ATTACHMENTS

Ordinary Council Meeting

Tuesday, 17 March 2020

Table of Contents

7.1 Balranald Tourism Committee Meeting 20th February 2020

Attachment 1 Minutes - Balranald Tourism Committee Minutes 20th February 2020 4

7.2 Euston Beautification & Tourism Management Committee - 3rd March 2020

Attachment 1 Minutes - Euston Beautification & Tourism Management Committee Minutes - March 2020 12

7.3 LEMC - Minutes February 2020

Attachment 1 Draft Minutes - LEMC - February 2020 15

8.1 REVIEW OF COMMITTEES & DETERMINATION OF COMMITTEE FUNCTIONS & POWERS

Attachment 1 Council Committees Summary Table 19

Attachment 2 Council-community Framework 20

8.3 ENDORSEMENT OF THE DRAFT COMMUNITY ENGAGEMENT STRATEGY

Attachment 1 Draft Community Engagement Strategy 21

9.3 Drought Communities Grant Opportunities Procedure

Attachment 1 Drought Communities Grant Procedure 2020 33

9.4 WATER LEAK POLICY

Attachment 1 Draft Water Leak Policy 2020 41

9.5 Financial Assistance - Homebush Reserve Management Committee

Attachment 1 ICOR - Homebush Reserve Management Committee - Upgrade of Homebush Community Hall - Donation request 43

9.6 Financial Assistance - Homebush Rodeo Committee

Attachment 1 Donation request - Homebush Recreation - shire letter - 2020 - Rodeo - Philip Pippin.pdf 44

10.1 DA 23/2020 Proposed Eight (8) Accommodation Units

Attachment 1 ICOR - Assessment 2605667 - Lot 9 Section 2 DP 758048 - Roy Costa Planning & Development - Euston Corporate Accomodation Pty Ltd - 8 Accommodation Units - 36 Cowper Street Euston - Development Application DA 23/2020 - Objections 45

Attachment 2 Assessment 2605667 - Lot 9 Section 2 DP 758048 - Roy Costa Planning & Development - Euston Corporate Accomodation Pty Ltd - 8 Accommodation Units - 36 Cowper Street Euston - Development Application DA 23/2020 - Application Documents 46

Attachment 3 ICOR - Assessment 2605667 - Lot 9 Section 2 DP 758048 - Roy Costa Planning & Development - Euston Corporate Accomodation Pty Ltd - 8 Accommodation Units - 36 Cowper Street Euston - Development Application DA 23/2020 - Units being constructed onsite JPG 64

11.1 OUTSTANDING ACTIONS

Attachment 1 Actionsheet - February 2020 Meeting 65

MINUTES OF THE BALRANALD SHIRE COUNCIL TOURISM COMMITTEE MEETING HELD AT THE BALRANALD SHIRE COUNCIL CHAMBERS ON THURSDAY 21st FEBRUARY 2020 COMMENCING AT 4.13 PM

1. **PRESENT:** Simone Carmichael, Gavin Helgeland (BSC), Iain Lindsay-Field (Chair), Wayne Whitby, Peter Lawler, Ken Spinks, Di Williams, Vivienne McEvoy (BSC).

2. **APOLOGIES RECEIVED:** Linda Nelson

3. **ACCEPTANCE OF MINUTES:** There were no minutes taken from the 7th November 2019 or the end of years get together held in December 2019.

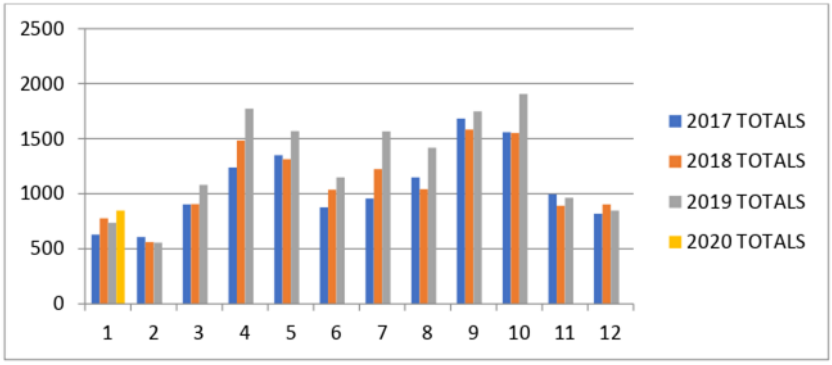
4. **MANAGER COMMUNITY & TOURISM SERVICES MONTHLY REPORT**

   Vivienne provided a good summary of the visitation and sales statistics for the Discovery Centre for the months of December and January.

   a) Discovery Centre Visitation

The below graph represents the number of visitors who have made contact with Balranald Visitor Information Centre in person, by email, telephone or website enquiry.

Our **peak** tourist season commences in April/May then a drop off from June July and August, picking up again for September and October. Note, January and February are the quietest times for visitation in remote, rural areas.



Information below is the number of visitors that visit various locations within the Discovery Centre Grounds and merchandise sales.

Balranald Visitor Centre - Monthly Report - December 2019					
Visitors in Centre & Interpretive Pavilion				**Top Merchandise Sales**	
	Current Month	Previous Month	Change %	**Item**	No.
Visitor Information Centre	776	874	-12.63%	Robinvale Estates	75
Interpretive Pavilion * Closed on 23rd December 2019 for maintenance	316	461	-45.89%	Frog Figurines	47
Gaol	31	47	-51.61%	Ind Studios (Erasers, Pocket Hottys etc)	31
Museum	47	124	-163.83%	Magnets	30
Monthly Merchandise Sales Figures	**$5171.45**	**$4049.55**	**27.70%**	Postcards	27

Balranald Visitor Centre - Monthly Report - January 2020					
Visitors in Centre & Interpretive Pavilion				**Top Merchandise Sales**	
	Current Month	Previous Month	Change %	**Item**	No.
Visitor Information Centre	760	776	-2.11%	Frog Figurines	67
Interpretive Pavilion * Closed for Maintenance from 23rd December 2019	0	316		Magnets	40
Gaol	47	47	0.00%	Ind Studio (Picket hotty etc)	32
Museum	62	47	24.19%	Postcards	31
Monthly Merchandise Sales Figures	$3,821.45	$5,171.45	-26.10%	Souv Aust-pens	22

b) Social Media and Website Visitation

A summary of December 2019 and January 2020 social media and website visitation is detailed below.

Social Media and Website Visitation - December 2019					
Facebook		**Total Page Likes**	**Total Reach Current Month**	**Total Engagement**	
		10,318	10,313	672	
Website (Since Aug 2016)		**Total Number of Visitors**	**Total Page Views**		
		59,906	108,838		
This Period		1,509	2,378		
murrayriver.com.au Website		**No. of times Ad displayed**	**Direct leads to website**	**More Information Page Views**	**Total national bookings & enquiries**
	Current Month (December)	199	37	268	110
	Since Listed	22,748	3,080	25,621	75,839

Social Media and Website Visitation - January 2020				
Facebook		**Total Page Likes**	**Total Reach Current Month**	**Total Engagement**
		10,311	11,996	1,910
Website (Since Aug 2016)		**Total Number of Visitors**	**Total Page Views**	
		61,548	111,74	

			4		
This Period		1,642	2,906		
murrayriver.com.au Website		**No. of times Ad displayed**	**Direct leads to website**	**More Information Page Views**	**Total national bookings & enquiries**
	Current Month (January)	197	35	228	108
	Since Listed	22,935	3,114	25,848	75,954

c) Advertising spend to date

July	Outback Beds	$700.00	Map sponsorship
Aug/Sept	The Guardian	$900.00	Your Swan Hill magazine
Aug/Sept	Destination Riverina Murray	$0.00	#myriverinamurray instagram local photographic competition (Prizes donated by Lake Paika Accommodation and National Parks NSW
Nov	Caravanning Australia	$2,100.00	Committed to Autumn Edition 2020 1 full page
Dec	Use of 3SH Radio Ads promoting business in Balranald	$0.00	Included in radio advertising budget - value $1500
	Total	$3,700.00	(Excluding GST)

d) Visitor Guide

We are at the second draft stage of the visitor guide, which incorporates the Mungo Loop brochure, previously released by Homebush Landcare Group, and the Five Rivers Fishing Trail. Anticipate the third draft in the coming fortnight and the final to be completed and forwarded to print by mid-March.

e) Geotrail Update

Guy Fleming, Manager Geospatial Information and Visualisation – Geological Survey of NSW is planning another field trip for the Central Darling Geotrail project. He has been in touch with Gavin and I to join him in early April.

He will be heading out with Geological Author Dr Ron Boyd, Dr Ron Boyd (Emeritus Professor, University of Newcastle).

Visiting a few sites between Balranald and Mungo such as the Devonian outcrops (like the Manfred Range), and accessible sites related to the mineral sands, strandlines, ancient oceans/shorelines etc.

f) Night Skies

Destination Country and Outback are putting together a Night Skies Experiences Concept Plan which we will be attending by way of video conferencing on Friday 28th February (emailed out to the members of the Balranald Tourism Committee for registration). This goes along with our trip last year to Parkes for the Inland Astro-Trail Symposium. Balranald Shire has an abundance of dark sky and we continue to keep a watch on how Astro Tourism is growing around us with a vision to be included in the future.

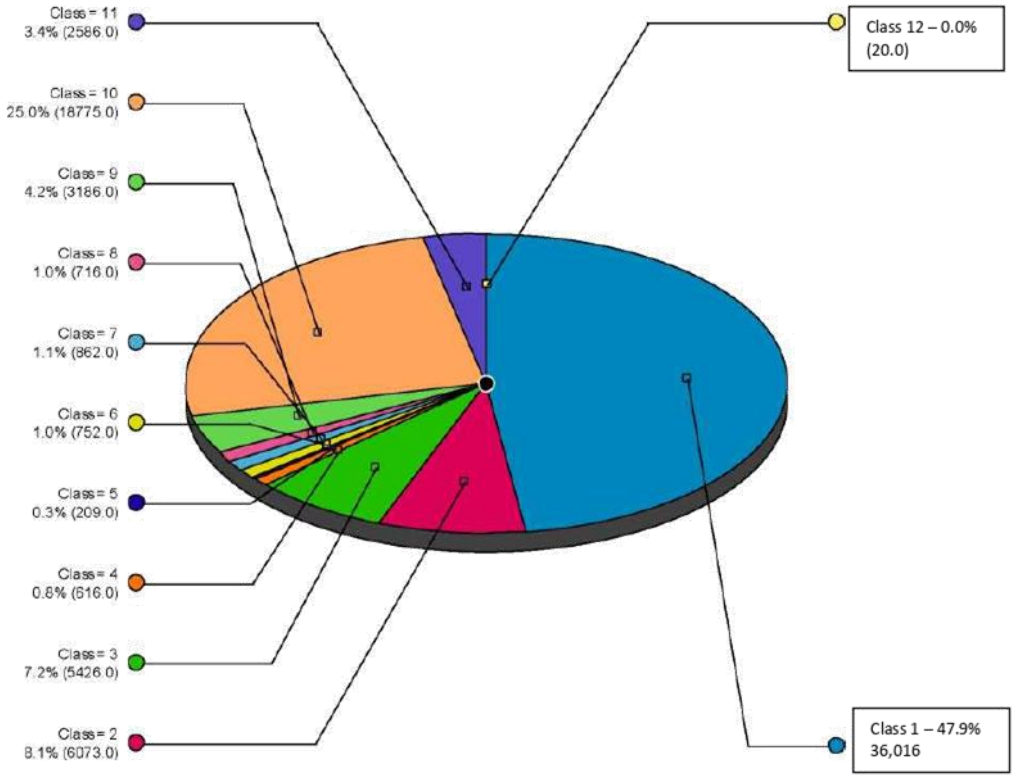
g) Traffic Count

Referring back to a meeting during the latter part of 2019, we have completed the traffic count from Friday 20th September to Monday 18th November (2 months). No surprises with two axle vehicles being at the top of the table with almost 40% of the traffic recorded. Heavy Vehicles (B Doubles etc) accounted for 25% and vehicles towing (boats, caravans, trailers etc) around 8%, closely followed by two axle vehicles such as buses and trucks at 7.2%.

Axles	Groups	Description	Class		Parameters	Dominant Vehicle	Aggregate
2	1 or 2	Short - Sedan, Wagon, 4WD, Utility, Light Van	sv	1	d(l)>=1.7m, d(l)<=3.2m & axles=2	<5^	1 (Light)
3,4 or 5	3	Short Towing - Trailer, Caravan, Boat, etc.	SVT	2	groups=3, d(1)>=2.1 m, d(l)<=3.2m, d(2)>=2.1m & axles=3,4,5		
2	2	Two axle truck or Bus	TB2	3	d(l)>3.2m & axles=2	<as	2 (Medium)
3	2	Three axle truck or Bus	TB3	4	axles=3 & groups=2	scs	
>3	2	Four axle truck	T4	5	axles>3 & groups=2	0»	
3	3	Three axle articulated vehicle or Rigid vehicle and trailer	ART3	6	d(l)>3.2m, axles=3 & groups=3		3 (Heavy)
4	>2	Four axle articulated vehicle or Rigid vehicle and trailer	ART4	7	d(2)<2.1 m or d(1)<2.1 m or d(l)>3.2m axles = 4 & groups>2		
5	>2	Five axle articulated vehicle or Rigid vehicle and trailer	ART5	8	d(2)<2.1 m or d(1)<2.1 m or d(l)>3.2m axles=5 & groups>2		
>=6	>2	Six (or more) axle articulated vehicle or Rigid vehicle and trailer	ART6	9	axles=6 & groups>2 or axles>6 & groups=3		

>6	4	B-Double B-Double or Heavy truck and trailer	BD	10	groups=4 & axles>6		
>6	5 or 6	Double road train or Heavy truck and two trailers	DRT	11	groups=5 or 6 & axles>6		
>6	>6	Triple road train or Heavy truck and three trailers	TRT	12	groups>6 & axles>6		

ClassBin-27 (Metric) Site:SH14- Euston Road.0.1EW
Description: 500m west of Endeavour Drie
Filter time: 9:09 Friday, 20 September 2019 => 14:30 Monday, 18 November 2019
Filter: Cls(1 2 3 4 5 6 7 8 9 10 11 12) Dir(NESW) Sp(10,160) Headway(>0) Span(0 - 100) Scheme: Vehicle classification (AustRoads94)
Total = 75,237



We discussed the traffic statistics and the opportunity to hold an event in the middle year, as per the statistics recorded at the Visitor Centre, and ideas such as an event that encourages the light aircraft groups coming to Balranald and Camp Oven Cook Offs to name a few. The Committee will go away and think about other events that could be held between April and October (Easter and the 5 Rivers Festival at each end).

