



MINUTES

**Ordinary Council Meeting
Thursday, 22 April 2021**

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**MINUTES OF BALRANALD SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD
ON THURSDAY, 22 APRIL 2021 AT 5PM**

1 OPENING OF MEETING**2 ACKNOWLEDGMENT OF COUNTRY**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

PRESENT:

Administrator Mike Colreavy, Terri Bilske (Director Corporate & Community Services), Ray Davy (Director Infrastructure & Development), Carol Holmes (Senior Executive Officer), Oliver McNulty (General Manager).

3 APOLOGIES NIL**4 CONFIRMATION OF MINUTES****4.1 MINUTES OF THE COUNCIL MEETING HELD ON 16 MARCH 2021**

RESOLUTION 2021/30

Moved: Administrator Mike Colreavy

That the Minutes of the Council Meeting held on 16 March 2021 be received and noted.

CARRIED

5 DISCLOSURE OF INTEREST

Mr Mike Colreavy, Administrator, declared an pecuniary interest in Item 13.2 Planning Administration Report because he is a joint owner of the property at 151 Ballandella Street, Balranald – DA 37/2021 which is listed within the report.

6 ADMINISTRATOR MINUTE/REPORT NIL**7 COMMITTEE REPORTS FOR ADOPTION**

7.1 EUSTON PROGRESSIVE ADVISORY COMMITTEE HELD ON 22ND FEBRUARY 2021

RESOLUTION 2021/31

Moved: Administrator Mike Colreavy

That Council:

1. Receives and notes the Minutes of the Euston Progressive Advisory Committee meeting held on Monday 22 February 2021.
2. Repurpose the budgeted \$30,000, in the 2020/21 Budget, that was allocated towards the upgrade of the Recreation Reserve Entrance towards the development of a Euston masterplan.

CARRIED

7.2 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE - HELD ON 3RD MARCH 2021

RESOLUTION 2021/32

Moved: Administrator Mike Colreavy

That Council:

1. Receives and notes the Minutes of the Balranald Beautification Advisory Committee (BBAC) meeting held on 3rd March 2021.
2. Endorses the advice of the BBAC on the location and style of the proposed Balranald Cemetery toilets.

CARRIED

7.3 AGEING WELL AGED CARE AND FACILITIES ADVISORY COMMITTEE MEETINGS HELD ON 11 MARCH & 8 APRIL 2021

RESOLUTION 2021/33

Moved: Administrator Mike Colreavy

That Council:

1. Receives and notes the Minutes of the Ageing Well, Aged Care and Facilities Advisory Committee (AWACAFAC) meeting held on 11 March 2021.
2. Refers to agenda item 8.2 for specific recommendations in relation to the Senior Citizens Building.
3. Notes the correction of the date for Senior's Luncheon. Luncheon is to be held at Euston Club on Wednesday 21st April 2021 (not 19th April 2021).

CARRIED

7.4 STRENGTHENING COMMUNITY ACCESS, INCLUSION & WELLBEING ADVISORY COMMITTEE - HELD ON 22 MARCH 2021

RESOLUTION 2021/34

Moved: Administrator Mike Colreavy

That Council receives and notes the minutes of the Strengthening Community Access, Inclusion & Wellbeing Advisory Committee (SCAIW) meeting held on 22nd March 2021.

CARRIED

GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)**PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 DELEGATION OF APOINTMENT OF ACTING GENERAL MANAGER****PURPOSE OF REPORT**

To appoint an Acting General Manager whilst General Manager is on approved leave.

RESOLUTION 2021/35

Moved: Administrator Mike Colreavy

That Council

1. Pursuant to section 351(1)(a) of the Local Government Act 1993, approves the Director Infrastructure and Development, Mr Ray Davy, acting in the role of Acting General Manager during any period of leave by the incumbent General Manager, Mr Oliver McNulty and for each period of such leave delegates to him powers, authorities, duties and functions as set out in the Instrument of Delegation to the General Manager.;
2. Reviews this delegation at the October 2021 Ordinary Council Meeting.

CARRIED

8.2 SENIOR CITIZENS BUILDING**PURPOSE OF REPORT**

To update Council on the status of the Senior Citizens Building and to seek direction in relation to its future management options.

RESOLUTION 2021/36

Moved: Administrator Mike Colreavy

That Council

1. Writes to the Senior Citizens Committee informing them that, in line with the terms set out within the lease agreement, the lease will terminate as of 01 June 2021.
2. Develops a policy for Management and Occupancy of the Senior Citizens Building and advertises its availability for community groups from this date,
3. Notes that a further report will be presented to Council by October 2021 outlining options for the future management structure for the Senior Citizens Building.

CARRIED

8.3 REPORT FROM AUDIT RISK & IMPROVEMENT COMMITTEE (ARIC)**PURPOSE OF REPORT**

To update Council on the activities of the Balranald Audit, Risk and Improvement Committee and to make recommendations regarding updating the Audit Charter and the need to seek supplementary funding to resource implementation of audit actions.

