



# **AGENDA**

**Late Reports**

**Ordinary Council Meeting**

**Tuesday, 15 December 2020**

**Date: Tuesday, 15 December 2020**

**Time: 5pm**

**Location: Council Chambers, Market Street Balranald**

**Peter Kozlowski  
Acting General Manager**

**Order Of Business**

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AND WELLBEING ADVISORY COMMITTEE MEETING HELD 7 DECEMBER ..... 8

**8 GENERAL MANAGER'S REPORTS****8.12 REPORT ON EXECUTIVE OF CHAIR MEETING - 10 DECEMBER 2020**

<b>File Number:</b>	<b>D20.46058</b>
<b>Reporting Officer:</b>	<b>Gavin Helgeland, Manager Strategic Development</b>
<b>Responsible Officer:</b>	<b>Oliver McNulty, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b>

**OFFICER RECOMMENDATION**

That Council:

1. Receives and notes this report and the attached meeting minutes.
2. Adjusts the quorum required for the Growing Business, Industry and Tourism Advisory Committee from six to five Members.
3. Defers consideration of Australia Day nominations until next EOC meeting being 6pm, Tuesday 22 December 2020.
4. Re-advertises for Australia Day nominations and extends the closing date to 12pm, Monday 21 December 2020.
5. Assigns duties of hosting the Australia Day Ambassador to Toni Tyrer and Jackson Bialobrzkeski in Balranald and approach Guy Fielding about coordinating hosting activities in Euston.

**PURPOSE OF REPORT**

To provide a report from the Executive of Chairs (EOC) meeting held on 27<sup>th</sup> November 2020.

**REPORT****REPORTING OFFICER: Gavin Helgeland (Manager Economic & Strategic Development)**

The EOC met on 10<sup>th</sup> December 2020 and dealt with several items. The minutes of the meeting are attached.

Carried motions from the EOC meeting are listed below including any relevant officer comments.

Heading of Item

Adjustment of Quorum – Growing Business, Industry and Tourism Advisory Committee (GBITAC)

Officer Comment

GBITAC has eleven members. It is noted that the past two meetings of the GBITAC have had five members present and that the quorum is presently six (= half + one). It is recommended that the quorum be adjusted to five as this is believed to be a sufficient group of Committee Members for advising Council.

Heading of Item

Australia Day Nominations – Extension of closing data.

Recommendation

Defer consideration of nominees until next EOC meeting being 6pm, 22 December 2020 and Council re-advertise for nominations and extend the closing date to 12pm, Monday 21 December 2020.

Officer Comment

It's noted that insufficient nominations have been received by Council to date. It is recommended that the extension be advertised immediately in a special edition of the Council newsletter and also through Council's other social media channels in order to renew an invitation for further community nominations.

Heading of Item

Australia Day Ambassador Arrangements (Balranald & Euston)

Recommendation

That Toni Tyrer and Jackson Bialobrzkeski coordinate ambassador hosting duties for Balranald and that Guy Fielding be approached (not present at meeting) regarding Euston events.

Officer Comment

It's considered appropriate for our EOC Members to host the Australia Day Ambassador.

**FINANCIAL IMPLICATION**

FY2020-21 Budget

**LEGISLATIVE IMPLICATION**

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**POLICY IMPLICATION**

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**RISK RATING**

Medium

**ATTACHMENTS**

1. **201210 Executive of Chairs Minutes - December 2020** [↓](#) 

**Location:** Council Chambers (or via Zoom)**Start Time:** 6.05 pm1. Opening of MeetingPresent:

Peter Kozlowski (AGM), Gavin Helgeland (MSD)

Administrator (Chairperson)	Mike Colreavy (MC)
Balranald Beautification (BBAC)	Toni Tyrer (TT)
Ageing Well, Aged Care & Facilities & (AWACAFAC)	Tony Conway (TC)
Growing Business, Industry & Tourism (GBITAC)	Iain Lindsay-Field (IF)
Sports & Recreation (SARAC)	Richard White (RW)
Strengthening Community Access, Inclusion & Wellbeing (SCAIAWAC)	Helen Murphy (delegated by RWA) (HM)
Youth Council	Jackson Bialobrzkeski (JB)

2. Acknowledgement of Country

*We pay our respect to the Traditional Custodians of the Lands where we hold this meeting and pay our respects to Elders past, present and emerging.*

3. Apologies

Acknowledged that Guy Fielding attempted to attend via Zoom but, due to technical difficulties (Council) was unable to.

Strengthening Community Access, Inclusion & Wellbeing (SCAIAWAC)	Rachael Williams (RWA)
Euston Progressive (EP)	Guy Fielding (GF)

4. Confirmation of MinutesRecommendation

That the Minutes of the Executive of Chairs held on 27 October 2020, as circulated, be confirmed.

Moved: TC  
Seconded: IF  
Carried.

5. Disclosures of Interest

Note: Disclosures relating to agenda items are to be declared at this point of time, and again when the item is being considered.

Nil.

6. Reports from Chairs on Status of Priorities

## BBAC [TT]

A list of priorities that are recorded in the respective meeting minutes. Proposing a new AC member – process explained by MC.