Gavin gave a brief update on the progress of the Riverfront project funded by Our Rivers Our Regions Grant funds. Concept plans are being finalised and close to be put to the steering committee and community for comment.

A group discussion was held around the Wool Track wagon tracks on the Ivanhoe Road and reference was made to the Greenough Leaning Trees outside of Geraldton as to how they could be protected.

Requires further discussion around what could be another attraction.

5. New Business

The following new business items have been carried over:

Eastern Wetland Area – Ken

Bunyip Studies – Iain

6. Next Meeting

The Committee agreed that the meetings would stay on a Thursday and scheduled for the first Thursday of the month.

Meeting closed @ 5.35pm

Next Meeting – Thursday 5th March 2020

BALRANALD SHIRE COUNCIL
EUSTON BEAUTIFICATION & TOURISM COMMITTEE
MINUTES OF A MEETING HELD AT EUSTON COURTHOUSE
ON TUESDAY, 3RD MARCH, 2020, AT 9.00 A.M.

Present: Ian Bolt (Chair), Vivienne McEvoy (BSC), Karin Sluiter (LLS), Michael Todd (OE&H), Geoffrey Windmill, Barry Watts, Ben Pupillo, Edna Price, Bev Harbinson, Ray Davey (BSC).

Apologies: Peter Smith.

Minutes: Moved Barry Watts seconded Ben Pupillo:
That the Minutes of the Meeting held on 4th February, 2020, be accepted as a correct record. *Carried.*

Correspondence: Nil.

Grant Applications:
Ray Davey (BSC) advised the meeting that this Committee needs to advise Balranald Shire Council of any proposed projects, so it can be ascertained if there is a suitable Grant available that could be applied for.

Projects on-hold, to be re-introduced into the Agenda, as necessary:

Boat Ramp – The letter (referred to in previous minutes) regarding installation of a boat ramp has not been located. Agreed to go back, start again and do it properly.
Moved Geoffrey Windmill seconded Barry Watts:
That Balranald Shire Council correspond with National Parks regarding the installation of a boat ramp, downstream of Euston, below the Weir. *Carried.*

Landscaping of dirt mounds; Sturt Desert Pea plantings; Meeting advised that, last year, this Committee received plants, some of which Ben planted in the Courthouse garden – and which are growing nicely. The rest have died; they were not looked after and watered. Was this Committee supposed to look after them?

The whole approach to town needs to be landscaped properly, with the eastern side to be done first. There is a significant amount of work to be done with both sides of the road. Work will not be done this financial year. Perhaps there could be some money available through Karin and Mike?

Meeting advised that the Administrator will bring a whole different – clearer, rigorous – way of doing things.

Can the mess of the mounds be cleaned up now? There may be changes in a few weeks.

Statue of Sister; ongoing, with the story to be ready ASAP. S-W Arts are to be involved.

Financial Report: Nothing has been spent. $10,000 earmarked for the Storyboards, draft copies of which will be available for next meeting. Finance update for next meeting also.

Medley Park; Cobb & Co information is being put together now. Frazer has been given a brief about the Recreation Ground, Eucalyptus Vats and other (?). Plans are being put together.

Street Design: Barry will contact Dale McMillan again as he has not been in touch with Vivienne re: the Street design. The "augmented reality" (refer last Minutes) would be really good in Medley Park, better than on the water tower.

Lake Benanee Poplars. This is an on-going matter; some poplars have recently been cleared but they will keep growing back and will need periodic maintenance.

BUSINESS:
Lake Benanee:

Storyboard:
Refer to above – copies available for next Meeting.

Fire Pit:
If the reason for having a fire pit is to stop people from lighting fires anywhere around the camp area of the Lake, then it could be seen as encouraging fires to be lit on days of Total fire Bans. This has been a message from the Insurers – we are encouraging people to light fires by installing a pit specifically for that purpose. Ray Davey suggested we could possibly have a hinged, lockable, steel lid, with a sign saying "Today is a day of Fire Ban. No Fires to be lit"; this would be placed on the pit on those days.

Regent Parrots:
Ian Sutton has advised that Craig Gadsden's property, the biggest block of "natural" land in this area, is to be fenced as a refuge for Regent Parrots. This property is adjacent to Tillara Road and near Meilman East.

The land is still being grazed and, once set up for the Parrots, will be suitably signed. There is no long-term protection of the land, for example if it is sold in the future.
Merchandising with logo: We could have merchandise with the Parrot logo (e.g. coasters) but any items must be made in Australia which makes the cost higher. Things could be sold at – the servo, cafe, post office, caravan park, etc.
Barry asked if he would be allowed to put the logo on the side of his motor-home. Advised him to speak with the people at "Eggpicnic", owners of the design.
Karin advised the Parrot Information Day will be held on Tuesday, 19th May, at the riverfront.

Cobb & Co Storyboard:
Refer to storyboard details above.

Cemetery:
Discussions have been held re: the ***fence***. Neil Leslie has been approached and is confident he can complete the job (rabbit-proofing the fence) in this Financial Year. Council is to prepare a contract for Neil.
Gate: Discussion on type of gate. There must be two – a pedestrian gate as well as one for vehicles. Type – close-fitting, self closing, to have a concrete base that the gate sits flush with. The pedestrian gate has to be wide enough for wheelchair/gopher access. It is important that the style of gate must be decided as soon as possible, so the contract can be drawn up.
Toilet: Quotes will be obtained prior to June 30. Approval has been given for a septic tank to be installed, so it will be a "flushing" one, not a long-drop.

Line marking (cnr Murray Terrace/Nixon Street):
The design for marking has been approved by the Local Traffic Committee but the Line Markers will not be called out just for that job; it depends on when Swan Hill Shire Council will next have their markers in the area. (Advised they were around last week!)

Walking Trail Seats:
Is there really a need for seats along a 'walking track'? Original idea was for some "rustic" (fallen tree-log) seats for those who might want a short break. Vivienne mentioned the old seats taken from Balranald's main Street – have they been re-purposed?
Vivienne will follow up on this; there may be two or three available and could be used along the trail. Ray advised there is to be fabrication of the footbridge over the creek – for times of high-water.
Mick advised that this is a good place to see Regent Parrots and the best way to see them is to sit quietly and observe.

Dead Tree (Bertram Road):
Meeting advised that it is really hard to cut dead wood. There are specialists coming in next week, Ray will see if someone can spare some time to come to Euston to look at it. Members are still keen to have the tree painted blue (R U OK?) but unsafe limbs need attention.

Eucalyptus Iron Vats:
Geoffrey advised that this project is in the first stage. A quote will be sought to restore the vats to their original state; they have been cut and used as wheat silos.

Footpath near Caravan Park:
A post could be installed on the (Council) verge to stop traffic using this area as a drive-way. Once this is in place, the footpath will be repaired.

Euston Footpaths:
Maher Street needs one! Ray advised that there was no provision in this year's Budget tor footpaths in either Balranald or Euston. There is no Footpath Strategy. Necessary repairs will be carried out.

Perry Street Beautification:
Will be moved to 'Projects on-hold'.

New Visitor Guide:
Vivienne has the third draft and will add Regent Parrot information. It will be ready to print by the end of March.
Karin advised there is a Regent Parrot hand-out being prepared by LLS.

Town Entrance Sign surrounds:
This is part of the whole town entrance re-development mentioned earlier.

New Business:

New Administrator:
Ian was asked to report on his meeting with the new Balranald Shire Council Administrator. He did have a quick drive-around last week but is meeting again with the Administrator tomorrow at 3.00 p.m. Ian will give a full report at the next EB&TC meeting.

Meeting Agenda changes:
Vivienne asked if our Minutes can be sent to Council so they are received by the first Friday of each month. This is to have them included in the Council Minutes for the current month.
Minutes will now be sent to everyone as soon as possible following each meeting. Members are to check and advise everyone (particularly Vivienne) of any changes necessary. Vivienne will then make sure Carol receives the amended Minutes for inclusion in the Council Agenda.

NEXT MEETING: of the Euston Beautification & Tourism Committee will be held at **The Euston Courthouse** on **Tuesday, 7th April, 2020**, commencing at 9.00 a.m.

CLOSE: There was no further business and the Meeting was closed at 10.15am

MINUTES OF THE BALRANALD SHIRE LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD AT THE EUSTON CLUB ON THURSDAY 13th FEBRUARY 2020, commencing at 10am.

PRESENT:

NAME	AGENCY
Paul Hadlow	Volunteer Rescue Association
Karen Norfolk	Volunteer Rescue Association
Lee Mannix	Local Land Services
Katherine Ferguson	NSW Ambulance
Mike Colreavy	Balranald Shire Council
Michael Kitzelmann	Balranald Shire Council
Gerdi Rand	Balranald Shire Council
Michael Fuller	Barrier Police District
William Sayer	Zone Commander, FRNSW
Rex Scott	Rural Fire Service
Justin Ryan	NSW Rural Fire Service
Simon May	NSW Rural Fire Service

APOLOGIES:

NAME	AGENCY
Graeme Manning	Volunteer Rescue Association
Greg McMahon	REMO
Darren Brand	LEOCON
Wayne Demery	Barrier Police District
Ray Davy	Balranald Shire Council

DRAFT

The meeting was opened by Michael Kitzelmann at 10am with Acknowledgement of Country.
Introductions around the table.

Adoption of Minutes from Previous Meeting

The Minutes of the previous Meeting was moved by Lee Mannix and Seconded by Rex Scott.

BUSINESS ARISING FROM PREVIOUS MINUTES

Donated cabin for emergency accommodation
Paul Hadlow- What is the situation with cabin donated by QANTAC?
Michael Kitzelmann- Cabin is ready to be moved. Building application and other necessary paperwork is in process. It is planned that cabin will be ready at the Caravan Park by the end of March.

Balranald Hospital- Fire Danger
NSW Rural Fire Service:
Problem with lignan down opposite the hospital was a raised as a concern for a fire hazard. What is the status with this?
Michael Kitzelmann: Fire hazard has been cleaned and pushed to reduce the hazard. Final clean up needs to be budgeted.

AGENCY REPORTS:

VOLUNTEER RESCUE ASSOCIATION
Reporting: Paul Hadlow
VRA phones are joining new phone system.
Getting the work- and non-operational uniforms is in progress.
Michael Kitzelmann advised that we don't have local SES coordinator yet, until then this role is on VRA.

LOCAL LAND SERVICES
Reporting: Lee Mannix
African Swine Flu is a big threat to our shores. Veterinarians are having courses of African Swine Flu. There are no major concerns at the moment just an educational purposes. There will be study about it, Balranald Shire is participating.

NSW AMBULANCE
Reporting: Katherine Ferguson
Ambulance is short of staff. One staff member is away, helping with bushfires. There were patient trapped in a car, rescue came from Robinvale.

NSW RURAL FIRE SERVICE
Reporting: Simon May
Fire access Fire Trail plan is in progress by Bush Fire Management Committee. RFS is working on Lower Western community engagement strategy.
There have been 12 incidents since the last meeting.
There has been issued 25 fire permits within Balranald Shire. Weather conditions are getting better; prediction is that all the bushfires will be seized by the end of March.
(NSW RURAL FIRE SERVICE report attached)

FRNSW
Reporting: William Sayer
Continuing support for fighting NSW Fires. East Cost is having around 85 fires. NSW RFS has sent staff over there. Volunteers are going from Balranald Shire.

DRAFT

Lee Mannix had a question about fire trucks brakes. Trucks are up to standard.
William Sayer is retiring, there haven't been issued a person to fill the position yet.
(FRNSW report attached)

BALRANALD SHIRE COUNCIL
Reporting: Michael Kitzelmann

Council is working with the SES about the issue, that we don't have the local coordinator. One Council's staff member agreed to take the temporary role of the local coordinator until SES is recruiting the permanent role.
SES is working with Balranald Shire Council and relocating existing office. Shed gets repainted outside and Council sorts out office furniture for it. Process takes about 3-4 months to get it ready.
Contractors are coming next week to give quote for terminal computers for Council Chambers. So Chambers can be used as EOC. Council tries to get grant for generator for EOC.
Council has 7 vacancies at outside staff.
Emergency response trailer is being upgraded.
Michael Kitzelmann and Darren Brand will meet on the 6th of March to discuss Emergency plan.

POLICE
Reporting: Michael Fuller
Updated LEMC process in progress.
New officer starts on the 16.02.2020
Wayne Demery is filling the position of Sgt. Tucker who is on leave.
Greg McMahon apology for the February LRC/LEMC meetings at Broken Hill, Wentworth and LEMC Contact lists to be updated quarterly.
(REMO Report to LRC/LEMC attached)

NEW BUSINESS

Lee Mannix: Regulation of the drones needs to be enforced. Residents are flying drones over private properties. It is privacy concern for the local residents and safety concern if someone flies drone over the Aerodrome.

Michael Kitzelmann: BSC is adding notification on Facebook for residents to remind about the drone regulations.

Next Meeting

DRAFT

The next meeting will be held on 14th May 2020 11:00am at Euston Club.