RESOLUTION 2021/37

Moved: Administrator Mike Colreavy

That Council

- notes the progress and activities of the Audit, Risk and Improvement Committee;
- approach the State Government for one-off funding supplementation to address gaps in Council's activities that require urgent action to meet government requirements and community needs;
- notes the satisfactory performance of Council in relation to the Financial Statements;
- notes the proposed update of the Audit Charter to reflect current arrangements.

CARRIED

8.4 ASSET MANAGEMENT UPDATE**PURPOSE OF REPORT**

To update Council on the status of the project to develop and implement an Asset Management Framework for Balranald Shire Council.

RESOLUTION 2021/38

Moved: Administrator Mike Colreavy

That Council hereby

1. Ratifies the utilisation of the \$40,000 that had been allocated in the 2020/21 Budget for Capital works project seed funding for the Asset Management Framework Project,
2. Notes the status update of the Asset Management Framework Project as set out within this report.

CARRIED

**8.5 NATIONAL GENERAL ASSEMBLY - JUNE 2021****PURPOSE OF REPORT**

To advise Council of the forthcoming Australian Local Government Association National General Assembly.

RESOLUTION 2021/39

Moved: Administrator Mike Colreavy

That Council approves Administrator, Mike Colreavy and General Manager, Oliver McNulty attending the Australian Local Government Association National General Assembly 2021 to be held in Canberra from 20 June – 23 June 2021.

CARRIED

**8.6 PROPOSED CO-CONTRIBUTION TO THE ACRE 21 TWIG RESIDENCIES PROJECT****PURPOSE OF REPORT**

To outline the background and to seek Council funding allocation towards the ACRE 21 Twig Residencies Project.

RESOLUTION 2021/40

Moved: Administrator Mike Colreavy

That Council fund the \$5k co-contribution for the ACRE 21 Twig Residencies Project from the General Manager's consultancy budget allocation.

CARRIED

9 CORPORATE & COMMUNITY SERVICES REPORTS

Nil

10 INFRASTRUCTURE & DEVELOPMENT REPORTS**10.1 DA 34/2021 - SUBDIVISION - WOODMOUNT 1099 WEIMBY KYALITE ROAD BALRANALD****PURPOSE OF REPORT**

To seek Council's consent for a development application from Mr L Howley for a two (2) lot subdivision.

RESOLUTION 2021/41

Moved: Administrator Mike Colreavy

(Division)

That Council hereby approves Development Application 34/2021 for the subdivision of Lot 1677 DP 763445, Woodmount, 1099 Weimby Kyalite Road Balranald, subject to the following conditions:

1. No alteration to approved plans and specifications is allowed unless separately approved by Council.
2. The subdivision must conform with the sketch plan as submitted.
3. Plans prepared by an appropriately qualified surveyor must be submitted to Council prior to the release of the Subdivision Certificate.
4. Alterations to existing or additional accesses are to be to the satisfaction of Council or its delegate, and at the applicant's full cost.
5. Any such adjustments to access to the proposed allotments require a road opening permit to be obtained from Council prior to the commencement of any works in the road reserve. The applicant is responsible for full cost of repairs to rectify any damage to public infrastructure.
6. This approval does not constitute consent for the erection of any dwellings or other structures on the subject lands. Separate applications must be made for any buildings in accordance with the Environmental Planning & Assessment Act 1979.

Reasons for the imposition of conditions:

- Statutory compliance.
- Ensure appropriate infrastructure is provided for the development.
- Ensure impacts on the natural and built environment are minimised.

Notes:

- Any future development on the resulting lots, including the removal of any native vegetation in the course of farming activities, will be regulated by the Biodiversity Conservation Act 2016 and the Local Land Services Act 2013.

CARRIED

10.2 TENDERS – DESIGN AND CONSTRUCTION OF MAIN ROAD 296 (KYALITE – MOULAMEIN ROAD) AT KYALITE**PURPOSE OF REPORT**

To recommend acceptance of the lowest tender for the subject works.

RESOLUTION 2021/42

Moved: Administrator Mike Colreavy

That Council

1. Accepts the tender received from Price Merrett Consulting Pty Ltd for the subject works, Design and Construction of Main Road 296 (Kyalite – Moulamein Road) at Kyalite, in the amended amount of \$311,064.00 plus GST.
2. Approves the transfer of \$56,000 in Block Grant funding from works on Main Road 514 (Oxley Road) to the subject project, Design and Construction of Main Road 296 (Kyalite – Moulamein Road) at Kyalite.
3. Authorises the General Manager and Administrator to sign and affix the Common Seal of Balranald Shire Council to the Contact documentation for the Design and Construction of Main Road 296 (Kyalite – Moulamein Road) at Kyalite.
4. Authorises the General Manager to approve variations to the Contract up to a maximum value of 10%.

CARRIED

10.3 ADVERSE EVENT PLAN**PURPOSE OF REPORT**

To recommend adoption of an Adverse Event Plan.

RESOLUTION 2021/43

Moved: Administrator Mike Colreavy

That council hereby adopts the Draft Adverse Event Plan for public exhibition.

