 85%             |
|                                                                        | \$1,190,620                                                                    | \$244,600         | \$244,642             | 100%            |
| Net profit (Loss)                                                      | \$20,380                                                                       | \$6,400           | \$5,301               | 83%             |
| Capital Expenditure                                                    | \$20,000                                                                       | \$0               | \$0                   |                 |
| <b>Financial Implication</b>                                           | <b>Impact on Council's Operational Budget</b>                                  |                   |                       |                 |
| <b>Legislative Implication</b>                                         | Nil                                                                            |                   |                       |                 |
| <b>Policy Implication</b>                                              | Nil                                                                            |                   |                       |                 |
| <b>Attachments</b>                                                     | Department of Primary Industries Food Audit of the Bidgee Haven Hostel report. |                   |                       |                 |

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## **Infrastructure and Development Reports**

### **Item I - 3 PLANNING ADMINISTRATION**

**File: D19.22414**

**Reporting Officer:** Director Infrastructure and Development – Ray Davy

**Operational Plan Objective:** Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment

#### **Officer Recommendation:**

That the report be noted.

#### **Purpose of Report**

To advise Council of activities in the Planning area.

#### **Report**

The following Construction Certificates, Complying Development Certificates, Section 68 Certificates and / or Notices of Determination have been issued under delegated authority since the August 2019 meeting of Council.

| Application | Owner/Applicant                                           | Locality                                                                                  | Description             |
|-------------|-----------------------------------------------------------|-------------------------------------------------------------------------------------------|-------------------------|
| DA 35/2019  | James Golsworthy Consulting on behalf of Delta Pistachios | 'Riverview' Yanga Way, Balranald & Crown Land on the bank of the Wakool River             | Irrigation Pump Station |
| DA 36/2019  | Sunvale Produce Pty Ltd                                   | Crown Land on the southern bank of the Murray River, opposite Lot 2905 DP 765065, Tol Tol | Irrigation Pump Station |
| DA 37/2019  | James Golsworthy Consulting on behalf of CMV Farms        | Crown Land on the southern bank of the Murray River, opposite Lot 2905 DP 765065, Tol Tol | Irrigation Pump Station |
| DA 08/2020  | LJ & KA Zaffina                                           | 36 Leslie Drive, Euston                                                                   | Shed Extension          |

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The following numbers of certificates relating to conveyancing have been issued since the July 2019 meeting of Council.

|                                                                                          |    |
|------------------------------------------------------------------------------------------|----|
| Environmental Planning & Assessment Act 1979<br>Planning Information Certificates (10.7) | 12 |
| Environmental Planning & Assessment Act 1979<br>Building Certificates (6.24)             | 0  |
| Environmental Planning & Assessment Act 1979<br>Outstanding Orders (121ZP)               | 0  |
| Local Government Act 1993<br>Outstanding Orders (735A)                                   | 0  |
| Local Government Act 1993<br>Drainage Diagram                                            | 2  |
| Biosecurity Act 2015<br>Outstanding Orders (Noxious Weeds)                               | 0  |

|                                       |                                                                                                                            |
|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| <b><u>Financial Implication</u></b>   | Nil.                                                                                                                       |
| <b><u>Legislative Implication</u></b> | Environmental Planning & Assessment Act 1979<br>Local Government Act 1993<br>Biosecurity Act 2015<br>Conveyancing Act 1919 |
| <b><u>Policy Implication</u></b>      | Nil.                                                                                                                       |
| <b><u>Attachments</u></b>             | Nil.                                                                                                                       |

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**Item 1 - 4      EUSTON FILTERED WATER SUPPLY**

**File: D19.22555**

**Reporting Officer:** Director Infrastructure and Development – Ray Davy

**Operational Plan Objective:** Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment

**Officer Recommendation:**  
That Council note the report.

**Purpose of Report**

To inform Council as to the current status of the Euston filtered water treatment plant and its capacity to supply Euston and surrounds.