CLOSURE: There being no further business the meeting closed at 11.00am

DRAFT

Committee	Type	Status	Meeting Frequency	Purpose	Membership
Euston Beautification and Tourism Committee	Advisory Committee	Active	Monthly	To carry out authorised voluntary works in Council reserves within allocated funds and resources and make recommendations to Council on beautification works and improvements within Euston.	2 x Councillors (Mayor); 8 x community; DID, (GM)
Balranald Beautification Committee	Advisory Committee	Active	Monthly	To carry out authorised voluntary works in Council reserves within allocated funds and resources and make recommendations to Council on beautification works and improvements within Balranald.	3 x Councillors (Mayor); 6 x community; DID, (GM)
Balranald Tourism Committee	Advisory Committee	Active	Monthly	To consider tourism matters and promotion of tourism; discuss opportunities to improve and better manage Council-owned tourism facilities for recommendation to Council.	2 x Councillors (Mayor); 9 x community; DCCS, Manager Community & Tourism Services, (GM)
Balranald Retirement Hostel Committee	Advisory Committee	Active	Bi-monthly	To consider matters in regard to the development of the Balranald Retirement Hostel, for recommendation to Council.	3 x Councillors (Mayor); 8 x community; DCCS (GM)
Youth Council Committee	Advisory Committee	Active	Monthly	To establish and promote opportunities for youth; discuss opportunities and challenges for youth and make recommendations to Council regarding support	Shire Youth Coordinator; 9 x young community (12-25yo)
Australia Day Committee	Advisory Committee (Events)	Active	Annually	Community Advisory Meets to discuss Australia Day program and select winners in each nomination category.	3 x Councillors (Mayor); 2 x community; DCCS, (GM)
Cultural Committee	Advisory Committee	Inactive - last meeting: Sept 2017	Bi-annually	To promote all aspects of the arts and the use of the Royal Theatre.	3 x Councillors (Mayor); 2 x community; DCCS, (GM)
Traffic Committee	Skilled Advisory (Technical) Committee	Active	Quarterly	The Local Traffic Committee reviews provides advice and technical recommendations on local traffic matters to assist Council (under delegated authority from TfNSW) in the decision making process. The recommendations are based on current guidelines and standards as well as community input.	2 x Councillors (Mayor); 1 x State Member Rep.; TfNSW Rep.; Local & Traffic Police Reps.; DID, (GM)
Community Safety Precinct Committee	Advisory Committee	Transferred to External Committee under equiv. Police Charter	Bi-monthly	To provide our community with a forum to discuss strategies for reducing crime and improving safety within the Balranald Shire.	3 x Councillors (Mayor); Representatives from Schools, police, aboriginal land council and community members
WHS & Consultative Committee	Internal Committee	Active	Quarterly	To provide a forum for Shire Council employee representatives to chair matters associated with workplace conditions and health & safety.	GM, DID, DCCS, Shire employee representatives (by department)
Internal Audit, Risk and Improvement Committee	Internal Committee	Active	Quarterly	The primary objective of the Committee is to promote good corporate governance by providing independent objective assurance and assistance to the Council in accordance with the requirements under Section 428A of the Local Government Amendment (Governance and Planning) Act 2016	3 x Councillors; Independent Chair; Internal Auditor; GM, DID, DCCS, WHS/Risk & Governance Manager; Wentworth SC Rep.; Murray River SC Rep.
Economic Development & Grants Committee	Committee of Council	Inactive - last meeting: Nov 2017	Bi-annually	To consider matters in regard to economic development promotion and grants in regard to major projects for recommendation to Council	
Infrastructure & Development Committee	Committee of Council	Active up to commencement of Administration	Bi-annually	To consider matters related to the Functional responsibilities of the Infrastructure & Development Division which have been referred to the Committee for recommendation to Council or decision under delegation	GM, DID, DCCS; All Councillors
Balranald Caravan Park Committee	Committee of Council	Active up to commencement of Administration	Bi-monthly	To consider matters in regard to the maintenance, improvement and management of the Balranald Caravan Park for recommendation to Council	(Caravan Park Management); (GM); All Councillors

COUNCIL-COMMUNITY FRAMEWORK

Balranald Shire Council

Regional Associations including:

- Volunteer Rescue Association NSW; State Emergency Services NSW
- Murrumbidgee Customer Advisory Group
- Regional Development Australia - Murray
- Maari Ma Health Aboriginal Corporation
- Murrumbidgee River Operations Stakeholder Consultation Committee
- Far West Local Health District; Ambulance NSW
- Destination NSW Riverina Murray
- NSW Rural Fire Service; NSW Fire & Rescue
- BEC Business Advice South & West NSW
- Murray Darling Association - Region 4
- Western Environmental Water Advisory Group
- South West Arts Inc
- Willandra Lakes World Heritage Committee
- Western Riverina Noxious Weeds Advisory Group
- Yanga & Mungo National Parks
- Western LLS Advisory Group

Community Organisations including:

- Five Rivers Festival Committee
- Euston Recreation Reserve Users Group
- Balranald Interagency
- Balranald Community Arts & Crafts Ltd
- Balranald Pony Club
- Greenham Park Sports & Recreation Clubs
- Balranald Local Aboriginal Lands Council
- Robinvale and Euston Community Alliance
- Balranald Motorcycle Club
- Balranald Ex-Services Memorial
- Robinvale and Euston Business Association
- Euston Co-operative Rural Society Ltd
- Mallee Sustainable Farming Ltd
- Isolated Children's Parents' Association of NSW Inc.
- Schools, SuniTAFE
- Euston-Robinvale & Balranald Lions Clubs
- Euston Salami Festival Committee
- Robinvale Euston Ski Race Committee
- Balranald Field & Game
- Vinnies
- Live Better
- Euston Bowling Club
- Balranald Ex-Services Memorial Bowling Club

Council Appointed Advisory Committees:

- Euston Beautification and Tourism Committee
- Balranald Beautification Committee
- Balranald Tourism Committee
- Cultural Committee
- Hostel Committee
- Youth Committee

External Committees:

- Local Emergency Management Committee
- Balranald Inc
- Community Safety Precinct Committee

Council Appointed Event Committee:

- Australia Day Committee

Council Internal Committees:

- Consultative Committee
- Section 428A Internal Audit, Risk and Improvement Committee

Committees of Council:

- Infrastructure & Development Committee
- Economic Development & Grants Committee
- Balranald Caravan Park Committee

Skilled Advisory (Technical) Committee:

- Traffic Committee

Regional Organisations of Councils:

- Far West Delivery, Coordination and Monitoring Committee (NSW Planning & Environment)
- Western Murray Regional Economic Development
- Central Murray Regional Transport Forum (NSW-Vic)
- Western Division of Councils NSW
- Far West Joint Organisation
- Riverina and Murray Joint Organisation

State & Federal Members

- Federal Member for Farrer
- State Member for

Community Engagement Strategy

2020-2024

Community Engagement Strategy 2020-2024 – Draft

Acknowledgement of Country

Council acknowledges the traditional Custodians of lands and waters within our Shire and recognise their ongoing responsibility to care for Country and of teaching and learning.

We pay our respects to Elders past, present, and emerging and extend our respects to all Aboriginal and Torres Strait Islander First Nations Peoples.

Mission Statement
"
To keep our community informed and offer every opportunity to participate in meaningful and timely engagement with Council that leads to the right outcomes for all.
Making decisions together.
"

Message from our Council

The Community Engagement Strategy 2020–2024 aims to help Balranald Shire citizens understand how and when Council will engage with them, and how they can have a real say on issues that affect their future.

It also reflects the growing demands being placed on regional Councils – through both legislative changes and growing community expectations – to ensure that the community and other key stakeholders can influence decision-making processes.

The Strategy draws on the enthusiasm of both the Council Administrator and his Executive Leadership Team, who are determined to deliver better community engagement by applying the latest ideas and techniques. Empowering our people through community engagement is one of Council's top priorities. We welcome the experience, imagination and know-how of our citizens in contributing to Council's work.

This Strategy will be reviewed every four years.

A key theme for our Community Engagement Strategy is:

"Making decisions together"

Our commitment to an engaged community

What is community engagement?

Different terms are used to describe the concept of community engagement, including public participation and community consultation. In Australia, the term community engagement tends to be used more than public participation, with consultation now considered to be a point on the engagement (or participation) spectrum[1]:

This spectrum (shown in the table below) depicts a continuum from everyday conversations or media posts to high-level strategic engagement and empowerment. Later on in the CES we will unpack the ways Council engages under this participation spectrum.

Typically, community engagement refers to the process of involving people in the decisions that affect them. Engagement is considered to be 'the process by which government, organisations, communities and individuals connect in the development and implementation of decisions that affect them'.

Due to the varying often specific nature of community projects, differing levels of community engagement are required to drive mutually beneficial outcomes.

We see community engagement as a process whereby Council:

- proactively seeks out community values, concerns and aspirations;
- incorporates those values, concerns and aspirations into a decision-making process with feedback loops; and
- establishes an ongoing partnership with the community to ensure that their priorities and values continue to shape Council's strategic direction.

This is in line with the United Nations Brisbane Declaration on Community Engagement (International Conference on Engaging Communities, 2005) which envisages community engagement as a two way process.

INCREASING IMPACT ON THE DECISION

	Inform	Consult	Involve	Collaborate	Empower
Public Participation Goal	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public. *(Referendums, Polls and Council Elections)*
Promise to the Public	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

[1] IAP2 Participation Spectrum 2014 ®

Why is engagement important?

Engagement is the single most important action in the ongoing community-Council relationship. It is the common thread running through our Integrated planning and reporting framework:

Firstly, we need an engagement strategy in order to inform and update our Community Strategic Plan. The NSW Local Government Act states:

"The Council must establish and implement a strategy (its community engagement strategy), based on social justice principles, for engagement with the local community when developing the community strategic plan."[2]

There are four social justice principles that underpin our Community Engagement Strategy. They are:

1. Access - greater equality of access to facilities and services;
2. Equity - overcoming unfairness caused by unequal access to economic resources and power;
3. Rights - equal effective legal, industrial and political rights;
4. Participation - expanded opportunities for real participation in the decisions which impact lives.

Secondly, we need it for effective decision-making.

Councils are increasingly recognising the value of community and stakeholder engagement as an essential part of project planning and decision-making.

This Strategy has four main objectives. They are to:

1. Continue to strengthen relationships with the community so that engagement activities are ongoing conversations rather than isolated events.
2. Give the Shire's diverse communities and stakeholders a voice in Council's decision-making, within practical limits of time and resources.
3. Ensure that people receive timely information that is free of bias, easy to access and understand, and helps them to make meaningful contributions on the issues that matter.
4. Explain why, how and when Council will engage.

[2]NSW Local Government Act 1993, No 30, Section 402 (5)

How we engage

This Strategy groups different forms of community engagement (based on the International Association of Public Participation spectrum) into three broad categories, as shown in the table on the next page. However, these are not mutually exclusive and in most cases Council will use a combination of techniques to ensure each and every engagement process is successful. In accomplishing this, residents and stakeholders will have access to the information they need to understand what Council is doing and the decisions it has to make.

Moreover, some sections of the community require more customised engagement approaches to ensure matters such as cultural sensitivity, venue and location accessibility and times of engagement are considered.

Engagement can never be a simple, 'one size fits all – tick the box' exercise. The scope, timing and type of engagement will vary according to the circumstances of each issue under consideration or decision to be made.

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Market Streetscape Revitalisation 2018
Reference Group Workshop

Engagement Level	Description	Example Techniques
INFORM *Making sure people stay in the loop on Council's activities that interest them*	Experience shows that - in many cases - accurate information is all that people want, especially if they feel that they can trust Council to work in the community's best interests. To prepare good plans, make sound decisions and deliver projects to an expected standard.	Customer Service - Shire Office, Visitor Information Centre Council-run websites Social media Printed media: local newspapers, Shire newsletter Site signage (Infrastructure Projects); posters on bulletin boards and Shire offices Weekly radio interviews
CONSULT & INVOLVE *Actively seeking people's views and exchanging information between Council and the community*	These forms of engagement are necessary to ensure Council is kept up-to-date on matters of community interest, issues that are (or may become) controversial, and that people can make their views known on such matters, and be sure that those views will be fully considered.	Customer Service - Shire Office, Visitor Information Centre Written submissions to Council or the General Manager Surveys (either online, printed or informal) One-on-one appointments with the Administrator, General Manager & Executives Stakeholder Forums (conferences, expos etc) Public Forums (relating to proposed decisions of Council)
COLLABORATE & EMPOWER *Bringing people into the decision-making process*	In some cases, engagement may need to go further. Representative groups of people and organisations will be established to actively collaborate with the Adminstrator and/or Council staff in the preparation of plans and policies, the design and implementation of projects, or the management of a Council program or facility. Council has the power to delegate some responsibilities to community-based committees. The most important form of democratic empowerment in local government includes the 4-yearly election of Councillors, as well as polls and referendums.	Project reference/working groups Advisory Committees Polls and referendums 4-yearly Election of Councillors

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Engagement Level	Criteria	Techniques	Explanation	Examples
INFORM *Making sure people stay in the loop on Council's activities that interest them*	▪ *Straight-forward issue involving relatively few people* ▪ *Little or no risk of controversy or conflict with community values* ▪ *Minimal impacts on individuals, community life or the environment*	Customer Service - Shire Office, Visitor Information Centre	Shire Customer Service Staff have a sufficiently broad awareness of council activities and are able to have informal conversations with people enquiring about specific interests and activities relating to Council	New community member visiting Council offices enquiring about location of public spaces (particularly playgrounds, facilites and services)
		Council website	A range of information, community news, Council activities and documents in a single webpage with links to other valuable services and information. Online enquiry portals allow people to ask about specific services, projects or notices.	Seniors Week Luncheon; Advertising for expressions of interest to join the Balranald Youth Advisory Committee; Downloading the application for development form; Viewing the Community Strategic Plan
		Social media	Small to medium sized information content will be active throughout Shire's social media platforms on typically a day-to-day frequency; Ordinary Meetings of Council are televised live on Facebook	Australia Day events; Pool opening hours; unsealed road closures due to rain
		Printed media: local newspapers, Shire newsletter	Shire may, for a period of time, utilise newspaper advertising space in local newspapers for items requiring public exhibition; during prolonged projects or events to keep the community updated on progress; newsletters are sent out monthly to all ratepayers via post containing information on all council/community activity.	Market Streetscape Revitalisation Project - Weekly updates in The Guardian newspaper and monthly updates in the Shire Newsletter; Development Applications exhibiitons; Council Posiitons Vacant; changes to policy or local laws
		Site signage (esp. for Infrastructure Projects); posters on bulletin boards located in the public places and Shire offices	Notification in public spaces about projects and events	(Poster) Inviting expressions of interest to join a Project Reference Group; (Sign) Showing a conceptual overview of an Infrastructure Development Project
		Weekly radio interviews	A 3-minute radio interview on 3SH (typically interviewing the General Manager or the Administrator, but could be other Executives or Managers) on important upcoming or of-the-week activities or events in the Shire	Council staff discussing on radio events such as the upcoming Five Rivers Festival, Euston Salami Frestival, sports and recreation events
CONSULT & INVOLVE *Actively seeking people's views and exchanging information between Council and the community*	▪ *Significant risk of controversy or conflict with community values* ▪ *Likely significant impacts on individuals, community life, economy or environment* ▪ *Complex issue or issues involving multiple community groups and/or other stakeholders* ▪ *Decision-making would benefit from substantial community feedback*	Written submissions	Incoming correspondence from community (either via emails or letters) enquiring or making requests in relation to specific matters.	Letter to the General Manager requesting that Shire consider extended opening hours at the Janelle Masters Memorial Pool
		Surveys	They are most importantly used to gather key analytical data on the community that will underpin strategic objectives. Surveys are also for-cause to test public opinions/attitudes on existing matters, projects or proposals.	A Survey Monkey on-line survey (link from Facebook and Council webpage) to understand the behaviours and health of people using non-scheme drinking water supplies.
		"Drop-in" or "Strut the Street" public sessions	Typically for the Administrator, Executives and Project Officers to meet informally with the public and business fronts to discuss matters of importance or generally meet-and-greet. Drop-in sessions are normally publicised via Inform techniques	Administrator setting up at the Discovery Visitor Information Centre and meeting with passers-by
		One-on-one appointments with the Administrator, General Manager & Executives	The public may from time-to-time need to engage in one-on-one conversation with the Administrator, the General Manager, or the Executives. The proposed time is conveyed to the Executive assistant who checks availability via the respective Council person's calendar and then confirms appointment.	A resident makes a request at the Shire office to discuss the Euston Recreation Reserve with the Director for Infrastructure and Development, the meeting time is confirmed, is recorded in the DID calendar and they meet either on site or at Shire Offices at the agreed time.
		Community Engagment Events	Council occasionally organises public engagement events, openly inviting all residents, businesses, organisations and service providers to meet across one or two days under one or all of the Strategic Goals of the CSP (Environment, Economy, Society). The goal is to discuss current challenges/opportunities and share visions about the future in a facilitated, exchanged environment. Such events are designed to inform Council on community aspirations, opportunities and challenges	Community Growth Strategy Forum - held every two years across two evenings to understand the challenges and opportunities of the industries, businesses and services in our community
		Deputation to present at Public Forums (prior to Ordinary Council Meetings)	Specifically related to agenda items of the Ordinary Council Meeting; generally for community members to express their opinions or to provide feedback prior to Council making decisions	Annual review of the delivery program including rates, fees, and charges
COLLABORATE & EMPOWER *Bringing people into the decision-making process*	▪ *High risk of controversy or conflict with community values.* ▪ *Major potential impacts on community life, economy or environment* ▪ *Highly complex issues or issues involving multiple community groups* ▪ *Decision-making requires input of considered community expertise and advice, either one-off or ongoing.*	Project reference/working groups	invitations sent are either open to the general public or selective for skilled local individuals to form a group of around 10-12 with the objective of open discussion on project intent/concept that informs design.	Market Streetscape Revitalisation Working Group engaging with a landscape architect to develop conceptual design elements
		Advisory Committees	Representatives of communities of interest, alligned with the community strategic objectives of the CSP under an established charter; groups of 8-12 that meet every month/quarter to offer information and recommendations to Council in line with a committee charter	Balranald Beautification Committee recommendation to establish a rose garden at the Balranald Lawn Cemetery entrance. Council resolved to support the project leading to donations and volunteership achieving it.
		Public Forums	As per Section 4 of the "Model Code of Meeting Pactice for Local Councils in NSW" - The Council will hold a public forum prior to each ordinary meeting of the Council for the purpose of hearing five minute oral submissions from members of the public on items of business to be considered at the upcoming meeting. Public forums may also be held prior to extraordinary Council meetings.	Member of the public presenting their concerns over the proposed development of community infrastructure upon Crown Reserves
		Constitutional referendums and Council polls	As per Schedule 10 of the Local Government (General) Regulation 2005, the Administrator may choose to seek the community's views on any issue through a non-compulsory poll of electors' opinions, or it may hold a 'constitutional referendum' on certain electoral matters (e.g. use of wards, the number of councillors), in which case voting is compulsory and the result is binding.	As per Section 224(2) of the Local Government Act, public referendum to decide the number of Councillors for Council Governance ahead of local elections
		4-yearly Election of Councillors	Next Council Election will be scheduled for September 2024	

