



MINUTES

**Ordinary Council Meeting
Tuesday, 17 November 2020**

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**MINUTES OF BALRANALD SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD
ON TUESDAY, 17 NOVEMBER 2020 AT 5PM**

1 OPENING OF MEETING

2 ACKNOWLEDGMENT OF COUNTRY

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

PRESENT:

Administrator Mike Colreavy

IN ATTENDANCE:

Peter Kozlowski (Acting General Manager), Terri Bilske (Director Corporate & Community Services), Ray Davy (Director Infrastructure & Development), Carol Holmes (Senior Executive Officer)

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE COUNCIL MEETING HELD ON 20 OCTOBER 2020

RESOLUTION 2020/185

Moved: Administrator Mike Colreavy

1. That the Minutes of the Council Meeting held on 20 October 2020 be received and noted.

CARRIED

4.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 28 OCTOBER 2020

RESOLUTION 2020/186

Moved: Administrator Mike Colreavy

That the Minutes of the Extraordinary Council Meeting held on 28 October 2020 be received and noted.

CARRIED

5 DISCLOSURE OF INTEREST

6 ADMINISTRATOR MINUTE/REPORT

RESOLUTION 2020/187

Moved: Administrator Mike Colreavy

That Council deal with Item 6.1 - Administrator's Minute relating to the General Manager Recruitment as a matter of importance to Council.

CARRIED

6.1 ADMINISTRATOR'S MINUTE - GENERAL MANAGER RECRUITMENT

RESOLUTION 2020/188

Moved: Administrator Mike Colreavy

1. That Council hereby records the appointment of Mr Oliver McNulty to the position of General Manager for a five-year contract term commencing on 14 December 2020.
2. That Council's appreciation be conveyed to Mr Peter Kozlowski for undertaking the interim role of Acting General Manager since August.

CARRIED

7 COMMITTEE REPORTS FOR ADOPTION

7.1 REPORT OF THE EUSTON PROGRESS ADVISORY COMMITTEE ON 26 OCTOBER 2020

PURPOSE OF REPORT

To provide a report from the Euston Progressive Advisory Committee meeting held on 26 October 2020.

RESOLUTION 2020/189

Moved: Administrator Mike Colreavy

That Council notes the Euston Progressive Advisory Committee (EPAC) Euston Priority List:

1. Taylor Rd & Bertram Rd Calming
 - 2.(equal second) Addresses and Street Numbers fixed
 - 3.(equal second) Kilpatrick Rd Upgrade
 - 4.Footpaths
 - 5.Water Treatment
 - 6.Regent Parrots Project
 - 7.Prungle Rd-Benanee Rd, Tapalin Mail Rd
 - 8.Shire Office Present in Euston
 - 9.Tourist Signage coming into Euston
-

10. Netball-Basket Ball Courts
11. Euston State Forest Eco Trail-walking track
12. More services in Euston
13. Tourism Projects-Story board, walking track
14. VCAL education
15. Eucalyptus oil factory-placement

CARRIED

7.2 REPORT OF THE STRENGTHENING COMMUNITY, ACCESS, INCLUSION & WELLBEING ADVISORY COMMITTEE ON 2 NOVEMBER 2020

PURPOSE OF REPORT

To provide a report from the Strengthening Community, Access, Inclusion and Wellbeing Advisory Committee meeting held on 2 November 2020.

RESOLUTION 2020/190

Moved: Administrator Mike Colreavy

That Council:

1. Notes the development of SCAIAWAC's Priority Areas;
 - a. Service Mapping
 - b. Mental Health Well Being All Ages
 - c. Early Intervention
 - d. Finding the Services Gaps
 - e. Promoting to Community Opportunities when they occur.
2. Refers all advisory committees to the adopted FY2020-21 Operational Plan publically available on Council's webpage.

CARRIED

7.3 REPORT OF THE GROWING BUSINESS, INDUSTRY & TOURISM ADVISORY COMMITTEE ON 6 OCTOBER 2020

PURPOSE OF REPORT

To provide a report from the Growing Business, Industry & Tourism Advisory Committee meeting held on 6 October 2020.

RESOLUTION 2020/191

Moved: Administrator Mike Colreavy

That Council:

1. Notes the GBITAC Tourism Priority List (GBITAC Meeting Item 6.2);
 - a. Riverside project,
 - b. VIC Upgrade and
 - c. River health and promotion.
2. Notes that GBITAC recommendation all of the FWJO \$1M Tourism Fund be dedicated to the Visitor's Information Centre Upgrade Project.