**Report**

At the OCM in April 2019 Council requested a report on the feasibility of extending the filtered water supply in Euston beyond the existing scheme boundaries. The current policy on Access to Town Water Supply dates from 2010 and was last approved by Council in February 2017 (Minute No 02.17.3924) and limits access to the filtered water supply to the town area south of the Sturt Highway. The policy is overdue for review.

The Filtered Water Plant at Euston was built in 2006 and operates according to its design producing a maximum of 400 kilolitres (kl) per day. Allowing for variability in demand on a seasonal basis and the inevitable need for maintenance downtime etc, this suggests a realistic maximum annual production of the order of 100,000kl. It produced 68,000kl in 2017, 74,000kl in 2018, and is on track to produce in excess of 80,000kl this year.

The projected design of the plant was for 221 tenements in 2016. Currently there are 212 tenements serviced, which indicates that it is close to design capacity.

Over the past 12 months the plant has operated once at full capacity (i.e. 24 hours per day), 45 times at greater than 19 hours per day and for 50% of the time at greater than 12 hours per day.

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Whilst it would appear simplistically that on an annual basis there is plenty of capacity (146,000kl design versus 80,000kl in 2019), the demand for water occurs on a daily or hourly basis rather than a daily basis, and the capacity of the plant is finite at 5l/second or 18kL/hour.

At peak times the hourly demand is much higher than the 18kl /hour capacity and therefore the reservoir is slowly drawn down to meet the excess demand. The Water Services Association recommended peak hour demand rate is 46kl per hour based on the average water use for Euston in 2019. At peak demand the town would see significant pressure loss after 2 hours. The Association also recommends that the reservoir fully recovers (i.e. maximum storage and level) within 24 hours. During the past 2 years the reservoir has been below 80% capacity (significant pressure loss) for 35 days or more with non-recovery for 7 days or more.

The plant cannot run at peak rate indefinitely, as like any items of machinery that run at maximum rates for 24hours a day it will inevitably break down. There is also little time for maintenance or fault repair during peak periods and if Euston completely develops ie Bates Subdivision, the system may not cope and an increase in capacity will be required.

New housing development in Euston is slow with only 6 dwellings approved in the last 5 years. The impact of itinerant worker demand is difficult to quantify, however production of water through the plant has increased significantly (8% per annum) over the past 2 years. Also of interest is the estimate of population in Robinvale adopted by Swan Hill Rural City which is double the official ABS statistics, which may have a flow on to Euston in terms of high itinerant populations.

If Council were to consider an extension to the service area, this would most likely take in the area bounded by the Sturt Highway, Morris Road and Taylor Road which contains a number of residential properties (20) and perhaps another 10 industrial, with another 10 to 15 residential in close proximity. Approximately 7km of mains would be required to service the area, together with pumping and chlorination boosting systems with capital costs likely to exceed \$900,000. However, this would also take the plant beyond its design assumptions of 221 tenements and create a significant risk of failure during peak demand periods.

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Indicative costs to duplicate the plant, to a maximum capacity of 800kl per day, have been estimated at \$730,000. The overall cost of such an extension and capacity increase would therefore amount to some \$32,000 per new service or around \$6,400 per service if spread across exiting users. Possible income from the increased service area is small compared to the expense required to effectively service the area.

**Conclusion and recommendation**

Euston Water Treatment Plant is operating at close to capacity and is already unable to meet peak demand requirements or recommended reservoir storage, pressure and recovery rates.

Council is required to develop and adopt an Integrated Water Cycle Management Plan (IWCMP) and has engaged Public Works Advisory to undertake this work. The IWCMP will be the basis for any evidence-based applications for funding support to enhance Council's water supply systems and it is entirely possible that it might contain suggestions for an increase in capacity at Euston to fix existing problems of production and storage, which would enable Council to seek State funding support. The IWCMP would also be expected to take a more detailed look at potential demand in reaching its conclusions.