Engaging on social media

Council, through both its Executive Services and its Tourism and Community Services, administrates a range of social media pages to inform and consult with our locals and visitors.

There are principally three Council entities that use social media platforms to inform and consult with our communities:

- Balranald Shire Council – Council seeks to provide residents and visitors on-line information about Council services; day-to-day updates on issues, activities, and events; provides community with opportunities to enquire on specific matters.
- Discover Balranald & Surrounds – specifically seeks to deliver on-line visitor services and information; orientated towards tourism attraction and gauging quality via meaningful visitor feedback.
- Balranald Caravan Park – seeking to engage with travellers on-line to notify capacity, facility and quality of the Council-run caravan park; to notify of events, activities and issues to do with the caravan park; gauging quality via meaningful visitor feedback

Below is a matrix of Council entities and their social media platforms they utilise (red - no account, green – active account):

	Webpage	Facebook	Trip Advisor	Instagram	Twitter
Balranald Shire Council	●	●	●	●	●
Discover Balranald & Surrounds	●	●	●	●	●
Balranald Caravan Park	●	●	●	●	●

Council Webpages

www.balranald.nsw.gov.au/
http://visitbalranald.com.au/
http://balranaldcaravanpark.com.au/

Council on Facebook

Facebook is the most popular social media platform for our community. We have three Council-administrated pages

@DiscoverBalranald
@BalranaldShireCouncil
@BalranaldCaravanPark

The following is an extract from the Balranald Shire Council and Discover Balranald & Surrounds Facebook page 'Social Media Administration Rules':

> *"...The pages have been developed to help keep the community and visitors up to date with Shire news and to notify visitors of what there is to see and do in and around Balranald and surrounding regions. Community interaction and feedback is welcome."*

An extract from the Balranald Caravan Park Facebook page rules:

> *"The page has been developed to share experiences with our current, future and past visitors. Community interaction and feedback is welcome.*
>
> *All posting of comments on this page are at the discretion of the page administrators. We do not intend to prevent the posting of candid comments or critiques, but will take appropriate steps to protect the privacy and rights of individuals."*

DRAFT

	PROCEDURE – Drought Communities Grant Opportunities	**Doc No. D20.28547**	
		Version	**Date**
		1	**March 2020**
Controller	**Approved by:**	**Review Date**	
General Manager	**HPCM Reference: D20.28547**		
	Minute Number:		

OBJECTIVES

To provide guidelines for the distribution of the Australian Government's Drought Communities Program – Extension funds to organisations and community groups within the Balranald Shire Council area.

To ensure that any applications made to Council from community organisations are considered in a fair and transparent manner.

PROCEDURES

Priority will be given to community events and upgrading community facilities in the outlying areas of the Shire that are most severely drought-affected.

Projects and events must be completed by 30 November 2020.

Community Events

Council will invite proposals from community groups for funding support for local events such as sports days, health workshops, community events that bring people together, workshops that build capacity and programs and activities that promote wellbeing.

Upgrade Community Facilities

Council will invite community groups to apply for funding for upgrading community facilities in outlying areas of the shire that are most severely affected.
Funding will be considered for repairs, maintenance, upgrades, construction and fit-out of community spaces.

Council will advertise the community grants in local media and Council's facebook page, website and newsletter.

Council will consider all applications in a Council meeting. To ensure transparency, applications will be received via a dedicated email account.

Funding Pools

1. **Community Events (Up to $1,000 per application)**
   To support community events, including one off celebrations, which generate community participation in the Balranald Shire Council area.

2. **Minor Events (Up to $5,000 per application)**
   To assist with conducting events which generate interest from neighbouring communities to attend and generate tourism activity in the Balranald Shire Council area.

3. **Major Events (Up to $10,000 per application)**
   To assist in conducting special events which generate significant tourism activity and provide an increased public profile and economic stimulus in the Balranald Shire Council area.

4. **Upgrade Community Facilities (Up to $10,000 per application)**
   To assist with repairs, maintenance, upgrading or building of new community facilities. The activity should employ local contractors to generate economic stimulus in the Balranald Shire Council area.

What can be funded

Events that:

- Reduce the isolation of individuals and groups within a community
- Are inclusive to all members of the community, including youth and seniors
- Show the ability to have strong economic benefit and encourage visitation to the region
- Strengthen and develop community skills
- Promote and encourage community participation across all sectors of the community
- Demonstrate partnerships with other groups and individuals
- Build capacity, resilience, and strengthen the social fabric of the community
- Promote wellbeing, social connectedness and/or physical or mental health, and provide access to recreation and leisure opportunities for all ages, particularly youth.
- Address access issues for people with disabilities, cultural and linguistically diverse backgrounds and disadvantaged groups
- Encourage volunteering and achieve a range of practical outcomes that directly benefit volunteers by making their work easier, safer and more enjoyable

Or Facility Upgrades that:

- Help protect and restore community facilities such as community halls and spaces
- Encourage economic stimulus by employing local contractors
- Address drought preparedness and climate change
- Help protect and restore the natural environment and include projects that build community appreciation and knowledge
- Support our historical past and development of arts and culture initiatives

Eligibility

- Not for profit organisations/groups or those auspiced by an incorporated body
- Organisations who have limited capacity to raise funds
- Organisations/groups located within Balranald Shire Council area who primarily serve residents of the
  Balranald Shire Council
- Schools are ineligible to apply, however P&C or P&F Groups may apply for event support.
- Meeting the eligibility criteria is not a guarantee of funding. The decision made by Council is final
- Council will not be responsible for any expenses incurred as a result of an applicant's anticipation of successful funding

Essential Criteria

- Fosters ongoing community development which increases skills, knowledge and awareness and engages community members in meaningful participation and involvement in community life.
- Projects which are sustainable and create long term benefits for the community
- Projects that target local community infrastructure or drought relief projects
- Projects and events that contribute to the economic stimulus of the Balranald Shire Council area and provide a long lasting benefit to communities and the agricultural industries on which they depend
- Projects and events are to be completed and acquitted by 30 December 2020
- Projects and events that are innovative and new, especially those based on partnerships and Collaboration
- In kind contributions cannot exceed 25% of the total project cost

Projects that **cannot** be funded

- Activities, programs or projects with the objective of making a financial profit, ie commercial businesses
- Project considered to be a primary role and responsibility of another level of government
- Recurrent operating costs or maintenance costs for day to day operations of the organisation/group (power/water bills, telephone, internet etc)
- Salaries, where salary forms part of the organisations usual responsibility
- Projects which have already been completed or for costs already incurred
- Travelling Allowances (petrol costs)
- Projects which have a political or religious purpose and objective
- Projects that are deemed to be inappropriate and offensive
- Commercial activities
- Prizes/trophies
- Multiple/recurrent applications from a community group/organisation
- Projects that benefit a single person only

Approval process

- Council officers will assess applications against the Essential Criteria and make recommendations
- If applications are deemed eligible they are presented to Council for final decision at an Ordinary
  Council meeting
- All applicants will be notified of the outcome of their application within 14 Days of approval.

Drought Communities Grant – Guidelines 2020

Council is providing an opportunity for financial support for groups and organisations to encourage new events to become established and/or upgrading community facilities in outlying drought affected areas of the Shire. This grant funding is made possible by the Australian Government Drought Communities Programme.

Applications open 18th February 2020 and events or projects must be completed by 30 November 2020 to enable financial completion and reporting by December 2020.

How to develop your application and apply

- The Program is advertised in local media, in Council's Newsletter, Facebook page and Website
- Read these guidelines to ensure eligibility
- If eligible under the guidelines, complete the application form attached to these guideline and on the Council website www.council@balranald.nsw.gov.au
- Write your application as though no-one knows about your project, provide adequate details and information
- Obtain and attach quotes (if required) and complete the budget section, making sure income equals expenditure and in-kind income is offset by in-kind expenses. Include any written pledges of donated material/equipment
- Submit your application via email droughtgrants@balranald.nsw.gov.au This email address **must** be used

How much can I apply for?

1. **Community Events (Up to $1,000 per application)**
   To support community events, including one off celebrations, which generate community participation in the Balranald Shire Council area.

2. **Minor Events (Up to $5,000 per application)**
   To assist with conducting events which generate interest from neighbouring communities to attend and generate tourism activity in the Balranald Shire Council area.

3. **Major Events (Up to $10,000 per application)**
   To assist in conducting special events which generate significant tourism activity and provide an increased public profile and economic stimulus in the Balranald Shire Council area.

4. **Upgrade Community Facilities (Up to $10,000 per application)**
   To assist with repairs, maintenance, upgrading or building of new community facilities. The activity should employ local contractors to generate economic stimulus in the Balranald Shire Council area.

What could be funded?

Events that:

- Reduce the isolation of individuals and groups within a community
- Are inclusive to all members of the community, including youth and seniors
- Show the ability to have strong economic benefit and encourage visitation to the region
- Strengthen and develop community skills
- Promote and encourage community participation across all sectors of the community
- Demonstrate partnerships with other groups and individuals
- Build capacity, resilience, and strengthen the social fabric of the community
- Promote wellbeing, social connectedness and/or physical or mental health, and provide access to recreation and leisure opportunities for all ages, particularly youth.
- Address access issues for people with disabilities, cultural and linguistically diverse backgrounds and disadvantaged groups
- Encourage volunteering and achieve a range of practical outcomes that directly benefit volunteers by making their work easier, safer and more enjoyable

Or Facility Upgrades that:

- Help protect and restore community facilities such as community halls and spaces
- Encourage economic stimulus by employing local contractors
- Address drought preparedness and climate change
- Help protect and restore the natural environment and include projects that build community appreciation and knowledge
- Support our historical past and development of arts and culture initiatives

Am I eligible?

- Not for profit organisations/groups or those auspiced by an incorporated body
- Organisations who have limited capacity to raise funds
- Organisations/groups located within Balranald Shire Council area who primarily serve residents of the Balranald Shire Council
- Schools are ineligible to apply however, P&C or P&F Groups may apply for event support.
- Meeting the eligibility criteria is not a guarantee of funding. The decision made by Council is final.
- Council will not be responsible for any expenses incurred as a result of an applicant's anticipation of successful funding

Essential Criteria – this criteria MUST be met to deemed eligible for assessment

- Fosters ongoing community development which increases skills, knowledge and awareness and engages community members in meaningful participation and involvement in community life
- Projects which are sustainable and create long term benefits for the community
- Projects that target local community infrastructure or drought relief projects
- Projects and events that contribute to the economic stimulus of the Balranald Shire Council area and provide a long-lasting benefit to communities and the agricultural industries on which they depend
- Projects and events are to be completed and acquitted by 30 December 2020

- Projects and events that are innovative and new, especially those based on partnerships and collaboration
- In kind contributions cannot exceed 25% of the total project cost

What will NOT be funded

- Activities, programs or projects with the objective or making a financial profit, ie commercial businesses
- Project considered to be a primary role and responsibility of another level of government
- Recurrent operating costs or maintenance costs for day to day operations of the organisation/group (power/water bills, telephone, internet etc)
- Salaries, where salary forms part of the organisations usual responsibility
- Projects which have already been completed or for costs already incurred
- Travelling Allowances (petrol costs)
- Projects which have a political or religious purpose and objective
- Projects that are deemed to be inappropriate and offensive
- Commercial activities
- Prizes/trophies
- Multiple/recurrent applications from a community group/organisation
- Projects that benefit a single person only

How do applications get assessed?