## YC [JB]

Summer Youth Program – currently promoting first event – Christmas movie night.

SARAC [RW]

Infrastructure Priorities have been established.

AWACAFAC [TC]

Street pavement assessment (Market Street) and Senior Citizens Building utilisation.

*MC – recently went on radio to notify the community that Council will be undertaking improvement planning around priority health & safety concerns at the Theatre Royal complex.*

GBIT [IF]

Failed to establish a quorum at the last two meetings (6 members required) – perhaps consider lowering the quorum to 5 – noted.

Recent visits to the Theatre Royal complex and old Yanga Creek bridge.

Happy with Tranche 1 LRCIP allocations.

SCAIW [HM]

Discussed the development of their action plan

General discussion on development of a services directory for Shire.

#### Recommendation

SCAIWAC to develop a Shire Service Directory and collaborate with other ACs as appropriate

Carried unanimously.

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*Note: RW left meeting at 7:10pm – a quorum of members remain.*

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General discussion about the Senior Citizen's Building.

AGM presented summary notes on meeting with Senior Citizen's Treasurer.

MC - No resolution required now. Proposals about options on the building utilisation and custodianship by ACs are welcome. MC will consider these in order to establish a position of Council on the matter.

#### 7. Local Roads and Community Infrastructure Program

Tranche1 presented by AGM – Noted.

8. Australia Day Awards

Confidential document on nominations to date shared with Members. Discussions on the insufficient number of nominations occurred.

Recommendation

Defer consideration of nominees until next EOC meeting being 22 December (6pm) and Council re-advertise for nominations and extend the closing date to 12pm, Monday 21 December.

Moved: TCSeconded: IF

Carried.

9. Australia Day Ambassador Arrangements (Balranald & Euston)

Discussion on a proposal to have Chairpersons host the Australia Day Ambassador.

Recommendation

That GF, TT and JB coordinate ambassador hosting duties for Balranald & Euston events.

Carried unanimously.

10. Christmas Lights Judging Arrangements (Balranald & Euston)

Registrations close on 14 December. Prize money to be awarded by 23 December. Toni and Jackson in Balranald will judge entrants. It is noted that there are no entrants in Euston.

11. Items Without Notice

It's noted that the summer youth program is being developed. There is a budget allocation for Youth Council to fund such events.

Transgrid EOI for contractors for work on the HV line upgrade through our Shire was presented by AGM. The Matter will be referred to the GBITAC for consideration.

Meeting closed 7:58pm

12. Next Meeting

22 December (6pm) in Council Chambers.

**8.13 REPORT ON THE STRENGTHENING COMMUNITY ACCESS, INCLUSION AND WELLBEING ADVISORY COMMITTEE MEETING HELD 7 DECEMBER**

**File Number:** D20.46059  
**Reporting Officer:** Gavin Helgeland, Manager Strategic Development  
**Responsible Officer:** Oliver McNulty, General Manager  
**Operational Plan Objective:** Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.

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**OFFICER RECOMMENDATION**

That Council:

1. Receives and notes this report and the attached minutes.
2. Commits to establishing a position on the Senior Citizen's building once a report is provided to Council on its current occupancy and options for future use.

**PURPOSE OF REPORT**

To provide a report from the Strengthening Community Access, Inclusion and Wellbeing Advisory Committee (SCAIWAC) meeting held on 7<sup>th</sup> December 2020.

**REPORT****REPORTING OFFICER: Gavin Helgeland (Manager Economic & Strategic Development)**

The SCAIWAC met on 7<sup>th</sup> December 2020 and dealt with several items. The minutes of the meeting are attached.

Carried motions from the SCAIWAC meeting are listed below including any relevant officer comments.

Heading of Item

Senior Citizen's Building – Future plans.

Recommendation

That this advisory committee seeks formal advice on the current use and future plans for the Senior Citizens building.

Officer Comment

Council officers are in the process of reviewing the status of Council-owned buildings (including the status of any associated leases). Council officers are also engaging with some organisations that are currently occupying and/or leasing Council-owned buildings in order to understand current utilisation and expectations.

Once the current situation around the Senior Citizen's building is substantiated, a report to Council will be completed. This report will enable Council to establish an informed position on its future usage.

Heading of Item

Council Organisation Flowchart

Recommendation



That all advisory committee members receive a copy of BALRANALD Shire Council staff FLOW CHART

Officer Comment

A review of Council's organisation is currently underway and once it is approved by Council, is expected to be made available.

**FINANCIAL IMPLICATION**

FY2020-21 Budget

**LEGISLATIVE IMPLICATION**

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**POLICY IMPLICATION**

Asset Management Policy

**RISK RATING**

Medium

**ATTACHMENTS**

1. **Strengthening Community Access, Inclusion and Wellbeing Advisory Committee SCAIW AC Minutes Meeting - 7 December 2020** [↓](#) 

Strengthening Community Access, Inclusion and Well-being  
Advisory Committee  
Held at Balranald Shire Council, Market St Balranald  
4:30-6pm 7th December 2020

**Meeting opened** by Rach who welcomed our visitors from Mallee Family Care and all present.

**Acknowledgement from Country:**

We pay our respects to the Traditional Custodians of the Lands where we hold this meeting and pay our respects to Elders past, present and emerging.