Accordingly, it is recommended that no change be made at this stage to the existing policy and area of supply. These will be reviewed as a matter of course when the completed IWCMP is available.

|                                       |     |
|---------------------------------------|-----|
| <b><u>Financial Implication</u></b>   | Nil |
| <b><u>Legislative Implication</u></b> | Nil |
| <b><u>Policy Implication</u></b>      | Nil |
| <b><u>Attachments</u></b>             | Nil |

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**Item I – 5      DA 06/2020 – TRANSPORTABLE ACCOMMODATION ROOMS**

**File:** DA 06/2020, D19.22438

**Reporting Officer:** Director Infrastructure and Development – Ray Davy

**Operational Plan Objective:** Pillar 5 Our Infrastructure

**Officer Recommendation:**

Council note Development Application 06/2020 for the installation of a temporary transportable accommodation rooms.

**Purpose of Report**

To advise Council of approval for temporary transportable accommodation rooms on Lot 2 DP 1096813, 97 Market St Balranald.

**Report**

R Martello has submitted a development application to install 8 temporary transportable accommodation rooms (two (2) buildings) to provide sleeping accommodation for Mr Martello and his employees while involved in various local construction projects over the near to medium term. Mr Martello is scheduling to undertake various concreting works in conjunction with a locally based shed builder.

Discussions with Mr Martello indicate that the rooms will also be used when he undertakes future residential construction works on this allotment.

*Planning Considerations*

The proposal is permissible in accordance with the Land Use Table for RU5 land under the Balranald Local Environmental Plan 2010.

The application has been notified to adjoining land holders in accordance with the provisions of Section 88 of the Environmental Planning & Assessment Reg 2000. No submissions have been received to date.

Description of Land: 2//1096813

Allotment Area:                      760m<sup>2</sup>

Zone:                                      Zone RU5 Village

The land is zoned RU5, Village pursuant to Balranald Local Environmental Plan 2010 and the use of the land for this purpose is permissible with consent.

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Site Analysis

The area is generally level, with no apparent landslip or creep due to the flat nature of the area of the proposal. There is no requirement for the removal of native trees or vegetation to facilitate the proposal.

Access to the allotment is currently provided via the sealed car parking area behind the Visitor Information Centre along with pedestrian access off Market St. Additional access is not proposed.

Adjoining allotments are Zoned RU5, the dominant land use in the area is commercial. These activities include a service station, self-storage facility NDIS service provider and retail premises.

Infrastructure services are installed to a level that will not require significant augmentation to cater for the proposal.

The proposal complies with Council setback requirements. There is no plan to remove the existing mature hedging vegetation on the Market St frontage. This will minimise the visual impact on the area.

DEVELOPMENT APPLICATION ASSESSMENT

Under Section 79C of the EPA Act 1979,

(1) Matters for consideration—general

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

(a) the provisions of:

(i) any environmental planning instrument, and

(ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and

(iii) any development control plan, and

(iiia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F, and

(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph), and

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(v) any coastal zone management plan (within the meaning of the Coastal Protection Act 1979),

that apply to the land to which the development application relates,

(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,

(c) the suitability of the site for the development,

(d) any submissions made in accordance with this Act or the regulations,

(e) the public interest.

***Planning Instruments***

The land is zoned RU1, Primary Production pursuant to Balranald Local Environmental Plan 2010 and the use of the land for the proposed purpose is permissible with consent.

Contaminating activities are not known by Council to have been carried out on the land.

***Impact of Development***

***Natural Environment:***

The proposal is not likely to have significant impact on the natural environment of the area. The area is an established urban area and has been cleared of endemic vegetation for a substantial period of time. The area is not likely to support threatened species due to the use of the area for urban purposes and the small footprint of the proposal.

The proposal is not likely to contribute towards soil erosion, pollution or contamination of soil/water/air, due to the small footprint and temporary nature of the proposal. Additionally there are no wilderness areas, impacts on relevant recovery plans, critical habitat threatened species / habitat / communities in close proximity to the site.

***Built Environment:***

The proposal will not adversely impact on the built environment. The area is substantially developed for urban purposes. The proposal will contribute to an increase in traffic volumes in the local area, however, these additional movements are expected to be light vehicles and within the capacity of the road infrastructure. On-street parking is not proposed.



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The proposal is temporary in nature and has an expected operational phase of around 12 - 18 months.

*Social Impacts:*

There are no known areas/items of heritage significance in the immediate area. The proposal is not likely to lead to significantly increased pressure on public infrastructure.