- Applicants submit a completed application
- Grant application is received
- Council officers assess applications against Essential Criteria and make recommendations
- If applications are deemed eligible they are presented to Council for final decision at an Ordinary Council meetings
- All applicants will be notified of the outcome of their application within 14 Days of approval

What happens if my application is successful?

- Applicants will be notified in writing of application approval
- Funded programs are to be completed by 30 November 2020
- Successful applicants are required to submit an acquittal to report on how the grant was spent

Further information

If you require any further information or need clarification on anything listed in these guidelines, please visit Council's website www.balranald.nsw.gov.au or contact Council on 03 5020 1300 or via emails council@balranald.nsw.gov.au

Balranald Shire Council Drought Communities Program

This page is intended for the Assessment Matrix. Office Use Only.

	WATER LEAK POLICY	**Doc No.**	
		Version	**Date**
		1	**March 2020**
Controller	**Approved by:**	**Review Date**	
	Council		
General Manager	**Minute Number** 02		

WATER LEAK POLICY

Background:

This policy has been developed to provide guidelines and procedures for decision-making on the extent of, and the conditions under which, a reduced water account may be offered to property owners who have received unusually high-water use charges due to a 'Concealed Leak'.

This policy applies to all requests for a reduction in water charges from customers using water provided by Balranald Shire Council who receive a metered supply of water to residential and non-residential property.

POLICY STATEMENT

Principles
Council is responsible for repairing water leaks on council-owned infrastructure up to and including the water meter. The property owner is responsible for reporting an unusually high-water bill to Council for consideration under this policy. Council is then responsible for investigating whether usage is historically high and in excess of expected 'Average Consumption'. Subject to any Council resolution approving the reduction in a water account under this policy, the property owner is responsible for the payment of the water account in full including consumption related leaks.

The Council is not responsible for diagnosing and/or repairing water leaks in the pipes carrying water from the water meter onto the owner's property. These and any associated water damage from such a leak remain the sole responsibility of the property owner.

Applicability
Council will only consider a request for a reduction of a water account due to a water leak where:

- the leak was a concealed leak;
- must have been a significant leak;
- the property owner took all reasonable steps to ensure the leak was repaired as soon as possible;

- the leak was repaired by a licensed plumber with the necessary certificate completed and a copy of the plumber's invoice attached outlining the date the leak was detected, where it was situated, details of cause, date repaired and cost of the repairs;
- The applicant must be the person liable for the water user charges for which the property for which the application applies;
- A written application must be received by Council within 30 days of the owner becoming aware of the leak or within 14 days of the issue of the water usage account, whichever comes first; and
- Only one application per property per financial year will be considered.

A concealed leakage is determined as occurring within pipeline breaks or connections in the ground, under slabs, or within walls and was not clearly visible by the owner. It does not include leakage from an appliance, fixture, water pump, hot-water system or the like.

Significant leakage is determined if the water usage for the period in question is 1.5 times greater than the previous 2 years daily average usage for potable water, or 1.5 times greater than the average of two same water bill periods for non-potable water (eg to allow for summer and winter variance for non-potable water usage).

Where an application is approved the water usage charge will be adjusted in accordance with the "average usage" calculated on the usage details for the subject property over the previous 2 years, whether there has been a change in ownership or not.

Financial Implications
The allowance will be equivalent to 50% of the increase above the water usage bill of the previous corresponding period, to a maximum of 250kl of that water service affected by the leak. (eg potable or non-potable)

	Info	Reply	Report	Discuss
				GM
GM				
DID				
Received - 7 JAN 2020				
DCCD				
File No.				
LETTER No.				

11.05am

General Manager

Mr. Michael Kitzelmann

Balranald Shire Council

PO Box 120

BALRANALD NSW 2715

6 January 2020

Dear Michael

Re; **upgrade of the Homebush Reserve Community Hall.**

The Homebush Reserve management {formally the Homebush Recreation Reserve Trust} committee with the support of the Balranald Field and Game Club Inc, the Homebush Recreation Club Inc, Homebush Landcare Group Inc and the NSW RFS Homebush Brigade is seeking a grant via the Federal Government drought support funding.

The grant would enable the Homebush Reserve committee upgrade the Reserve hall. The upgrade is needed for the hall due to an increase of activates planned to help support the community during the drought.

Events to be held this coming year

- 25th April 2020 – Rodeo
- 4- Balranald Field and Game Club Inc events
- Landcare Group meeting- feral pig eradication workshops
- Landcare Group meeting- weed control {box thorn} workshops
- RFS meetings and training days

The following work that is required to be up graded;

- Insulate and line the main hall
- Upgrade and relocate electrical fittings
- Purchases a 12.20 meters {40 feet} shipping container for storage.
- Install an air conditioner
- Labour cost.

The amount of funds the Reserve committee requesting is $25000.00. The combined committee's will undertake in-kind work.

I look forward to your reply.

Tim O'Halloran

T.R. O'Halloran

Secretary

Homebush Reserve Management committee

4/2/20

General manager

Balranald shire council

70 market street

Balranald 2715

Dear Michael

We are writing on behalf of the Homebush Recreation Club which is a not for profit volunteer group which is planning on holding a rodeo at the homebush recreation grounds on the Ivanhoe Road on 25 april 2020

We are actively seeking funding towards the running of this event. We are in a rural area that is currently experiencing drought conditions and the reason for holding this event is to provide a social get together to boost morale in a family friendly environment

If the shire has some funding for community events we would like to apply for a grant of $20000.00 to be used for the running of this event as well as in kind support in use of water trucks barrier fencing and we look forward to meeting with you to discuss this further

Regards Philip pippin president homebush recreation club

Mr W.J Mannion & Ms C.V Brown
56 Shailer Terrace, Euston NSW 2737

9 December 2019

REF: RM:NMR:D19.25155 : DA 23/2020

Attention: General Manager
Balranald Shire Council
PO Box 120
BALRANALD NSW 2715

4.04pm

	Info	Reply	Report	Discuss
				GM
GM				
DID				

Received 17 DEC 2019

DCCD			
File No.			
LETTER No.			

Dear Sir/Madam,

Re: Development Application 23/2020 – Proposed Eight (8) Accommodation Units
36 Cowper Street, Euston NSW 2737

We the undersigned have major concerns if the proposal was to be approved by Council and submit this letter as our formal objection to the proposed development.

Objections:

1. Why has Council considered this development proposal zoned Residential when it is clearly a Commercial development.
2. The proposal will devalue the real estate in the township of Euston.
3. Security and safety concerns of the Euston residence.
4. Traffic control and car parking on Cowper Street in uncontrolled environment.
5. Visual effect of this type of development in the township of Euston.

We the undersigned request that this development proposal be put in the Business Paper at the next full council meeting as an agenda item for discussion and debate.

We request that each Councillor receive a copy of this letter of objection and a nominated representative of Cowper Street address Council.

Yours sincerely,
The undersigned property owners of Cowper Street

Tony Waters

Shelley Waters

Jeanette Alderson Jeanette Morris alderson

Wayne Mannion W Mannion

Carmen Brown C.V. Brown.

Robyn Leslie Robyn Leslie

Greg Philp

Frank Zappia

Sally Cocks

Karen Price

Amanda Brice

ROY COSTA PLANNING & DEVELOPMENT
164 Eighth Street, Mildura
PO Box 2925 Mildura 3502
Phone (03) 50210031 Fax (03) 50210046 Email: reception@roycosta.com.au

Our Ref: 19-099
Your Ref:

November 20, 2019

	Info	Reply	Report	Discuss
				GM
GM				
DID				

Received 28 NOV 2019 9.00am

DCCD				
File No.				
LETTER No.				

Ray Mitchell
Balranald Shire Council
PO Box 120
BALRANALD NSW 2715

Dear Ray,

DEVELOPMENT APPLICATION
ACCOMMODATION CABINS
36 COWPER STREET, EUSTON

We advise that we act on behalf of Euston Corporate Accomodation Pty Ltd, being the owners of the above properties.

We hereby lodge this Development Application proposing the development of Eight (8) Accommodation Cabins upon 36 Cowper Street, Euston.

At present the land is vacant; and located on the north-western corner of Cowper Street and Shailer Terrace.

The property is 1780m2 in area, with residential dwellings existing upon surrounding properties.

The proposal is to locate 8 Coolibah Cabins upon the site as delineated on the plans associated with this application.

Each cabin is to be 60.77m2 in area; with one car parking space to be located in front of each cabin.

One common accessway will be provided to the development via Cowper Street; with all vehicles able to enter and leave the development in a forward direction.

In accordance with the Balranald Local Environmental Plan, the subject land is zoned RU5 VILLAGE.

The proposed development meets the objectives of the RU5 Village Zone by:

- Providing an accommodation use that is associated with a rural village.

  This is by providing additional and an alternative type of accommodation to cater for residents of the Euston Township.

- The proposal is located within the town boundaries of Euston; thus, seeking to consolidate residential development within the residential area of Euston.

PLANNING INSTITUTE AUSTRALIA – CORPORATE MEMBER (MPIA)
CERTIFIED PRACTISING PLANNER (CPP)
Rokar Pty. Ltd. ACN 087 497 685 Trading As Roy Costa Planning & Development

- By providing additional residential development will obviously lead to opportunities for increase in population; and local employment opportunities associated with the development of the accommodation units.

- The proposal will maintain the character of the area by providing residential development consistent with the surrounding area being residential development and providing attractive landscaping upon the site to provide an attractive appearance of the development; thus, provide a visually appearance streetscape character along Cowper street.

- The proposal will not affect the amenity of the surrounding area as the development will be used for residential purposes only; and the on-site landscaping proposed will enhance the visual appearance of the site and surrounding area.

- The owner of the land has investigated services and adequate services exist and will be provided for the proposed development.

Given all the above, it is clear that the proposal meets the Balranald Local Environmental Plan.

In turn this will contribute to the overall local economy of Euston, Balranald Shire Council and overall region.

Based on all the above information we now seek Council to process this application and issue the Development Approval accordingly.

If you have any queries in relation to the above, please contact Mr. Roy Costa of our office who will be pleased to assist.

Yours Sincerely,

ROY COSTA MPIA CPP
ROY COSTA PLANNING & DEVELOPMENT

70 Market Street Balranald NSW 2715
PO Box 120 Balranald NSW 2715
Ph: 03 5020 1300 Fax: 03 5020 1620
Email: council@balranald.nsw.gov.au

APPLICATION FOR DEVELOPMENT / CONSTRUCTION CERTIFICATE AND COMPLYING DEVELOPMENT

Environment Planning & Assessment Act 1979

TYPE OF APPROVAL SOUGHT – Please indicate by "X"

☐ DEVELOPMENT CONSENT (DA) ☐ SUBDIVISION
☐ CONSTRUCTION CERTIFICATE (CC) ☐ COMPLYING DEVELOPMENT CERTIFICATE (CDC)

1. Person completing this form - name and address details etc:

Applicant's Name: ROY COSTA PLANNING & DEVELOPMENT

Postal Address: PO BOX 2925 MILDURA VIC 3502

Any correspondence will be posted to the above address

Phone: 50210031

Company Contact Person (below):

Mobile: 0409415506 ROY COSTA

Fax: Email: reception@roycosta.com.au

2. Location of the land to be developed and the title description of the property

Unit No: Street No: 36 Street: COWPER STREET

Town: EUSTON Site Area m²: 1780m²

Lot(s): 9 Section: 2 DP/SP: DP 758402

Assessment No:

The above information is available from your rate notice, property deeds, or from Council's property maps

3. Description of your proposed development

Is a construction certificate application to be lodged at the same time as the application for development consent? ☐ YES ☑ NO

OR

Has Development Consent previously been granted? ☐ YES ☑ NO

If Yes,

Development Consent No: Date of Determination:

Building Code of Australia Building Classification:

Page **1** of **9**

4. Type of Development Consent

DEVELOPMENT TYPE

☐ Use of land/building ☑ Erection of a Building ☐ Demolition
☐ Subdivision of land/building ☐ Carrying out of Work ☐ Landclearing / Dam
☐ Erection of Temporary Building ☐ Buildings Additions/Alterations ☐ Other

CONSTRUCTION / SUBDIVISION CERTIFICATE

☐ Building Work ☐ Subdivision Work

5. Estimated Cost

ESTIMATED COST OF DEVELOPMENT / VALUE OF WORK:

$ 800,000

6. What are the operational hours of the development?

(for commercial and industrial developments only)

Days of Operation	Hours of Operation	Days of Operation	Hours of Operation
☐ Monday – Friday	.....to.....	☐ Monday	.....to.....
☐ Saturday	.....to.....	☐ Tuesday	.....to.....
☐ Sunday	.....to.....	☐ Wednesday	.....to.....
☐ Public Holidays	.....to.....	☐ Thursday	.....to.....
		☐ Friday	.....to.....

7. Section 68 of the Local Government Act 1993

Approvals required under Section 68 of the Local Government Act 1993

☐ Water Supply Work ☐ Sewerage Works
☐ Stormwater Drainage ☐ Install and Operate a Sewer Management Facility

NB: Installations of water meters and onsite sewerage systems require "Application for Section 68" to be completed.

8. Environmental Impact

(N/A for CDC)

- Is this application for Designated Development (see schedule 3 of the Environmental Planning and Assessment Regulations 2000) ☐ YES ☑ NO
- An Environmental Impact Statement (EIS) is attached – for designated development ☐ YES ☐ NO

If the application is not designated:

- A statement of environmental effects is attached ☑ YES ☐ NO
- The proposed development is considered to have negligible effect ☑ YES ☐ NO

9. Integrated Development Applications to be referred to another

- Is this application for Integrated Development ☐ YES ☑ NO

List other approvals required to be obtained.

- Fisheries Management Act 1994 ☐ s144 ☐ s201 ☐ s205 ☐ s219
- Heritage Act 1977 ☐ s58
- Mine Subsidence Compensation Act 1961 ☐ s15
- Mining Act 1992 ☐ s63 ☐ s64
- National Parks and Wildlife Act 1974 ☐ s90
- Pollution Control Act 1979 ☐ s17A ☐ s17D ☐ s171
- Petroleum (Onshore) Act 1991 ☐ s9
- Protection of the Environment Operations Act 1997 ☐ ss43 (a) ☐ ss43 (b) ☐ ss43 (d) ☐ ss47 ☐ ss48 ☐ ss55 ☐ ss122
- Roads Act 1993 ☐ s138
- Rural Fires Act 1997 ☐ s100B
- Water Management Act 2000 ☐ s89 ☐ s90 ☐ s91

10. Do you need Home Building Act Insurance?

If you are using a licence builder for residential building work exceeding $20,000 you must obtain Home Building Act Insurance. A certificate of insurance must be provided with this application or submitted with the Notice of Commencement. If you are an owner builder and intend to sell within 6 years you need to provide insurance cover. Owner builder's work in excess of $12,000 requires completion of a course for the permit.