CARRIED

PART B – ITEMS FOR INFORMATION

11 GENERAL MANAGER’S REPORTS

11.1 ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS

PURPOSE OF REPORT

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Directors since 16 March 2021.

RESOLUTION 2021/44

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

11.2 OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS

PURPOSE OF REPORT

To bring forward for information the Action report with actions taken on previous council resolutions.

RESOLUTION 2021/45

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

12 CORPORATE & COMMUNITY SERVICES REPORTS**12.1 COMPARATIVE FINANCIAL INFORMATION 2014-2020****PURPOSE OF REPORT**

The purpose of this report is to provide an overview of Council's financial performance from 1 July 2014 to 30 June 2020.

RESOLUTION 2021/46

Moved: Administrator Mike Colreavy

1. That the Council report on Comparative financial information regarding Council's financial performance, cash position and working capital from 1 July 2014 to 30 June 2020 be received and noted.
2. That Council's appreciation be conveyed onto Mrs Bilske for the time and effort involved by her and her staff in preparing the information requested by Council.

CARRIED

12.2 2019-20 BUDGET INFORMATION REPORT & CHANGES TO DRAFT FINANCIAL STATEMENTS**PURPOSE OF REPORT**

The purpose of this report is to provide a detailed summary of Council's income and expenditure and amendments made to the Annual Financial Statements for 2019-20.

RESOLUTION 2021/47

Moved: Administrator Mike Colreavy

That the report on Council's income and expenditure for 2019/20 and amendments to Financial Statements for year end 30 June 2020 be received and noted.

CARRIED

12.3 STATEMENT OF FUNDS - MARCH 2021**PURPOSE OF REPORT**

The purpose of this report is to:

1. Advise Council of the balance of funds and investments held for the month ending 31 March 2021;
 2. Certify that Council's investments have been made in accordance with the *Local Government Act 1993 (Section 625)*, the Local Government (General) Regulation 2005 (Section 212) and Council's Investment Policy, which was adopted by Council on the 17 October 2017.
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RESOLUTION 2021/48

Moved: Administrator Mike Colreavy

That Council receives and notes the Statement of Funds for the period ending 31 March 2021.

CARRIED

12.4 BALRANALD CARAVAN PARK FINANCIAL REPORT

PURPOSE OF REPORT

The purpose of the Financial Review report is to provide Council with accurate and timely reporting of revenue and expenditure against the adopted Operational and Capital Works budget for the Balranald Caravan Park.

RESOLUTION 2021/49

Moved: Administrator Mike Colreavy

That Council Receives and Notes the Balranald Caravan Park Financial Report for the period ended on 31 March 2021.

CARRIED

12.5 QUARTERLY TOURISM REPORT - JANUARY 2021 TO MARCH 2021

PURPOSE OF REPORT

To provide Council with an update on Tourism activity and provide the quarterly report on Revenue, Expenditure and Capital Works against the adopted Operational and Capital Works budget for the January to March 2021 quarter.

RESOLUTION 2021/50

Moved: Administrator Mike Colreavy

That Council receives and notes the Quarterly Tourism Report January – March 2021.

CARRIED

12.6 BIDGEE HAVEN QUARTERLY REPORT**PURPOSE OF REPORT**

The purpose of the Bidgee Haven Retirement Hostel Quarterly Report and financial review is to provide Council with information regarding activity within the Hostel including reporting of revenue and expenditure against the adopted and revised Operational and Capital Works budget.

RESOLUTION 2021/51

Moved: Administrator Mike Colreavy

That Council Receives and Notes the Bidgee Haven Retirement Hostel March 2021 Quarterly Report inclusive of financial information against the operational and capital budget.

CARRIED

13 INFRASTRUCTURE & DEVELOPMENT REPORTS**13.1 INFRASTRUCTURE REPORT****PURPOSE OF REPORT**

To update Council on infrastructure works currently in hand and in planning, updated to 15 April 2021.

RESOLUTION 2021/52

Moved: Administrator Mike Colreavy

1. That the monthly update of infrastructure projects be received and noted.
2. That Council notes and approves the installation of a toilet at Anzac Park under Round 1 of the Local Roads and Community Infrastructure Programme, in lieu of the toilet at Balranald Cemetery, which is now to be delivered later in the year under Round 2 of that programme.
3. That a copy of the independent report on the business case for the Bidgee Haven Hostel extensions be provided to the Administrator as soon as possible.

CARRIED

13.2 PLANNING ADMINISTRATION

PURPOSE OF REPORT

To advise Council of activities in the Planning area

This report, submitted for notation only, was not dealt with due to the Administrator declaring an interest as he is a joint owner of a property listed within the report.

14 NOTICE OF MOTION / QUESTIONS ON NOTICE


Nil

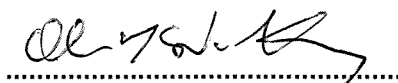
15 CONFIDENTIAL MATTERS

Nil

The Meeting closed at 6.57pm.

The minutes of this meeting were confirmed at the Council Meeting held on 18 May 2021.


.....
ADMINISTRATOR /


.....
GENERAL MANAGER