*Economic Impacts:*

The proposal intends to provide accommodation for the owner of the land to undertake construction works in the region. The proposal is likely to enable a positive economic effect via a small increase in population in the Balranald township, slightly increasing demand of commercial services such as sustenance, laundering and entertainment.

*Site Suitability:*

The proposal is suitable for this site. Council's planning instrument does not prohibit this proposal and the land is not subject to any known risk factors, i.e. flooding, subsidence or slip.

The proposal is not likely to have any significant adverse effect on the landscape or scenic quality of the locality due to setbacks, hedge planting, temporary nature and urban aspect of the area.

*Public Interest:*

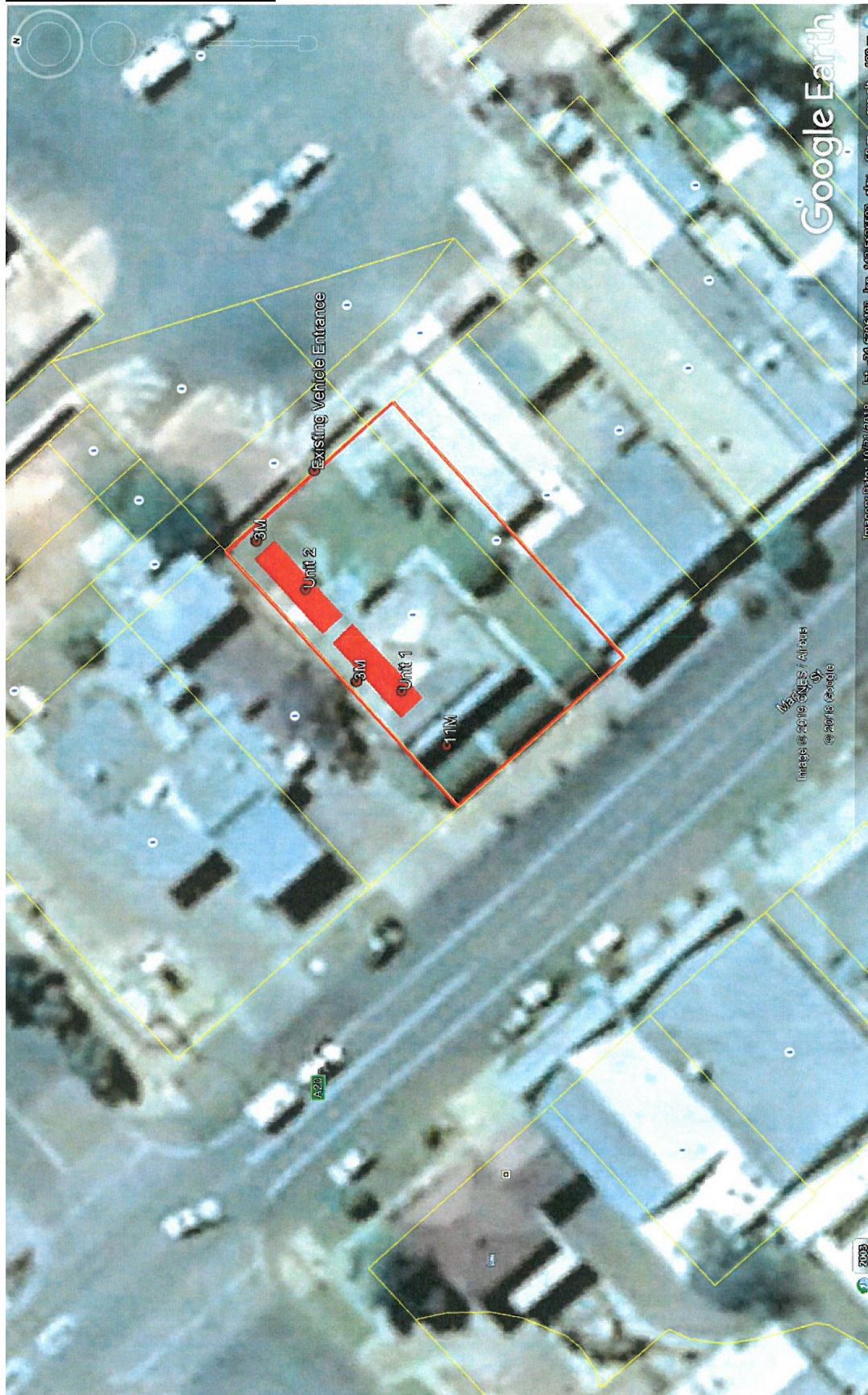
The proposal is not likely to have any adverse effect on the landscape or scenic quality of the locality. The development is temporary in nature and will provide a small transient economic benefit. The development will not likely lead to increased pressure on public recreational areas and will not likely adversely impact public infrastructure.