☐ Yes ☑ Not Relevant

11. Affected Neighbours

Have you discussed the application with affected neighbours? ☐ YES ☑ NO

(We strongly recommend that you discuss this application with your neighbours)

12. Principal Certifying Authority

Before you commence the development, you must appoint a Principal Certifying Authority (PCA). You can nominate Council or a private accredited certifier.

Do you wish to nominate Balranald Shire Council as your Principal Certifying Authority?

☐ YES ☐ NO ☐ OTHER

If other, Name: N/A

Accreditation No:

Date of Expiration:

You must advise Council of the appointment of a PCA a minimum of 2 days before work commences.

13. Builder / Owner - Builder details

☐ Not known ☐ Owner Builder

☐ Licensed Builder – Licence No. N/A

Name:

Address:

Phone:

14. Schedule for building work only

Information for the Australian Bureau of Statistics

What are the current uses of the building/land? VACANT

(If land is vacant state that it is Vacant)

Does this site contain a dual occupancy? ☐ YES ☑ NO

Gross floor area proposed addition or new building (m²) 60.77m² x 8

Gross floor area whole building (m²) 486.16 m²

Gross site area (m²) 1780 m²

Number of pre-existing dwellings: 0 Number of dwellings to be demolished: 0

How many dwellings are proposed: 8 How many storeys? 1

Materials to be used:

Please a tick in the box which best describes the materials the new work will be constructed of:

WALLS	ROOF	FLOOR	FRAME
11 ☐ Brick (Double)	10 ☐ Tiles	20 ☐ Concrete	40 ☑ Timber
12 ☐ Brick (Veneer)	20 ☐ Concrete	40 ☑ Timber	60 ☐ Steel
20 ☐ Concrete / Stone	30 ☐ Fibre Cement	80 ☐ Other	70 ☐ Aluminium
30 ☐ Fibre Cement	60 ☑ Steel	90 ☐ Unknown	80 ☐ Other
40 ☐ Timber / Weatherboard	70 ☐ Aluminium		90 ☐ Unknown
50 ☐ Curtain glass	80 ☐ Other		
60 ☑ Steel	90 ☐ Unknown		
70 ☐ Aluminium			
80 ☐ Other			
90 ☐ Unknown			

15. Owner's Consent Must be completed by the owner of the land. If the owner is a company or strata title body corporate, the application must be signed by a director or an authorised person and delegated under common seal.	Owner's Name: EUSTON CORPORATE ACCOMMODATION PTY LTD Owner's Address: P O Box 290 GOL GOL 2738 Phone Number: 0417 596 244 As the owner/s of the land to which this application relates, I/we consent to this application, I also give consent for authorised Council Officers to enter the land to carry out inspections. Owner's Signature/s: [signature] 20/11/19 Owner's Representative or Agent:
16. Applicant's Declaration	I apply for consent to carry out the development described in this application. I declare that all the information given is true and correct. I also certify that the development proposal submitted with this form and as detailed on the attached plans will comply with all covenants, caveats and restrictions to user however described or recordedon this title. I also understand that if incomplete, the application may be delayed, rejected or more information may be requested. Signature: [signature] Date: 20/11/19
17. Privacy Policy	The information you provide in this application will enable your application to be assessed by the certifying authority under the *Environmental Planning and Assessment Act 1979*. If the information is not provided, your application may not be accepted. The applciation can potentially be viewed by members of the public. Please contact the Council if the information you have provided in your application is incorrect or changes.
18. How to lodge your application	**Applications should be addressed to:** General Manager Balranald Shire Council **Mail:** PO Box 120 BALRANALD NSW 2715 **How to contact us:** Phone: (03) 5020 1300 Fax: (03) 5020 1620 Email: council@balranald.nsw.gov.au **Personal Delivery:** 70 Market Street BALRANALD NSW 2715 **If you wish to discuss a proposal, it is essential that you arrange an appointment. We recommend that you consult with a Council officer before submitting this application.**

Page **4** of **9**

BALRANALD SHIRE COUNCIL

DEVELOPMENT APPLICATION AND CONSTRUCTION CERTIFICATE CHECKLIST

1. **Application Form**	Have you completed all the spaces on the application form? Has the owner signed and endorsed the application form?	☑ ☑
2. **Restrictions / Easements**	The owner has identified all covenants, easements or restrictions to use and indicated on the plans.	☑
3. **Plans or drawing describing the proposed development**	Your plans or drawings describing the proposed development must indicate (where relevant): • Floor plans of proposed buildings showing layout, partitioning, room sizes, each floor section and intended uses of each part of the building; • Elevations and sections showing proposed external finishes and heights; • Proposed finished levels of the land in relation to buildings and roads; • Indicate the height, design, construction and provision for fire safety resistance (if any); • The specification is to describe the construction and materials to be used in the building, method of drainage sewerage and water supply and whether the materials to be used are new or second hand; • Proposed parking arrangements, entry and exit points for vehicles, and provision for movement of vehicles within the site (including dimensions where appropriate); • A site plan and landscape concept plan; • All identified BASIX commitments.	 ☑ ☑ ☑ ☑ ☑ ☑ ☑ ☐
4. **Location plan of the Land**	Supporting detail may be required in addition to your site plan including: • Location of proposed new buildings or works (including extensions or additions to existing buildings or works) in relation to the land's boundaries and adjoining development; • Location, boundary dimensions, site area, scale, and north point; • Existing vegetation and trees on the land; • Location and uses of existing buildings on the land; • Existing and proposed levels of the land and buildings; • Location and uses of buildings on sites adjoining the land where required by Council.	 ☑ ☑ ☑ ☑ ☑ ☑
5. **Required Attachments**	Have you attached the correct number of copies of your plans or drawings describing the proposed development and location of the land? • 3 copies of plans or drawings describing the proposed development • 3 copies of the location plan of the land • 3 copies of specifications • Application Fees • BASIX Certificate • Statement of Environmental Effects	 ☑ ☑ ☑ ☑ ☐ ☑

PLEASE NOTE: New Dwelling Applications
Alterations / Additions (over $50,000, Swimming Pools over 40,000ltr)

BASIX Certificate

The Building Sustainability Index (BASIX) is a web based planning tool designed to assess the potential performance of residential buildings against a range of sustainability indices.

A BASIX Certificate identifies the sustainability features required to be incorporated in the building design. These features may include sustainable design elements such as recycled water, rainwater tanks, AAA-rated showerheads and taps, native landscaping, heat pump or solar water heaters, gas space heaters, roof eaves/awnings and wall/ceiling insulation.

You need a BASIX Certificate in Balranald Shire Council when BASIX applies to the type of development for which you require approval. Commencement dates and details of types of development are at www.basix.nsw.gov.au.

The applicant is required to submit the BASIX Certificate with the Development Application or Complying Development Certificate Application. The plans and specifications must also identify the BASIX commitments which will be checked by a professional building certifier during construction. Where submitted plans or specifications are inconsistent with the relevant BASIX Certificate, Council will require applicants to submit consistent applications before progressing with the assessment process, either by amending plans/specifications or by submitting a new BASIX Certificate with commitments that match the rest of the application.

Applicants can generate the BASIX Certificate only on the BASIX website: www.basix.nsw.gov.au. For more information, phone BASIX Help Line on 1300 650 908.

POLITICAL DONATIONS & GIFTS – DAs ONLY

Your attention is drawn to the Department of Planning's Guidelines on Political Donations & Gifts. The guidelines require the following:

Any persons with a financial interest in the application, is required to disclose all reportable political donations and gifts made within the previous 2 years when making a planning application to the Council. A disclosure must also be made of any reportable political donations or gifts made during the period the planning application is being considered prior to it being determined. These include:

(i) all reportable political donations made to any local councillor of the council,
(ii) all gifts made to any local councillor or employee of that council.

A reportable political donation made to a local councillor of any local council includes any donation made at the time the person was a candidate for election to the council.

STATEMENT OF ENVIRONMENTAL EFFECTS

If unsure about any of the details required it is recommended that you contact Council's Infrastructure and Development Department by calling (03) 5020 1300 and make an appointment to discuss your proposal with an assessment officer.

Property Details

Lot(s)	9	DP	758402
House Number(s)	36	Street	COWPER STREET
Town	EUSTON		

Description of the Site and Locality

* SITE IS VACANT
* SURROUNDING SITES ARE USED FOR RESIDENTIAL HOUSING PURPOSES.
* IN CLOSE PROXIMITY TO THE ~~WEST~~ OF THE SITE IS THE EUSTON FOOTBALL OVAL.

Details of the Proposed Development

USE & DEVELOPMENT OF EIGHT ACCOMMODATION CABINS

Matters for Consideration

(Matters for consideration pursuant of the Environmental Planning & Assessment Act 1979 Section 79C)

a) Compliance with relevant environmental planning instruments (ie Local Council Plans, draft LEPs).

	YES	NO
(i) Is the land zoned residential?	☑	☐
(ii) Is the proposal permissible within the zone?	☑	☐

Note: If unsure check with Council's Infrastructure and Development Department or obtain a s149 Certificate from Council.

b) Likely impacts of the development, including environmental impacts on both the natural and built environments of the locality.

	YES	NO
(i) Will the proposal result in the loss of any vegetation from the site?	☐	☑

(ii) If yes, outline details and identify on site plan.

(iii) Are any landscaping works proposed on the land? ☑ ☐

(iv) If yes, please describe the proposed works and detail what existing trees/vegetation to be removed/ retained or show details on the site plan.

* LAND IS VACANT, THUS NO TREES/VEGETATION TO BE REMOVED FROM SITE
* LANDSCAPING TO BEAUTIFY THE SITE AND DEVELOPMENT

(v) Does the proposal involve excavation or filling of the site? ☐ ☑

(vi) If yes, outline details and / or identify on plans.

(vii) Is vehicular access available from the street? ☑ ☐

(viii) Outline details of vehicular access and parking arrangements (location, car parking, etc)

ONE ACCESS VIA COOPER STREET AND ONE CAR SPACE ON-SITE IN FRONT OF CABIN FOR EACH CABIN

(ix) Will the proposal impact on adjoining residences? ☐ ☑

(x) If yes, outline where possible building works are proposed to be sited on the land to demonstrate the relationship to existing building (ie distances from the boundaries, etc). These details should be shown on the site plan.

c) **Suitability of the site for the development**	YES	NO
(i) Is the area an established residential area?	☑	☐
(ii) Are existing utility services available and adequate to serve the development (ie water, sewerage, telephone, gas, stormwater and garbage)?	☑	☐
(iii) If no, what alternative arrangements are proposed?		
_____		
_____		
(iv) Are there any other matters relating to your proposed development or use, such as Management details, operating or construction hours, noise etc?	☐	☑
(v) If yes, please specify.		
_____		
_____		

LAND REGISTRY SERVICES

Order number: 59593086
Your Reference: 36 Cowper Street Euston
06/11/19 13:06

SAI GLOBAL PROPERTY

NSW LRS - Title Search

NEW SOUTH WALES LAND REGISTRY SERVICES - TITLE SEARCH

FOLIO: 9/2/758402

SEARCH DATE	TIME	EDITION NO	DATE
6/11/2019	1:06 PM	5	26/10/2018

LAND

LOT 9 OF SECTION 2 IN DEPOSITED PLAN 758402
AT EUSTON
LOCAL GOVERNMENT AREA BALRANALD
PARISH OF EUSTON COUNTY OF TAILA
(FORMERLY KNOWN AS ALLOTMENT 9 OF SECTION 2)
TITLE DIAGRAM CROWN PLAN 8.1414

FIRST SCHEDULE

EUSTON CORPORATE ACCOMODATION PTY LTD (T AN815681)

SECOND SCHEDULE (1 NOTIFICATION)

1 RESERVATIONS AND CONDITIONS IN THE CROWN GRANT(S)

NOTATIONS

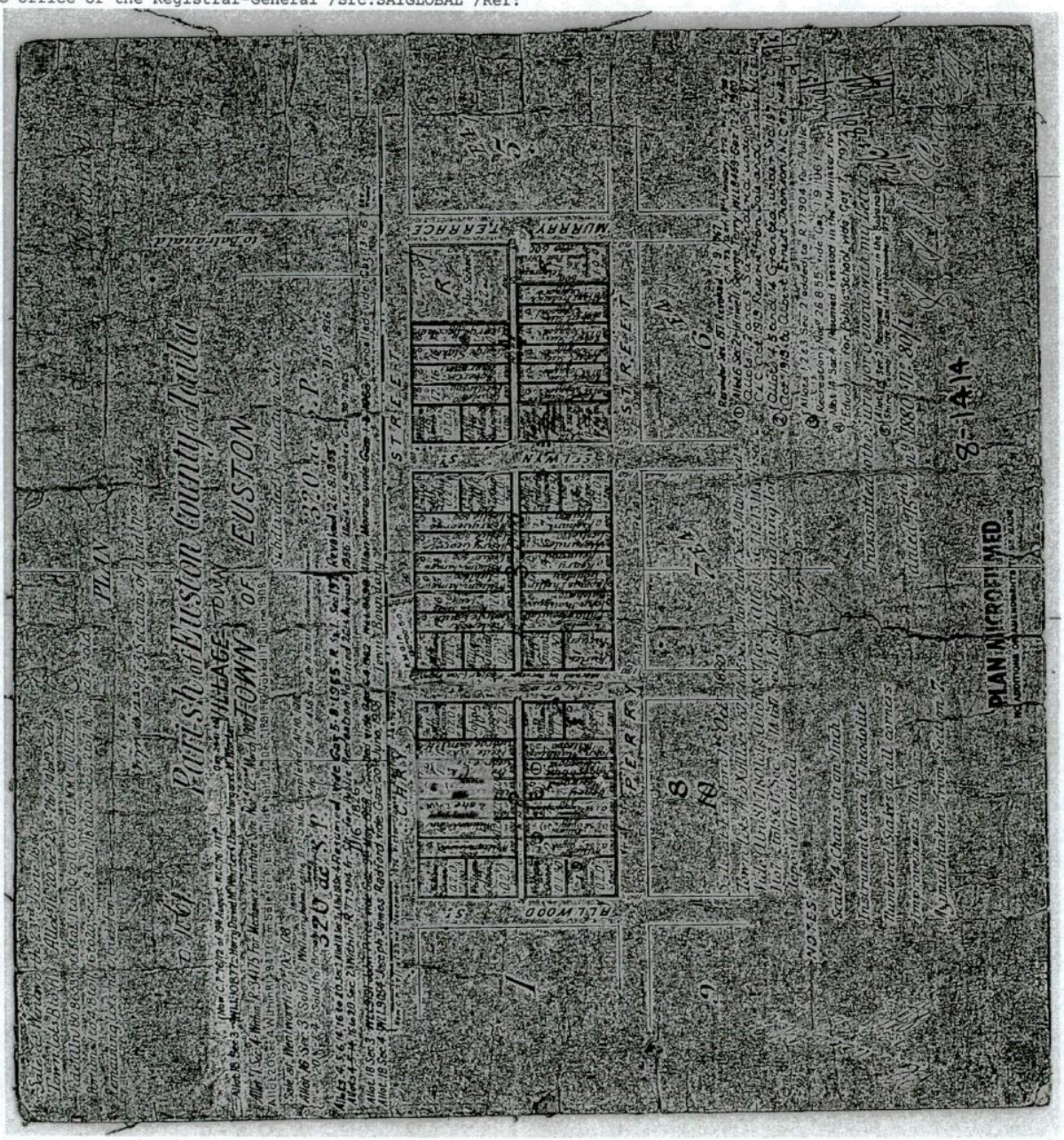
UNREGISTERED DEALINGS: NIL

*** END OF SEARCH ***

PRINTED ON 6/11/2019

* Any entries preceded by an asterisk do not appear on the current edition of the Certificate of Title. Warning: the information appearing under notations has not been formally recorded in the Register.