CARRIED

GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)**PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 CHRISTMAS/NEW YEAR OFFICE CLOSURE****PURPOSE OF REPORT**

To advise Council of the proposed arrangements for Council offices and staff over Christmas and New Year period.

RESOLUTION 2020/192

Moved: Administrator Mike Colreavy

1. That Council approves the closure of its office and operations over the Christmas /New Year period commencing 5pm on Wednesday 23rd December and re-opening on Monday 4th January 2021.
2. That adequate staffing be maintained for normal essential services and emergency call outs from Christmas to New Year, and throughout January.
3. The General Manager advertises Council's closure over the Christmas/New Year Period.

CARRIED

8.2 ESTABLISHMENT OF BIDGEE HAVEN BOARD OF MANAGEMENT**PURPOSE OF REPORT**

This report communicates Council's consideration of establishing a Bidgee Haven Hostel Committee of Management (the Board).

RESOLUTION 2020/193

Moved: Administrator Mike Colreavy

- 1 That Acting General Manager, Mr Kozlowski be requested to provide a handover report to the Administrator for Council's consideration covering significant matters relevant to Council's general management and operations, as he deems necessary, ahead of his impending departure on 11 December 2020.
2. That the Acting General Manager be requested to specifically advise on the current management framework for the operation of the Bidgee Haven Hostel, suggesting appropriate changes, in the handover report.
3. That, taking into account information received in the Acting General Manager handover report, and after consultation with the Ageing Well Aged Care and Facilities Advisory Committee, the incoming General Manager, Mr McNulty be requested to report to Council on the most suitable management framework for the Bidgee Haven Hostel, as a matter of high priority early in 2021.

CARRIED

8.3 ESTABLISHMENT OF A BALRANALD CEMETERY MASTER PLAN**PURPOSE OF REPORT**

This report considers the development of a Cemetery Master Plan for Balranald.

RESOLUTION 2020/194

Moved: Administrator Mike Colreavy

That resourcing for a Balranald cemetery master plan be considered in preparing the 2021-2022 Operational Plan & Revenue Policy, and updated Long-Term Financial Plan.

CARRIED

8.4 ADVISORY COMMITTEES MEMBERSHIP - LATE EXPRESSIONS OF INTEREST & RESIGNATIONS**PURPOSE OF REPORT**

- To notify Council of any resignations from Advisory Committees.
 - To notify Council of the latest Expressions of Interest and make recommendations about Advisory Committees new membership.
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RESOLUTION 2020/195

Moved: Administrator Mike Colreavy

1. That Council notes the resignation of Guy Fielding from the Ageing Well, Aged Care and Facilities Advisory Committee and Growing Business, Industry and Tourism Advisory Committee.
2. That Council notes the resignation of Hank van Apeldoorn from the Growing Business, Industry and Tourism Advisory Committee and the Strengthening Access, Inclusion and Wellbeing Advisory Committee
3. That Council considers the Expressions of Interest and sends individual letters of invitation to:
 - (a) Ms Mia Zaffina to join the Ageing Well, Aged Care and Facilities Advisory Committee
 - (b) Ms Sue Morton and Ms Valerie Bradbury to join the Balranald Beautification Advisory Committee
 - (c) Mr Geoff Windmill to join the Sport & Recreation Advisory Committee
 - (d) Ms Janice Windmill to join the Euston Progressive Advisory Committee;

CARRIED

8.5 DISABILITY ACTION PLAN REVIEW

PURPOSE OF REPORT

This report recommends a review of the current Disability Action Plan 2017-2019.

RESOLUTION 2020/196

Moved: Administrator Mike Colreavy

That Council commences a review of the current Disability Action Plan 2017-2019 with a view to updating the status of actions and developing a new Plan, with appropriate community consultation, for the period of 2021-2025, to be completed by the 31 March 2021 and for consideration by Council at the April Ordinary Council Meeting.

CARRIED

8.6 OPERATIONAL PLAN 2021-2022 TIMELINES

PURPOSE OF REPORT

To present a timeline associated with the preparation and adoption of Council's 2021-2022 Operational Plan.