|                                       |                                                                                                                                                                                                               |
|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>Financial Implication</u></b>   | Nil.                                                                                                                                                                                                          |
| <b><u>Legislative Implication</u></b> | Requires compliance with:<br>National Construction Code<br>Environmental Planning & Assessment Act & Reg.<br>BSC Local Environmental Plan 2010<br>SEPP No 55—Remediation of Land<br>Local Government Act 1993 |
| <b><u>Policy Implication</u></b>      | Nil.                                                                                                                                                                                                          |
| <b><u>Attachments</u></b>             | Attachment 1: Site Plan<br>Attachment 2: Conditions of Consent                                                                                                                                                |

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**Attachment 1: Site Plan**



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Attachment 2: Conditions of Consent

- 7) No alteration to approved plans and specifications is allowed unless separately approved by Council.
- 8) The accommodation must only be used to accommodate persons engaged in the proponent's construction activities.
- 9) All building work shall be carried out in accordance with the provisions of the Local Government Act 1993, the National Construction Code, and the Environmental Planning & Assessment Act 1979, regardless of any omission in the documentation submitted for approval.
- 10) In accordance with the provisions of the Environmental Planning and Assessment Act 1979 construction works approved by this consent must not commence until:
  - a. A Construction Certificate has been issued by Council or an Accredited Certifier. Either Council or an Accredited Certifier can act as the "Principal Certifying Authority."
  - b. A Principal Certifying Authority has been appointed and Council has been notified in writing of the appointment.
  - c. At least two days' notice, in writing has been given to Council of the intention to commence work.

The documentation required under this condition must show that the proposal complies with all Development Consent conditions and is not inconsistent with the approved plans, the National Construction Code and the relevant Australian Standards.

- 11) The applicant must ensure that a copy of the plans, specifications, Consultant Engineers Report and other documents approved by Council are available on the site during the 24 hours following any compulsory notification.
- 12) Suitable hoardings to ensure the protection of the public are to be erected prior to commencement of work.
- 13) No building materials shall be stored on the road reserve. All deliveries are to be placed behind the property boundary.
- 14) The applicant is responsible for the supply and maintenance of temporary toilet accommodation for use by persons working on the site.
- 15) A sign must be erected in a prominent position on the work site showing:
  - a) The name address and telephone number of the Principal Certifying Authority for the work
  - b) The name of the principle contractor and a telephone number on which that person may be contacted on outside working hours.
  - c) That unauthorised entry to the work site is prohibited.

Any such sign must be maintained while the building work is being carried out, but must be removed when the work has been completed.