**Attendance List:** Rachael Williams, Michelle White, Lea Lawrie, Helen Murphy, Lyn Flanagan, Sue Balshaw, Natalie Lay and Jedda Kelly.  
Michael Colreavy (Administrator Balranald Shire Council), Mr Peter Kozlowski (Acting General Manager), Mr Ray Davy (Director Infrastructure and Development) & Terri Bilske (Director Corporate and Community Development).

**Apologies:** Emma Moore & Mandy Haley

**Disclosure of interest:** Nil

**Motion:** That minutes of previous meeting held at 4.40pm on 02/11/2020 be adopted as an accurate record of meeting.

**Moved** Lea Lawrie

**Seconded** Lyn Flanagan

**Outcome:** Carried

**Chairperson Rachael** Welcomed out Guest Speakers Carol & Jo (Early Intervention Services, Mallee Family Care Dareton office) and Allie (Community Legal Service, Mallee Family Care Mildura office).

**EARLY INTERVENTION SERVICE (Jo and Carol)**

These ladies provided an insight into what their organisation can provide for our community.

- ❖ Information and Advice for anyone Aged between 0 - 18 years of age.
- ❖ Short term Case Management (3months) ie: Family issue that can be dealt with within a 3 months-time frame.
- ❖ DRUMBEAT - is program facilitated by Carol held within school aged or Aged care facilities where troubled, traumatised, anger management individuals with issues react with calmness and followed by participation to the magic beat of the kettle drum. Carol is hopeful this program will be at both schools in BALRANALD in 2021.

- ❖ Early Intervention programs - these programs cover many areas, from disorganised family life, children coming to school without lunches, appears to be no family routines,
- ❖ No referral is necessary anyone can ring DARETON Office to make an appointment for over the phone consultation. Number Is: (03) 50277600

MALLEE FAMILY CARE COMMUNITY LEGAL CENTRE (Alice Collyer):

- ❖ They can assist with: Free Advice, on many Legal issues, they are not Legal Aide, they can offer:
- ❖ Advocacy - Advice Assistance, Family Law Advice - Case work in conjunction with other parties, Intervention orders, Debt recovery advice assistance, Fines
- ❖ ACCESS is for anyone no referral required just need to call: 1800 243 002
- ❖ Social Workers who assist within the Legal Services dept to ensure more wholistic care to the client.
- ❖ Financial Counselling.
- ❖ They endeavour to assist within 1 week of a call.

**Report from Council** - Administrator stated that all relevant Advisory groups to the BALRANALD Shire Council will be involved into the Input of the Disability Inclusion Action Plan.

- ❖ Advisory committee requested if all groups could get a detailed copy of Council Budget, Administrator Advice the document in question is very large document which is available to public, however it would be more productive if advisory group asked specific questions / sought information on specific elements of the budget – this could then be provided.
- ❖ Mr Kozlowski stated that a certain level of detail can be provided - however if there are items related to this group it may be more effective to speak with Terri Bilske for advice.
- ❖ Mr Kozlowski stated as to Budgeting - Council seek submissions from January each year, they are tabled at Council in March then Draft budget presented in May and then tabled at June meeting for ratification.
- ❖ Some council buildings Leases have run out, Mr Ray Davy has been given the task of sorting all Lease holders and check expiry dates and discuss options with Lessee.
- ❖ Mr Kozlowski is having discussion with senior citizens building key holder this week.

**Motion** That this advisory committee seeks formal advice on the current use and future plans for the Senior Citizens building.

**Moved** Lea Lawrie

**Seconded** Sue Balshaw

**Outcome** Carried

**Motion** That this committee have reviewed and agreed that the Western NSW PHN PROPOSAL would be an asset to all Shire communities and we wish to support Council in this project.

**Moved** Michelle White

**Seconded** Lyn Flanagan

**Outcome** Carried

**Items without notice:**

All members thanked Mr Peter Kozlowski for all his assistance in establishing Advisory groups, we wish him well as we say goodbye and THANKYOU.

Mr Kozlowski thanked us for our kind words and said to remember that Council/ Administrator and staff work for this community they are there to be accountable, you have as a community the right to ask questions and get answers, if you don't get a response keep on asking the question.

**Terri Bilske** stated its the first meeting she had attended and was very impressed with the discussions around the table.

**Natalie Lay** suggested what would be helpful to All was a flow chart of all Council major department heads and which section belong under their titles.

**Recommendation** that all advisory committee members receive a copy of BALRANALD Shire Council staff FLOW CHART.

**Moved** Rachael Williams

**Seconded** Sue Balshaw

**Outcome** Carried

**NEXT MEETING FEB 1st 2021 in Senior Citizens building (if available) or Ex Services Club Auditorium. Note this meeting with focus on:**

- Developing our work plan for 2021
- Identifying any workplan activities requiring financial support from Balranald Shire Council or other sources.