RESOLUTION 2020/197

Moved: Administrator Mike Colreavy

That Council approves the proposed timeline for the preparation and adoption of the 2021-2022 Operational Plan for Balranald Shire Council, as detailed in this report.

CARRIED

8.7 DROUGHT COMMUNITY GRANT FUNDING

PURPOSE OF REPORT

To provide an update on the Drought Community Funding, applications received and variations to previous applications.

RESOLUTION 2020/198

Moved: Administrator Mike Colreavy

1. Council notes the application for variation of milestones of grant acquittal until 31st May 2021;
2. Council notes there is a small surplus still available through the Community Events and Infrastructure funding stream with applications closing on Wednesday 10 December 2020;
3. Council notes the application for variation of the two streams into a single Community and Events Stream in the funding deed;
4. Council approves the following donation applications

-
- a) Balranald Art Gallery of \$10,000 for the Balarchie Mega Art on Theatre Royal;
 - b) Balranald Golf Club Inc. of \$2716 to improve surfacing of the first fairway;
 - c) Balranald Men's shed of \$1000 to install security cameras at Men's Shed, and
 - d) Balranald Inc. of \$5000 for a Community Fun Sports and Market Day.
5. Council approves the following variations of previous donation applications;
- a) Homebush Recreation Club approved funding of \$10,000 towards the Rodeo be varied to allow the preparation of Recreation Club grounds for future Rodeos;
 - b) Robinvale/Euston Ski Race, funding of \$2,000 for public liability insurance and purchase of soft drinks be varied to allow the committee to purchase an electrical generator; and
 - c) Balranald 5 Rivers Outback Festival Committee approved funding of \$10,000 for Family Fun Day at Kyalite be varied to allow the committee to host an alternative event or to purchase equipment for future events.

CARRIED

8.8 CHRISTMAS LIGHT COMPETITION

PURPOSE OF REPORT

To obtain Council's approval for \$600 to be spent on a Christmas Light Competition as an incentive for residents to decorate their properties.

RESOLUTION 2020/199

Moved: Administrator Mike Colreavy

1. Council allocates \$600 towards the provision of the Christmas Light Competition for Balranald Shire Residents;
2. That the judging of Christmas Light competition after registrations close in the week commencing of 14 December 2020 be conducted by representatives of the Executive of Chairs Advisory Committee as determined by that committee.

CARRIED

8.9 THEATRE ROYAL RENOVATION AND RESTORATION PLAN

PURPOSE OF REPORT

To pursue a long term plan for the renovation and restoration of the Theatre Royal.

RESOLUTION 2020/200

Moved: Administrator Mike Colreavy

That resourcing for this plan be considered in preparing the 2021-2022 Operational Plan & Revenue Policy, and updated Long-Term Financial Plan.

CARRIED

8.10 STRATEGY TO DEAL WITH ROAD NETWORK DAMAGE DUE TO UNAUTHORISED VEHICLE MOVEMENTS DURING ROAD CLOSURES**PURPOSE OF REPORT**

To recommend to Council a strategy to deal with road network damage due to unauthorised vehicle movements during road closures.

RESOLUTION 2020/201

Moved: Administrator Mike Colreavy

1. That a preliminary report be prepared for the December Council meeting advising on what, if any, powers Council may have to recover costs associated with road network damage due to unauthorised vehicle movements and what cost elements would be involved to position Council to proceed with this,
2. That resourcing for this proposed strategy and its preparation be considered in preparing the 2021-2022 Operational Plan and Long-Term Financial Plan.

CARRIED

9 CORPORATE & COMMUNITY SERVICES REPORTS**9.1 BALRANALD CARAVAN PARK - TEMPORARY MANAGEMENT****PURPOSE OF REPORT**

To seek approval for the extension of temporary management of Balranald Caravan Park for a period of 12 months, to enable Council to research and ascertain the best operating model to maximise community benefit.

RESOLUTION 2020/202

Moved: Administrator Mike Colreavy

That due to the extended travel restrictions and the impact of the COVID-19 pandemic on the tourism industry, Council endorses an extension to the temporary Caravan Park Management for a further period of 12 months from 1 January 2021.

CARRIED

9.2 QUARTERLY BUDGET REVIEW - SEPTEMBER 2020**PURPOSE OF REPORT**

To advise Council of the Quarterly budget review and financial position as at 30 September 2020.