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- 16) No work is to be carried out which would cause nuisance by way of emission of noise, vibration, smell, fumes, smoke vapour, steam, soot, ash, dust, grit, oil, waste-water, waste products or otherwise.
- 17) Any waste or excavated material removed from the site is to be taken to an authorised site for disposal. No fill is to be deposited on other land without the prior consent of Council.
- 18) The applicant is responsible to ensure that the buildings are sited on the allotment as specified on the approved site plan and constructed to the design levels approved by Council.
- 19) The applicant is required to ensure that any easements registered over the title to the land are complied with.
- 20) All work must be carried out in accordance with the Building/ Development Approval and any connections required to any:-
  - a) public electricity supply
  - b) public water supply
  - c) public sewerage system, or
  - d) public telecommunications system,must be made in accordance with the requirements of the relevant authority.
- 21) The building shall NOT BE USED OR OCCUPIED for any purpose other than the building class approved, without the prior consent of Council.
- 22) A site drainage diagram is to be provided prior to an occupation certificate being issued. This diagram is to be to scale and include sub-floor or under slab drain layout, together with measurements for drains taken to permanent corners or lines.
- 23) Roof water drainage is to be directed to the street drainage in urban areas.
- 24) The building shall NOT BE USED OR OCCUPIED until completed and an occupation certificate has been issued by the principal certifying authority or until approval has been granted by the principal certifying authority to occupy an incomplete building.
- 25) Any damage to public infrastructure is the full responsibility of the proponent.
- 26) Driveway access alteration, is to be to the satisfaction of Council or its delegate, and at the applicants full cost.

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- 27) A road opening permit is to be obtained from Council prior to the commencement of any proposed works on the nature strip road reserve. The applicant is responsible for full cost of repairs to rectify any damage to kerb, guttering, footpath, bitumen seal or nature strip.
- 28) This approval permits the use of the facility until 30/06/2021 only. Any further use must be approved by Council prior to this date.
- 29) The facility must be removed and the site remediated to predevelopment condition within six (6) months of cessation of this approval.

*Reasons for the imposition of conditions:*

Statutory compliance, ensure appropriate infrastructure is provided for the development and ensure impacts on the natural and built environment are minimised.

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**Item I - 6     MAINTENANCE AND CONSTRUCTION PROGRAM**

**File: D19.22554**

**Reporting Officer:** Director of Infrastructure and Development – Ray Davy

**Operational Plan Objective:** Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment

**Officer Recommendation:**

That the report be noted.

**Purpose of Report**

To provide Council with a progress report on works currently in hand, and to update Council on matters previously referred to the DID for report.

**Report**

**1. Major Projects**

**1.1 Market Street upgrade**

The contractor has established in Balranald with physical works now under way. A comprehensive communications strategy has been developed involving direct mail, Council publications, newspaper advertisements, the Council website and social media to keep the public informed of planned works. The contractor has also engaged proactively with affected business owners.

A site office has been established in one of the shopfronts in the Theatre Royal building to facilitate public access to the contractor.

As previously foreshadowed, some variations to the original tender have been negotiated to take account of the impact of the proposed IGA redevelopment on the project delivery, with those aspects of the project deferred until early 2019. However this will not adversely impact on Council's obligations regarding project milestones.



## **1.2 Riverfront precinct**

Preliminary site investigations for the proposed swing bridge are in hand and investigations into potential walking trail routes are ongoing in consultation with Crown Lands and reference group members. Concept design is at an early stage for elements such as the placemaking at the Wharf Reserve and River Bend and for all-access pathways in Court Street including respite furniture, relocation of existing signage, etc

This project forms part of the broader Our Region Our Rivers project, for which Council is represented on the regional Project Control Group based in Swan Hill.

## **2. Road construction and maintenance**

### **2.1 Construction**

Detailed programming of construction works is in hand with funding now confirmed. At this stage it is anticipated that the following projects will be undertaken:

- MR67 (Ivanhoe Road) - the 4.5km “missing link” section, comprising formation widening, reconstruction of failed pavement sections and resealing to 7m seal width
- MR514 (Oxley Road) – extend pavement resheeting and stabilisation from Ch 40.4km to 42.5km, seal from Ch 39.5 km to 42.5km
- Subject to available funding, commence resheeting and bitumen sealing from Oxley towards Balranald
- Kilpatrick Road remediation
- Hatfield-The Vale Road – reconstruction and sealing of approximately 2km either side of Binda Road junction including permanent flood protection works
- Reconstruction and gravel sheeting of selected sections of the Ivanhoe-Mildura Road between 30km to 50km west from MR67

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Preparation for future works is also being undertaken including:

- Preliminary survey and design of a potential realignment of MR514 between Ch 43.5km and 48.5km to eliminate several sharp curves
- Evaluation of options to widen or replace a large culvert on MR514 at Ch 50.8 in order to widen and straighten the road alignment
- Design of MR514 between Ch 48.5km and 62.3km (Clare-Oxley Road intersection)
- Design and costing of improvements to MR694 (Yanga Way) at the intersection with Weimby-Kyalite Road and formation widening approximately 1km north of the Kyalite – Moulamein Road for submission of a works proposal to RMS.