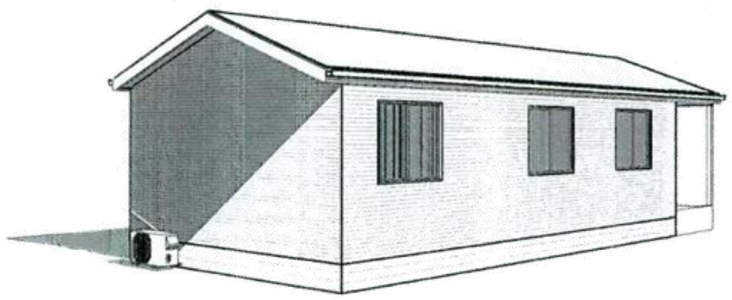
Req:R213172 /Doc:CP 00008-1414 P /Rev:30-Nov-2012 /NSW LRS /Prt:06-Nov-2019 13:07 /Seq:1 of 1
© Office of the Registrar-General /Src:SAIGLOBAL /Ref:

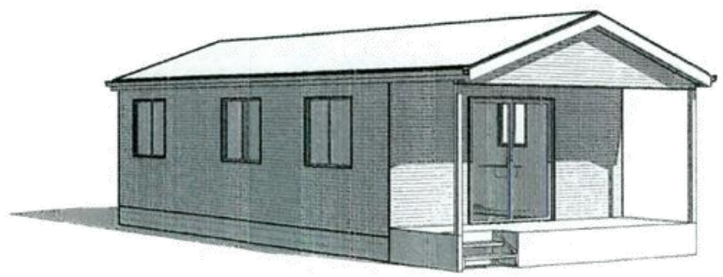


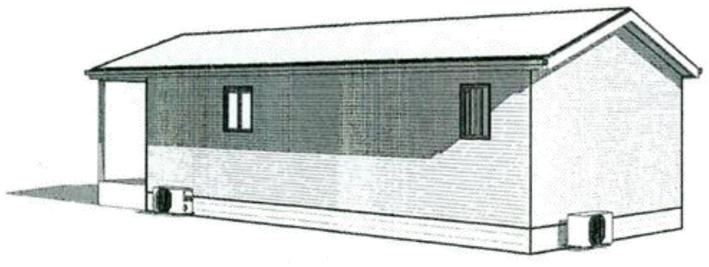
PROPOSED NEW ACCOMMODATION CABINS FOR ENVIRONMENTAL CONSTRUCTION OPERATIONS

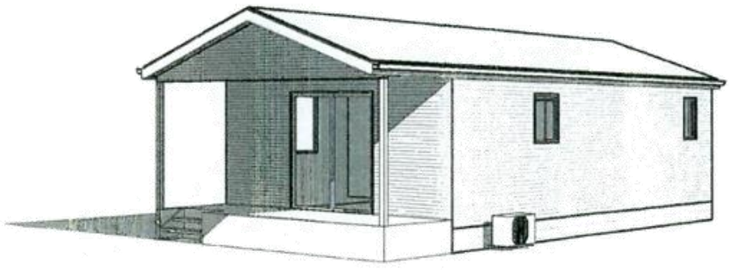
DRAWING LIST

Sheet Number	Sheet Name	Sheet Issue Date	Drawn By
1 of 5	PERSPECTIVE VIEWS	07/11/19	G.J.H.
2 of 5	PROPOSED LOCALITY PLAN	07/11/19	G.J.H.
3 of 5	PROPOSED SITE PLAN	07/11/19	G.J.H.
4 of 5	PROPOSED FLOOR PLAN	07/11/19	G.J.H.
5 of 5	PROPOSED ELEVATIONS	07/11/19	G.J.H.









THESE ARE THE PLANS REFERRED TO IN THE SPECIFICATION AND CONTRACT SIGNED :

OWNERS .....

.....

BUILDER .....

This drawing remains the property of **Coolibah Cabins** and is approved for the use as described and may not be used or reproduced in whole or part without written permission

CLIENT
ENVIRONMENTAL CONSTRUCTION OPERATIONS

JOB
PROPOSED NEW ACCOMMODATION CABINS
LOT 9 DP758402
36 COWPER STREET
EUSTON
NSW 2737

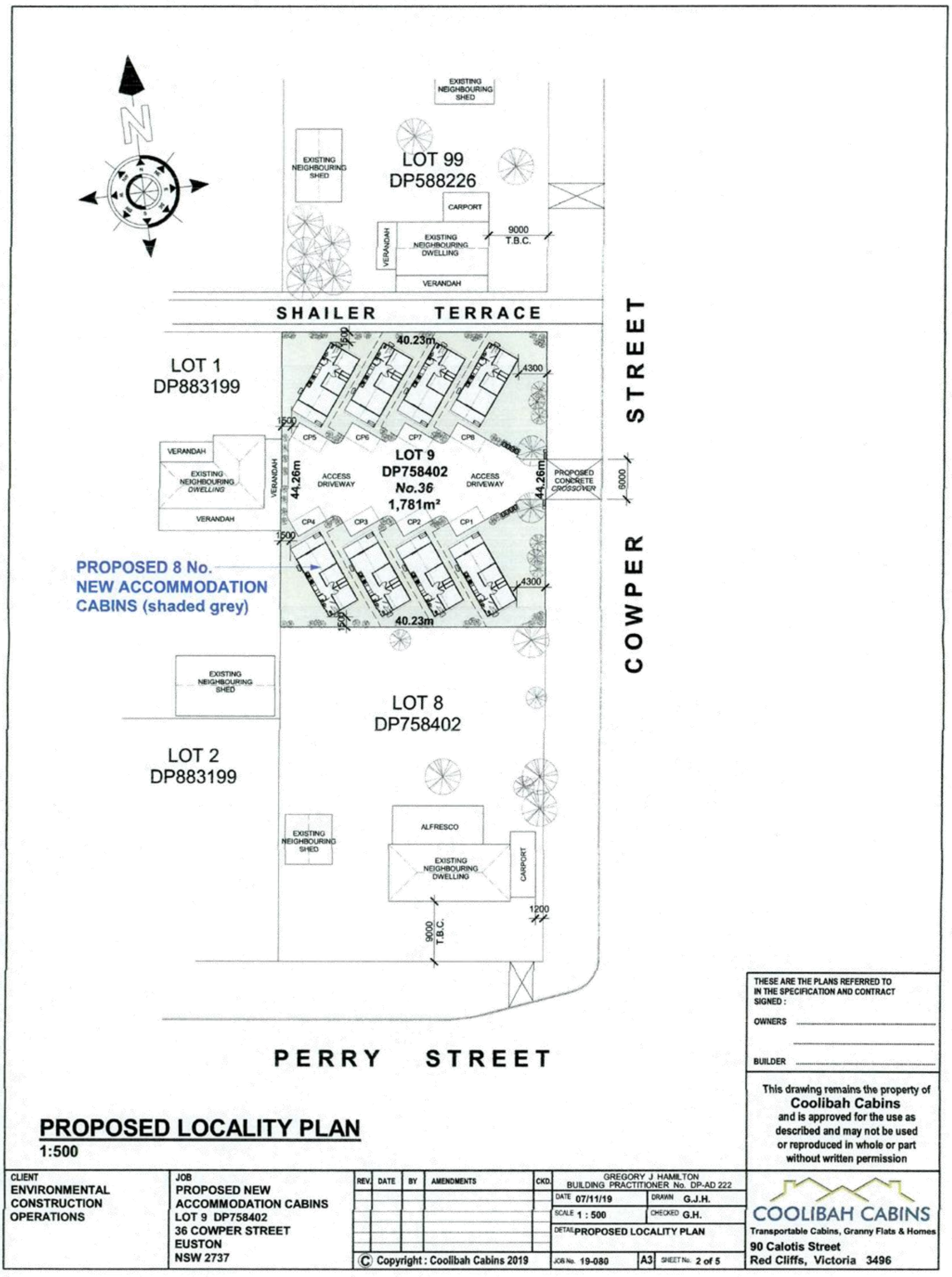
REV.	DATE	BY	AMENDMENTS	CKD.

© Copyright : Coolibah Cabins 2019

GREGORY J. HAMILTON
BUILDING PRACTITIONER No. DP-AD 222

DATE 07/11/19 | DRAWN G.J.H.
SCALE | CHECKED G.H.
DETAIL PERSPECTIVE VIEWS
JOB No. 19-080 | A3 | SHEET No. 1 of 5

COOLIBAH CABINS
Transportable Cabins, Granny Flats & Homes
90 Calotis Street
Red Cliffs, Victoria 3496



PROPOSED LOCALITY PLAN

1:500

THESE ARE THE PLANS REFERRED TO IN THE SPECIFICATION AND CONTRACT
SIGNED :
OWNERS .....
.....
BUILDER .....

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CLIENT	JOB	REV.	DATE	BY	AMENDMENTS	CKD.
ENVIRONMENTAL CONSTRUCTION OPERATIONS	PROPOSED NEW ACCOMMODATION CABINS LOT 9 DP758402 36 COWPER STREET EUSTON NSW 2737					

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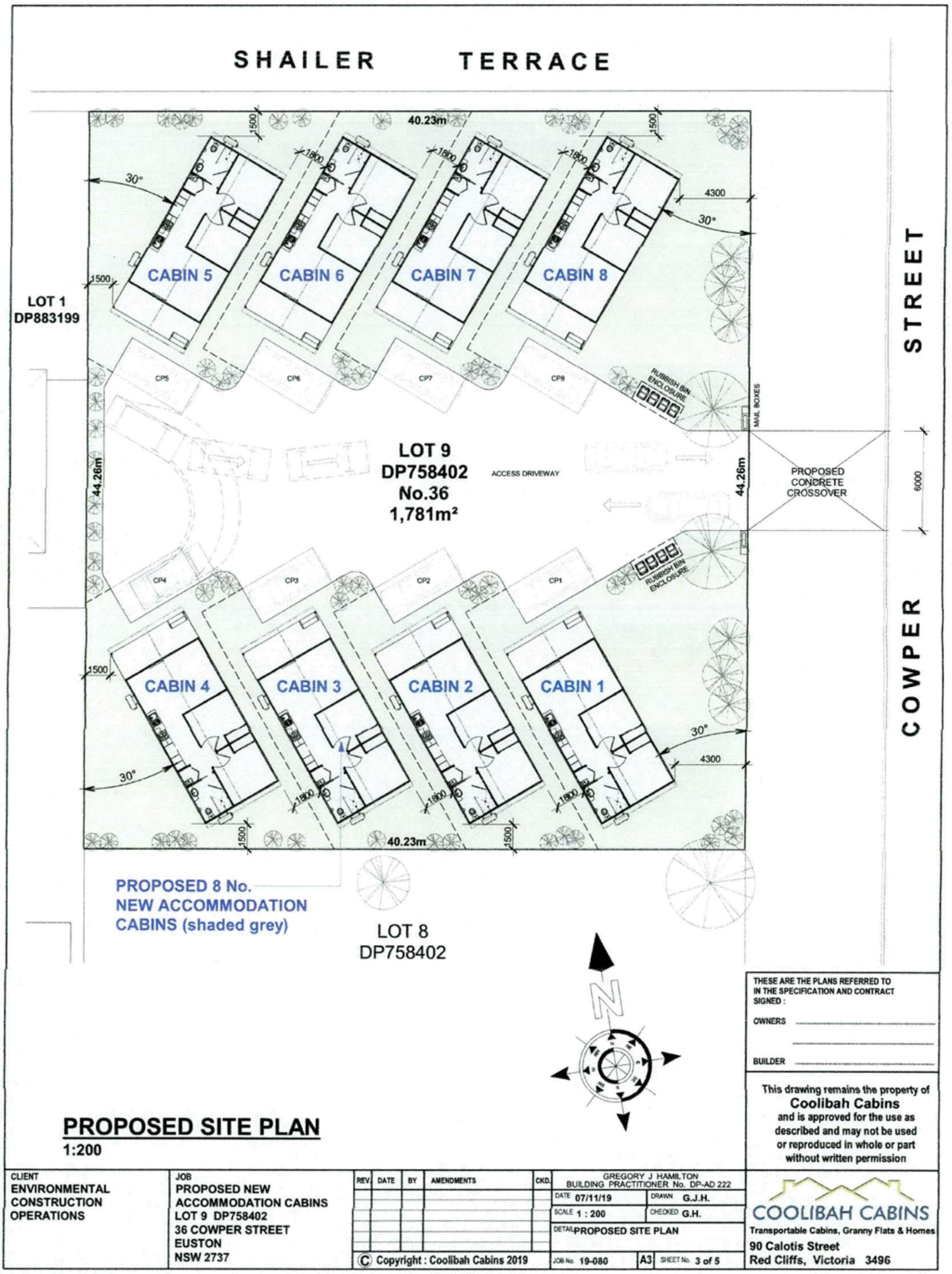
GREGORY J HAMILTON
BUILDING PRACTITIONER No. DP-AD 222

DATE 07/11/19	DRAWN G.J.H.
SCALE 1 : 500	CHECKED G.H.
DETAIL PROPOSED LOCALITY PLAN	
JOB No. 19-080	A3 SHEET No. 2 of 5

COOLIBAH CABINS
Transportable Cabins, Granny Flats & Homes
90 Calotis Street
Red Cliffs, Victoria 3496