RESOLUTION 2020/203

Moved: Administrator Mike Colreavy

1. That the Officers Report be received and noted;
2. That the proposed budget adjustments to reflect Council decisions since budget and

- quarterly budget adjustments be endorsed;
3. That the Council endorses the Statement acknowledging the financial position is considered satisfactory.

CARRIED

9.3 STATEMENT OF FUNDS

PURPOSE OF REPORT

The purpose of this report is to:

1. To advise Council of the balance of funds and investments held for the month ending 30 September 2020;
 2. Certify that Council's investments have been made in accordance with the *Local Government Act 1993 (Section 625)*, the Local Government (General) Regulation 2005 (Section 212) and Council's Investment Policy, which was adopted by Council on the 17 October 2017.
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RESOLUTION 2020/204

Moved: Administrator Mike Colreavy

That Council receives and notes the Statement of Funds for the period ending 30 October 2020.

CARRIED

10 INFRASTRUCTURE & DEVELOPMENT REPORTS

10.1 DA 19/2021 - SUBDIVISION - KILPATRICK ROAD EUSTON

PURPOSE OF REPORT

To seek Council's consent for a development application from D Walker for a subdivision.

RESOLUTION 2020/205

Moved: Administrator Mike Colreavy

That Council approves Development Application 19/2021 for the subdivision of Lot 1 DP11870605, Lot 2 DP 1187548, Lot 3 DP 1187548 & Proposed Lot 3 approved under development application 09/2020, subject to the following conditions:

1. No alteration to approved plans and specifications is allowed unless separately approved by Council.
 2. The subdivision must conform with the plan as submitted.
 3. Plans prepared by an appropriately qualified surveyor must be submitted to Council prior to the release of the Subdivision Certificate.
 4. Alterations to existing or additional accesses are to be to the satisfaction of Council or its delegate, and at the applicant's full cost.
 5. Any such adjustments to access to the proposed allotments require a road opening permit to be obtained from Council prior to the commencement of any works in the road reserve. The applicant is responsible for full cost of repairs to rectify any damage to public infrastructure.
-

6. The created allotments will not carry a dwelling entitlement.

Reasons for the imposition of conditions:

- Statutory compliance
- Ensure appropriate infrastructure is provided for the development
- Ensure impacts on the natural and built environment are minimised

CARRIED

10.2 INFRASTRUCTURE REPORT

PURPOSE OF REPORT

This is a monthly report to update Council on infrastructure works currently in hand and in planning, updated to 6 November 2020.

RESOLUTION 2020/206

Moved: Administrator Mike Colreavy

That the monthly update of infrastructure projects be received and noted.

CARRIED

10.3 BARLANALD WATER TREATMENT PLANT

PURPOSE OF REPORT

This report updates Council on the draft findings of the Integrated Water Cycle Management Strategy report by Public Works Advisory in relation to the Balranald Water Treatment Plant and the associated implications.

RESOLUTION 2020/207

Moved: Administrator Mike Colreavy

1. That the report be received and noted.
2. That Council continues to advocate in the strongest possible terms for the replacement of the Balranald Water Treatment Plant with funding of not less than 60%.
3. That this advocacy takes the form of political representations at the highest level in addition to ongoing representations through relevant agencies.

CARRIED

10.4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM

PURPOSE OF REPORT

In July 2020, Council resolved to accept a Commonwealth Government grant of \$832,921 excluding GST under the Local Roads and Community Infrastructure Program (LRCIP). Council resolved (Resolution 2020/107) to allocate the sum of \$180,000 to signs and other road furniture across the Shire affecting the safety of the Council's road network, and that the remainder of the funds be allocated to projects as determined by the Executive of Chairs Advisory Committee after consideration by their respective Advisory Committees. A number of specific projects were suggested for consideration, and the Executive of Chairs was requested to submit its recommendations to the October Ordinary Council Meeting for the consideration of Council. However, due to the timing of the establishment of the Advisory Committees, no recommendations have yet been received or considered by the Executive of Chairs.

Council has not yet received the consolidated advice of the Advisory Committees, and there is some urgency to submit a Programme of Works to the funding body for works to be completed by 30 June 2021. Consequently, this report proposes that Council now determine the projects to be funded by this grant, based on the community projects previously referred to the Advisory Committees, now with the addition of traffic calming as a road safety issue for Bertram and Taylor Roads, Euston. This decision would be subject to review in the event of any contrary feedback from the Advisory Committees before the end of November.