It is also anticipated that Tronox will recommence work shortly on the sections of Council roads forming part of the haul route for the Atlas-Campaspe Mineral Sands Project. Upgrade works to Boree Plains-Gol Gol Road between Magenta-Wampo Road and MR67, and on Magenta-Wampo Road between the mine site and Marma-Box Creek Road are also proposed but the details are yet to be agreed.

## **2.2 Unsealed road maintenance**

Some 240km of roads have already been graded in the east of the Shire since the beginning of the current financial year. When these are complete in the next couple of weeks attention will move to the northwest of the Shire commencing with the Hatfield-The Vale Road.

Emergency repairs and formation recovery have been undertaken by contractors following severe storm damage in the vicinity of Binda Station. Quotations have also been invited from contractors for formation repairs to Binda Road over its full length from the Ivanhoe-Mildura Road to the Hatfield-The Vale Road.

As previously advised, it is proposed to sink a number of additional bores around the Shire under drought relief funding, to reduce the future cost of carting water for road maintenance.

Some widening of grids and realignment of approaches to grids are also proposed, making use of redundant grids removed from fenced roads elsewhere.



### **2.3 Sealed road maintenance**

Planning for sealed road maintenance for the year, including heavy patching and bitumen reseals is now in hand. Council has now purchased a PaveLine Jetpatcher unit that will enable bitumen repairs to be carried out to a much higher standard and using less labour than previously.

As previously advised, several culverts on MR67 will be extended to improve safety, subject to available funding.

### **2.4 Minor improvement works**

Discussions are still in hand with RMS regarding construction of a truck layby and rest area at Hatfield.

## **3. Water, sewerage and drainage**

### **3.1 Balranald Sewerage Program**

Work will commence shortly to undertake a further 2.7km of sewer relining. Quotes were due to close on 6 September for pump station upgrades.

Works at Endeavour Drive Community which formed part of the 2018-19 program have been completed except for some final electrical control installation.

### **3.2 Balranald Water Network Upgrade**

The next stage of air scouring the network will take place between 14-18 September and a comprehensive communications strategy is being implemented to ensure that affected residents are kept informed of potential interruptions to supply. Quotations for switchboard upgrades close in the last week of September.

Works yet to be programmed include replacement of AC mains in River Street and at various locations where failures have occurred, and replacement of one or both raw water pumps at the river intakes, and a major switchboard upgrade.

Planning for the scheduled refurbishment of the filtered water reservoir will commence shortly. A proposal has been sought from a major engineering consultancy with expertise in the area to assist in the evaluation of potential alternative strategies to minimise cost, risks and supply restrictions.

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Public Works Advisory has been given an amended scope for the Integrated Water Cycle Management Plan (IWCMP) based on advice from the Department of Industry and asked to re-price the project. Subject to that response, this work commences as soon as possible as it is imperative that it be completed in time to arrange any system upgrades ahead of the 2020-21 summer.

No further advice has been received regarding funding for a replacement water treatment plant. It is now considered unlikely that this will be forthcoming until the IWCMP is available

### **3.3 Euston Sewerage Program**

Quotations have been invited for upgrading of pumps and switchboards in conjunction with similar works for Balranald detailed above.

### **3.4 Euston Water Network Upgrade**

The next stage of air scouring the network will take place on 12-13 September. Quotations for a switchboard and PLC upgrade have been invited in conjunction with similar Balranald works. Alkalinity correction measures will be assessed after the installation of the upgraded PLC.

A preliminary study of the treatment plant and network capacity has been undertaken to evaluate the potential to extend the coverage area of the filtered water system, as requested by Council at the April OCM. This is covered in a separate report.

## **4. Buildings and Facilities**

### **4.1 Football/Netball Club**

Quotations for evaporative air conditioning have been invited and quotations will be invited shortly to undertake flooring and general building works, and the expansion and upgrading of the kitchen.

