



MINUTES

**Extraordinary Council Meeting
Wednesday, 28 October 2020**

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7.1	General Manager Recruitment	7

**MINUTES OF BALRANALD SHIRE COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD
ON WEDNESDAY, 28 OCTOBER 2020 AT 5.01PM**

1 OPENING OF MEETING

2 ACKNOWLEDGMENT OF COUNTRY

PRESENT:

Administrator Mike Colreavy

IN ATTENDANCE:

Peter Kozlowski (Acting General Manager), Terri Bilske (Director Corporate & Community Services), Ray Davy (Director Infrastructure & Development), Carol Holmes (Senior Executive Officer).

3 APOLOGIES

There were no apologies

4 DISCLOSURE OF INTEREST

GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)

PART A – ITEMS REQUIRING DECISION

5 GENERAL MANAGER'S REPORTS

5.1 DELEGATIONS OF AUTHORITY TO THE GENERAL MANAGER**PURPOSE OF REPORT**

To provide delegations of authority to the General Manager.

RESOLUTION 2020/175

Moved: Mike Colreavy

The General Manager, and in the absence of the General Manager the Acting General Manager, is delegated authority under section 377 of the Local Government Act 1993 (the Act) to exercise and/or perform on behalf of the Council the powers, authorities, duties and functions of the Council, subject to the following:

- 1) Any lawful direction of the Administrator, or Council;
- 2) The General Manager is restrained from carrying out any of those functions of Council excluded from delegation by operation of section 377(1) of the Act;
- 3) The General Manager is entitled to carry out any functions delegated to the Council by the Department Chief Executive Officer or the Minister, subject to any express limitations imposed by the Departmental Chief Executive or Minister;
- 4) The delegation to the General Manager is limited in accordance with Council's adopted policies in force from time to time.
- 5) The General Manager, in accordance with section 355 of the Act, implementing, without undue delay, lawful decisions of the Council.
- 6) If a function is conferred or imposed on an employee of the Council under any other legislation, the function is deemed to be conferred or imposed on the Council and is delegated to the General Manager.

CARRIED

5.2 YANGA CREEK/LAKE & MURRUMBIDGEE RIVER OPTIMISATION - SURVEY PROPOSAL**PURPOSE OF REPORT**

To outline a justification for Council to invest in the completion of baseline survey focussing on in-channel structures such as weirs, regulators, or block banks and cross sectional profiles at Balranald low-level Weir and along Yanga Creek.

To discuss a process of utilising the survey data to complete an options study (DPIE) that will underpin a proposal to optimise the Yanga-Murrumbidgee ecosystem.

RESOLUTION 2020/176

Moved: Mike Colreavy

1. That Council receives and notes this report.
2. That Council resolves to have the baseline survey completed by the end of this year.
3. That the contract be awarded to Price-Merritt Consulting (totalling \$12.5k +GST).

CARRIED

PART B – ITEMS FOR INFORMATION**6 CORPORATE & COMMUNITY SERVICES REPORTS****6.1 BIDGEE HAVEN QUARTERLY REPORT****PURPOSE OF REPORT**

The purpose of the Bidgee Haven Retirement Hostel Quarterly Report and Financial Review is to provide Council with information regarding activity within the Hostel including accurate and timely reporting of revenue and expenditure against the adopted Operational and Capital Works budget.

RESOLUTION 2020/177

Moved: Mike Colreavy

- a. That Council Receives and Notes the Bidgee Haven Retirement Hostel September 2020 Quarterly Report inclusive of financial information against the operational and capital budget.
- b. That Council issues a public statement within 3 weeks detailing the main contributing factors of the turnaround of Bidgee Haven Hostel finances from the substantial deficits of recent years to the current position.
- c. That the information above be provided to the Ageing Well, Aged Care and Facilities Advisory committee.

CARRIED

6.2 2020-21 CAPITAL WORKS REPORT - TO SEPTEMBER 2020**PURPOSE OF REPORT**

The purpose is to provide Council with a monthly update and information regarding expenditure on the Capital Works Program against the adopted budget to 30 September 2020.

RESOLUTION 2020/178

Moved: Mike Colreavy

That the report on the status of the 2020/21 Capital Works Program for expenditure against the Operational Plan to 30 September 2020 be received and noted.

CARRIED

6.3 BALRANALD CARAVAN PARK**PURPOSE OF REPORT**

The purpose of this report is to present accurate and transparent financial information pertaining to the Balranald Caravan Park for the year to date 30 September 2020.

RESOLUTION 2020/179

Moved: Mike Colreavy

That Council receives and notes the Balranald Caravan Park Financial Report for the 3 months ended September 2020.

CARRIED

6.4 TOURISM MONTHLY FINANCIAL REPORT**PURPOSE OF REPORT**

The purpose of the Tourism Financial Review report is to provide Council with accurate and timely reporting of Revenue, Expenditure and Capital Works against the adopted Operational and Capital Works budget in relation to the Tourism Department of Council.

RESOLUTION 2020/180

Moved: Mike Colreavy

That Council receives and notes the Tourism Monthly Financial Report to 30 September 2020.

CARRIED

6.5 COUNCIL FINANCIAL REPORT - SEPTEMBER 2020**PURPOSE OF REPORT**

The purpose of the Financial Review report is to provide Council with accurate and timely reporting of income and expenditure against the adopted 2020-21 Operational and Capital Works budget.

RESOLUTION 2020/181

Moved: Mike Colreavy

That the report on the Financial Review against Council's Operational Plan to 30 September 2020 be received and noted.

CARRIED

7 CONFIDENTIAL MATTERS

The report to be tabled in the following confidential session prepared by Local Government New South Wales Management Solutions and subsequent discussions will relate to personnel matters about individual applicants for the General Manager position provided to Council on a confidential basis.

RESOLUTION 2020/182

Moved: Mike Colreavy

That Council considers the confidential report(s) listed below on the General Managers Recruitment in a meeting closed to the public and all staff except for the Minute Taker, in accordance with Section 10A(2)(a) of the Local Government Act 1993.

CARRIED

RESOLUTION 2020/183

Moved: Mike Colreavy

That Council moves out of Closed Council into Open Council at 6.25pm.

CARRIED

7.1 ADMINISTRATOR'S MINUTE - GENERAL MANAGER RECRUITMENT**RESOLUTION 2020/184**

Moved: Mike Colreavy


1. That Council accepts the recommendation of the Committee of the Whole and resolves to appoint the successful candidate to the position of General Manager subject to the negotiation of a contract and background checks coming back without any adverse findings;
2. That if those negotiations prove unsuccessful, Council resolves to go back out to market early in 2021; and
3. That Council resolves to affix the Council seal to the General Manager employment contract in accordance with the Local Government Act 1993.

CARRIED

The Meeting closed at 6.29pm.

The minutes of this meeting were confirmed at the Council Meeting held on 17 November 2020.


.....
CHAIRPERSON


.....
ACTING GENERAL MANAGER