SHAILER TERRACE
COWPER STREET
40.23m
1500
1800
30°
4300
CABIN 5
CABIN 6
CABIN 7
CABIN 8
CP5
CP6
CP7
CP8
RUBBISH BIN ENCLOSURE
MAIL BOXES
LOT 1
DP883199
LOT 9
DP758402
No.36
1,781m²
ACCESS DRIVEWAY
44.26m
PROPOSED CONCRETE CROSSOVER
6000
CP4
CP3
CP2
CP1
CABIN 4
CABIN 3
CABIN 2
CABIN 1
PROPOSED 8 No. NEW ACCOMMODATION CABINS (shaded grey)
LOT 8
DP758402
N
THESE ARE THE PLANS REFERRED TO IN THE SPECIFICATION AND CONTRACT
SIGNED :
OWNERS
BUILDER
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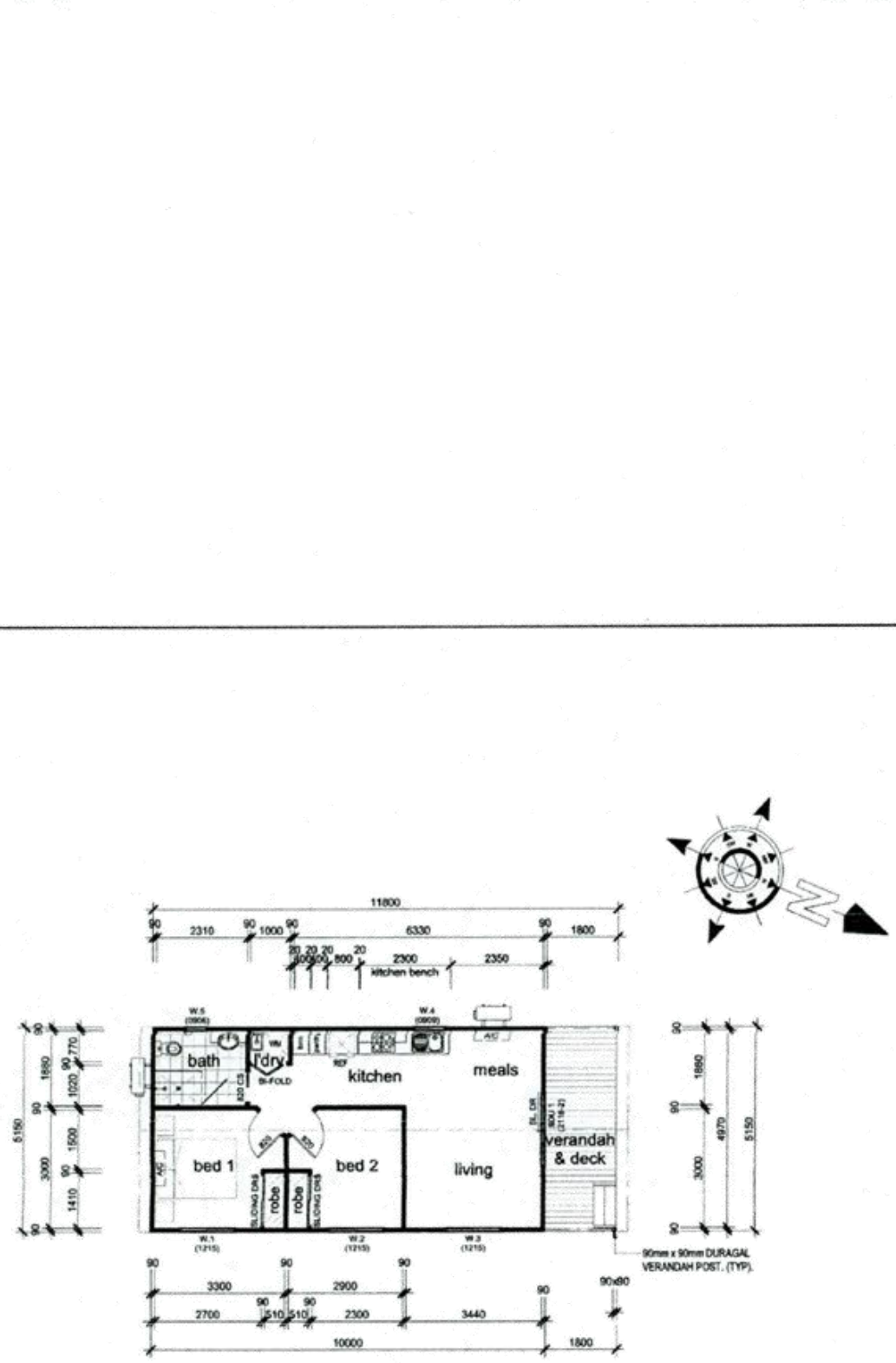
PROPOSED SITE PLAN
1:200
CLIENT
ENVIRONMENTAL CONSTRUCTION OPERATIONS
JOB
PROPOSED NEW ACCOMMODATION CABINS
LOT 9 DP758402
36 COWPER STREET
EUSTON
NSW 2737
REV. DATE BY AMENDMENTS CKD.
GREGORY J HAMILTON
BUILDING PRACTITIONER No. DP-AD 222
DATE 07/11/19
DRAWN G.J.H.
SCALE 1 : 200
CHECKED G.H.
DETAIL PROPOSED SITE PLAN
© Copyright : Coolibah Cabins 2019
JOB No. 19-080
A3
SHEET No. 3 of 5
COOLIBAH CABINS
Transportable Cabins, Granny Flats & Homes
90 Calotis Street
Red Cliffs, Victoria 3496

AREAS	
Cabin	51.50m²
Verandah & Deck	9.27m²



PROPOSED FLOOR PLAN

1:100

THESE ARE THE PLANS REFERRED TO IN THE SPECIFICATION AND CONTRACT SIGNED: OWNERS _____ BUILDER _____	This drawing remains the property of Coolibah Cabins and is approved for the use as described and may not be used or reproduced in whole or part without written permission	CLIENT ENVIRONMENTAL CONSTRUCTION OPERATIONS	JOB PROPOSED NEW ACCOMMODATION CABINS LOT 9 DP758402 36 COWPER STREET EUSTON NSW 2737	REV. DATE BY AMENDMENTS CKD.	GREGORY J. HAMILTON BUILDING PRACTITIONER No. DP-AD 222	DATE 07/11/19 DRAWN G.J.H.	SCALE 1 : 100 CHECKED G.H.	DETAIL PROPOSED FLOOR PLAN	JOB No. 19-080 A3 SHEET No. 4 of 5	COOLIBAH CABINS Transportable Cabins, Granny Flats & Homes 90 Calotis Street Red Cliffs, Victoria 3496
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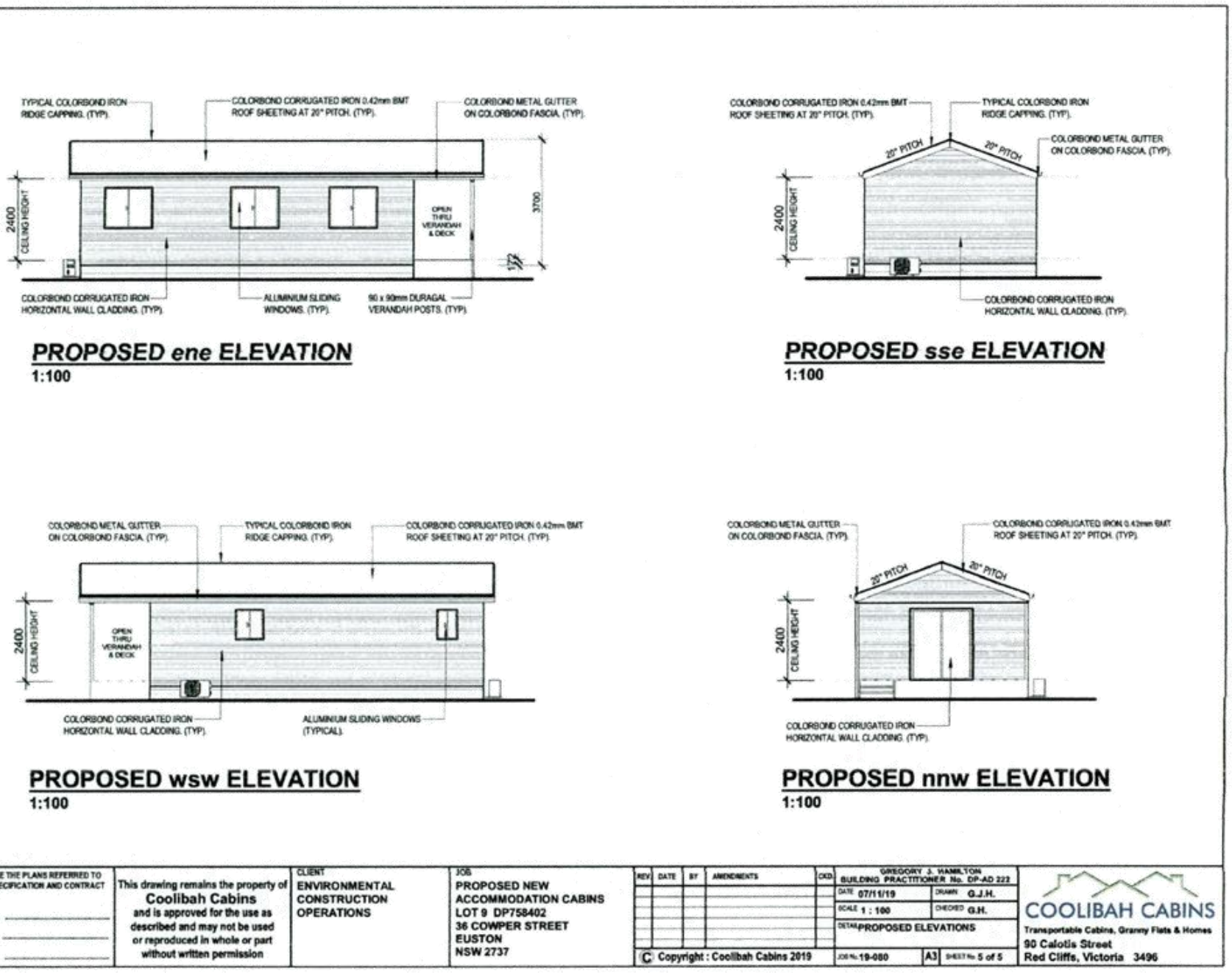
TYPICAL COLORBOND IRON RIDGE CAPPING. (TYP).
COLORBOND CORRUGATED IRON 0.42mm BMT ROOF SHEETING AT 20° PITCH. (TYP).
COLORBOND METAL GUTTER ON COLORBOND FASCIA. (TYP).
2400 CEILING HEIGHT
OPEN THRU VERANDAH & DECK
3700
COLORBOND CORRUGATED IRON HORIZONTAL WALL CLADDING. (TYP).
ALUMINIUM SLIDING WINDOWS. (TYP).
90 x 90mm DURAGAL VERANDAH POSTS. (TYP).
PROPOSED ene ELEVATION
1:100
COLORBOND CORRUGATED IRON 0.42mm BMT ROOF SHEETING AT 20° PITCH. (TYP).
TYPICAL COLORBOND IRON RIDGE CAPPING. (TYP).
20° PITCH
20° PITCH
COLORBOND METAL GUTTER ON COLORBOND FASCIA. (TYP).
2400 CEILING HEIGHT
COLORBOND CORRUGATED IRON HORIZONTAL WALL CLADDING. (TYP).
PROPOSED sse ELEVATION
1:100
COLORBOND METAL GUTTER ON COLORBOND FASCIA. (TYP).
TYPICAL COLORBOND IRON RIDGE CAPPING. (TYP).
COLORBOND CORRUGATED IRON 0.42mm BMT ROOF SHEETING AT 20° PITCH. (TYP).
2400 CEILING HEIGHT
OPEN THRU VERANDAH & DECK
COLORBOND CORRUGATED IRON HORIZONTAL WALL CLADDING. (TYP).
ALUMINIUM SLIDING WINDOWS (TYPICAL).
PROPOSED wsw ELEVATION
1:100
COLORBOND METAL GUTTER ON COLORBOND FASCIA. (TYP).
COLORBOND CORRUGATED IRON 0.42mm BMT ROOF SHEETING AT 20° PITCH. (TYP).
20° PITCH
20° PITCH
2400 CEILING HEIGHT
COLORBOND CORRUGATED IRON HORIZONTAL WALL CLADDING. (TYP).
PROPOSED nnw ELEVATION
1:100
THESE ARE THE PLANS REFERRED TO IN THE SPECIFICATION AND CONTRACT SIGNED :
OWNERS
BUILDER
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CLIENT ENVIRONMENTAL CONSTRUCTION OPERATIONS
JOB PROPOSED NEW ACCOMMODATION CABINS LOT 9 DP758402 36 COWPER STREET EUSTON NSW 2737
REV DATE BY AMENDMENTS CKD
GREGORY J. HAMILTON BUILDING PRACTITIONER No. DP-AD 223
DATE 07/11/19 DRAWN G.J.H.
SCALE 1 : 100 CHECKED G.H.
DETAIL PROPOSED ELEVATIONS
C Copyright : Coolibah Cabins 2019
JOB No. 19-080 A3 SHEET No. 5 of 5
COOLIBAH CABINS
Transportable Cabins, Granny Flats & Homes
90 Calotis Street
Red Cliffs, Victoria 3496

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From: Roy Costa Reception <roycostareception@roycosta.com.au> Sent: Wed 26/02/2020 3:18 PM
To: Ray Mitchell
Cc:
Subject: RE: 8 unit development Euston

Good afternoon Ray,

We refer to your recent telephone conversation with Roy from our office in respect to the above proposal being Development Application DA 23/2020.

We have reviewed your advise of 17 February 2020 and wish to advise that the units will be constructed upon the site and will not be constructed on another site and transported to the subject land.

We agree to a condition being placed upon the DA Approval in this regard.

Given the above, we believe the proposal is not subject to the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulations 2005 (the Regulation).

Therefore, we now seek Council to further process the Development Application and issue the Development Approval accordingly.

Regards

Roy Costa Planning & Development
164 Eighth Street Mildura
Ph: 03 5021 0031
Email: reception@roycosta.com.au

See more about: Roy Costa Reception.

.Meeting	Date	Officer	Title	Target
Council 17/12/2019	17/12/2019	Manning-Rayner, Nikkita	Nominations for the Western Joint Regional Planning Panel	30/04/2020
Notes *10 Mar 2020 - 4:04 PM - Carol Holmes* Revised Target Date changed by: Holmes, Carol From: 31 Dec 2019 To: 30 Apr 2020 Reason: Liaise membership details with Western Joint Regional Planning Panel				