### **4.2 Swimming Pool**

The contractor is currently on site and the works are scheduled to be completed in time for the 2019-20 season.

#### **4.3 Bidgee Haven Hostel**

A project manager has been appointed and the selection process for design consultants is in hand. The appointment process and the subsequent design and costing will be overseen by a steering group comprising the Executive, the Hostel Manager, a representative of the Hostel Board and a specialist adviser on dementia management. Recent strong winds have damaged the perimeter fencing at the Hostel, works are underway to repair the fence and are expected to be completed by 20 September 2019.

#### **4.4 Aerodrome**

An updated Management Plan has been developed and signed off by Council; outstanding signatory include Police, SES, Ambulance, Balranald Hospital, Fire Brigade and VRA.

#### **4.5 Balranald Landfill**

Work continues at the landfill to clean up historic uncontrolled tipping and to better control specialist waste. Shredding of tyres, timber pallets and green waste will be undertaken after the inflow of timber pallets from the solar farms is finished. Work has commenced to clean up and reconfigure the main entry.

As previously advised, current indications are that waste from the Sunraysia solar farm will effectively cease by October while Limondale will continue well into 2020.

A long-term Management Plan for the landfill, incorporating changes to provide complete separation of the public from the pit area, improve security and develop a transfer station, will be prepared later in the year

#### **4.6 Euston Landfill**

No items to report. Management of this facility is outsourced to Robinvale Waste.

RMS has responded to and accepted Council representations to include local pavement widening in the next scheduled phase of works on Sturt Highway, to improve safety for residents turning into the landfill entrance road from the east.

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**4.7 Balranald Cemetery**

A master plan of the cemetery is required to identify an appropriate site for an “open air chapel” or similar public space for graveside funerals and memorial services, with a view to potentially locating a toilet nearby. This will be considered in the context of a mid-year budget review.

**4.8 Euston Cemetery**

No items to report. Provision has been made in the current budget for installation of a toilet and perimeter irrigation.

**4.9 Greenham Park**

Council has been advised that \$500,000 will be made available to upgrade change room and toilet facilities under the election commitment by the Commonwealth government. The detailed scoping of the work will be undertaken following the end of the current season.

**5. Town Maintenance Works**

**5.1 Balranald town maintenance**

The Operations team continue to carry out routine town maintenance tasks and specific works as required from time to time. Evaluation is in hand of options for root control and maintenance pruning of the fig trees in Court Street as previously reported.

**5.2 Euston town maintenance**

The Operations team continue to carry out routine town maintenance tasks and specific works as required from time to time. There are no current items of concern.

As previously foreshadowed, the Euston Club has agreed to a significant financial contribution to further upgrading of the riverfront precinct and some remedial works to infrastructure on the riverside walking track.

**6. Budget Overview**

A detailed capital works programme for 2019/20 is still in preparation. The key projects and the proposed order of cost for each are unchanged at this stage from what was reported to the August OCM.

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**7. Matters referred for report**

Consultation with Balranald Field and Game, and an internal evaluation of possible options for the use of the land potentially earmarked for the Club's use, is continuing (OCM 21<sup>st</sup> May 2019 item I-2 refers).

**8. Policy development**

Work is in hand to review Council's existing policies on Sealed and Unsealed Roads and Grids, all of which are due for review. An internal discussion paper on the Grids Policy has been circulated and the feedback is being evaluated. In general, these policies need to be reviewed in the light of potential legal and safety implications for Council and will be taken in draft to the Infrastructure Committee for endorsement prior to seeking Council adoption.

|                                |                                                                      |
|--------------------------------|----------------------------------------------------------------------|
| <b>Financial Implication</b>   | As per budgeted works program unless otherwise noted in this Report. |
| <b>Legislative Implication</b> | Nil.                                                                 |
| <b>Policy Implication</b>      | Various                                                              |
| <b>Attachments</b>             | Nil                                                                  |

**QUESTIONS ON NOTICE**

**CLOSED MEETING - CONFIDENTIAL MATTERS**