Council has been advised that a further round of funding under the LRCIP will result in a further amount of \$616,739 being made available to Council for works to be completed by December 2021. This report further proposes that the allocation of those funds be considered in early 2021.

RESOLUTION 2020/208

Moved: Administrator Mike Colreavy

1. That Council adopts the projects listed in Attachment 1 for funding under the first tranche of Local Roads and Community Infrastructure Program funds, subject to any feedback from Advisory Committees received by 11 December 2020.
2. That the Council Advisory Committees be advised that Council will seek further input in early 2021 regarding additional projects that might be funded under the second tranche of Local Roads and Community Infrastructure Program funds.

CARRIED

PART B – ITEMS FOR INFORMATION**11 GENERAL MANAGER'S REPORTS****11.1 OUTSTANDING ACTIONS****PURPOSE OF REPORT**

To bring forward for information, the Outstanding Action list from the previous council resolutions.

RESOLUTION 2020/209

Moved: Administrator Mike Colreavy

1. That the report be received and noted.
2. That Council notes that since Council resolved (by resolution 2020/161) to refer the 2019-2020 Financial Statements to audit on 20 October 2020, Council's Finance Manager has departed, the Statements are being reviewed and amended prior to the completion of the audit, and that an extension of time for their completion has been sought from the office of Local Government.

CARRIED

11.2 ACTING GENERAL MANAGER'S REPORT**PURPOSE OF REPORT**

To advise of recent communication with Council, updates of interest including future reports to Council, and matters which may be reported further to Council

RESOLUTION 2020/210

Moved: Administrator Mike Colreavy

That Council receives and notes the report.

CARRIED

11.3 AUSTRALIA DAY CELEBRATIONS 2021**PURPOSE OF REPORT**

To provide an update on plans for the 2021 Australia Day celebrations.

RESOLUTION 2020/211

Moved: Administrator Mike Colreavy

That the report be received noted and that Advisory Committee of Chairs be requested to determine the recipients of the Australia Day Awards and to host the Australia Day Ambassador.

CARRIED

12 CORPORATE & COMMUNITY SERVICES REPORTS**12.1 COUNCIL FINANCIAL REPORT - OCTOBER 2020****PURPOSE OF REPORT**

The purpose of the Financial Review report is to provide Council with accurate and timely reporting of income and expenditure against the adopted 2020-21 Operational and Capital Works budget.

RESOLUTION 2020/212

Moved: Administrator Mike Colreavy

That the report on the Financial Review against Council's Operational Plan to 31 October 2020 be received and noted.

CARRIED

12.2 BIDGEE HAVEN RETIREMENT HOSTEL RESERVE ESTABLISHMENT**PURPOSE OF REPORT**

The purpose of the Bidgee Haven Retirement Hostel Reserve establishment is to seek Council approval to create a Reserve for the balance of all surplus and deficit funds from year ending 2003 to June 2020 and to transfer these funds into a Reserve to fund any future deficits from own source revenue or grow the reserve for further development from predicted future surpluses when the 15 bed dementia wing is built.

RESOLUTION 2020/213

Moved: Administrator Mike Colreavy

That Council Approves the establishment of the Bidgee Haven Retirement Hostel Reserve as internally restricted funds equivalent \$63,530 which is the balance for all surplus and deficit funds from the financial year ending 30 June 2003 to 30 June 2020.

CARRIED

13 INFRASTRUCTURE & DEVELOPMENT REPORTS**13.1 PLANNING ADMINISTRATION****PURPOSE OF REPORT**

To advise Council of activities in the Planning area

RESOLUTION 2020/214

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

13.2 ARTSTATE 2020

PURPOSE OF REPORT

To inform Council of the attendance of the Director Infrastructure and Development at ArtState 2020 in Wagga Wagga.

RESOLUTION 2020/215

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

14 NOTICE OF MOTION / QUESTIONS ON NOTICE

Nil

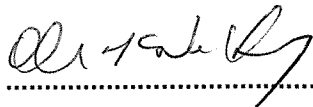
15 CONFIDENTIAL MATTERS

Nil

The Meeting closed at 7.19pm.

The minutes of this meeting were confirmed at the Council Meeting held on 15 December 2020.


.....
CHAIRPERSON


.....
GENERAL MANAGER

